



### Minutes

**1. Call to order**

Committee Chair Bruce Jefferson called the meeting to order at 3:32 p.m.

**2. Roll call**

Upon roll call, Trustees Jefferson and Westhoff were present.

**3. Introduction of visitors**

Also present were Assistant Director Susan Conner, Facilities Manager Gregg Szczesny, Dan Eallonardo of Independent Construction Services, and Kristen Richardson of Engberg Anderson Architects.

**4. Public Comment**

None.

**5. Elevator Controls Project**

Kristen Richardson reported that the project to update the controls in the two elevators serving the parking garage was ready to go to bid on August 8, with a pre-bid meeting for contractors set for August 13 and bid opening set for August 29. She said the recommended bid would be ready for the Library Board's consideration at its September 17 regular Board meeting.

She also showed visuals of what the elevators' interiors may look like if an alternate cab improvement bid were added.

Richardson also stated that cab flooring for the elevator would be a separate project undertaken by a flooring contractor. In addition to the elevator floor, walk-off tile would be needed in the two lobbies off the parking garage. The main lobby would not be affected. She estimated the cost of this project at \$19,000.

**6. Furniture Project**

Assistant Director Connor reported the Library would like to purchase new furniture for the teen area on the first floor and the adult space on the second floor. She said the furniture would better match the needs of members, noting members don't seem to want "hangout" spaces on the second floor but would prefer more workspaces. Those needs would be met with study pods. Altogether, the new furniture will cost \$89,430.

**7. Nitrogen Generator Project**

Facilities Manager Gregg Szczesny updated the committee on his progress of adding a nitrogen generator to the parking garage's sprinkler system. Replacing the current air generator with a nitrogen generator would cut down on leaks and corrosion in the pipes because, unlike air, nitrogen contains no moisture. A nitrogen generator would double the system's longevity, he said. He has been working with the system's current contractor, Automatic Fire, to upgrade the system for less than \$25,000 so the project would not have to go out to bid. Going out to bid would double the project's cost, Dan Eallonardo said.

**8. Other business**

None.


**9. Date for next meeting**

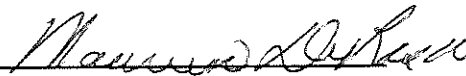
The committee's next meeting was set for 4:30 p.m. October 3.

**8. Adjournment**

Committee Chair Jefferson adjourned the meeting at 4:19 p.m.

Approved on: 8/20/24

  
\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Trustee

Prepared by Jeffrey Westhoff