

# Board of Library Trustees Regular Meeting Jeanette Spillman Westhoff Story Room B

Main Library, 700 N. North Court, Palatine, IL November 21, 2023, 7:00 p.m.

Closed session for the purpose of deliberations concerning appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2 (C) (1).

### **Closed Session Minutes**

## 1. Call to order of closed session

The closed session of the Board of Library Trustees Regular Meeting was called to order by President Brauer at 8:42 p.m. on November 21, 2023, and was audio recorded in its entirety. The closed session was for the purpose of deliberations concerning appointment, employment, compensation, discipline, performance, or dismissal of specific employees in compliance with 5 ILCS 120/2 (c) 1

#### 2. Roll call

Upon roll call, Trustees Boland, Brauer, DeRosa, Jefferson, Puklin, Snyder, and Westhoff were physically present.

#### 3. Introduction of visitors

Executive Director Jeannie Dilger.

#### 4. Discussion

Executive Director Dilger shared with the Board her plans to retire from the Palatine Library District effective July 7, 2024. The Board expressed their deep appreciation for Director Dilger's six years of service. The Board reviewed the Succession Plan that was established by the Board in 2021 and also discussed the next steps needed to appoint a new Executive Director. A closed session meeting for the purpose of deliberations concerning the appointment, employment, compensation, discipline, performance or dismissal of specific employees in

compliance with 5 ILCS 120/2 (c) 1 is planned for December, date to be determined.

# 5. Reconvene to regular session

President Brauer reconvened the meeting to regular session at 9:37PM

Prepared by: Maureen DeRosa

Approved:

Trustee