



Minutes

1. Call to order

Committee Chair Jeffrey Westhoff called the meeting to order at 1:34 p.m.

2. Roll call

Upon roll call, Trustees Westhoff, Brauer, and Sherry were present.

3. Introduction of visitors

Also present was Executive Director Melissa Gardner.

4. Public Comment

None.

5. Review and discussion of director evaluation process

With Executive Director Gardner's input, the committee reviewed the director evaluation form and set a timeline for Gardner's evaluation during a closed session of the February Board meeting.

6. Other business

The committee discussed the option of getting a salary benchmark from HR Source in anticipation of Gardner's full-year review in July.

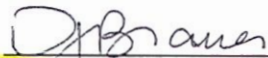
7. Date for next meeting

No future meeting needed.

8. Adjournment

Committee Chair Westhoff adjourned the meeting at 1:59 p.m.

Approved on: 1/21/25



Trustee



Trustee

Prepared by Jeffrey Westhoff