



**Board of Library Trustees  
Building Renovation Committee**  
Video Conference  
Thursday, June 3, 2021, 4:00 p.m.

---

**Minutes**

**1. Call to order**

The meeting was called to order at 4:00 pm by Trustee Vanderhoek.

**2. Roll call**

Trustees Brauer, Westhoff, Snyder, and Vanderhoek were present.

**3. Introduction of visitors**

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Joe Huberty, Kristin Richardson, Dan Eallonardo, and Emilie Cheng were also present.

**4. Public Comment**

None.

**5. Update on Main Library renovation**

The committee received an update on renovation progress and reviewed the reports from owner's representative, Dan Eallonardo. The project remains on schedule. Phase II of the first floor renovations will be completed soon.

The committee reviewed photos of the renovation progress and furniture.

The committee discussed the change order.

**6. Approval of change order(s)**

The committee reviewed the change order.

**7. Discussion of renovation of branches**

The committee reviewed updated designs and estimates for the branch renovations.

**8. Other business**

The committee received updates on the progress of projects in the parking garage.

**9. Date for next meeting**

The next meeting will be tentatively scheduled for Thursday, July 1, 2021, at 4:00 p.m.

**10. Adjournment**

Trustee Vanderhoek adjourned the meeting at 5:06 pm.

Approved on: June 15, 2021

DocuSigned by:  
*Hal Snyder*  
BD26230A33274AF...

Trustee

DocuSigned by:  
*Jeffrey Westhoff*  
08E3103E8B014B1...

Trustee

Prepared by: Andrea Vanderhoek