



## Minutes

### 1. Call to order

Chairperson Maureen DeRosa called the meeting to order at 2:08 pm.

### 2. Roll call

Upon roll call, Trustees Maureen DeRosa , Renee True and Barbara Sherry were present.

### 3. Introduction of visitors

In attendance were Executive Director Melissa Gardner, Assistant Director Susan Conner, and Finance Manager Mary Myers.

### 4. Public comment

None

### 5. Review and discussion of policies

The updated Policy 5 - Financial Management and updated Policy 8-3 Solicitations and Sales of Goods and Services were reviewed and approved by the committee.

### 6. Review and discussion of policy review schedule and additional policies which need to be addressed

The next policy to be reviewed is Policy 7- Collection Management and Appendices 7A, 7B, 7C and 7D.

### 7. Other Business

None

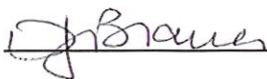
### 8. Date for next Meeting

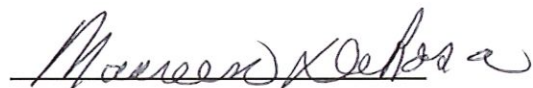
The next meeting will be on February 20 at 2:00 pm.

### 9. Adjournment

The meeting adjourned at 2:45 pm

Approved on: 2/18/25

  
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Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.