



**Board of Library Trustees**  
**Regular Meeting**  
Video Conference  
May 18, 2021, 7:00 pm

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Due to the Governor's "Stay-at-Home" Executive Order, the meeting(s) below will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/y53t8ne6>

1-872-239-5794

Conference ID: 408 749 604#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at [director@palatinelibrary.org](mailto:director@palatinelibrary.org). Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

### Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Secretary's certification of membership of the Board of Library Trustees
6. Administration of oath of office
7. Report of the nominating committee (Vanderhoek)
  - a. Presentation of slate of officers
  - b. Election of officers
8. Public comment
9. Liaison reports
  - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
  - b. TAB Liaison (Mukherjee)
  - c. Palatine Public Library District Foundation (Jefferson)
  - d. RAILS/ILA (Brauer)

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

## 10. Unfinished business

- a. Renovation update (Dan Eallonardo, Independent Construction Services, and Kristin Richardson, Engberg Anderson)

## 11. New business

- a. Approval of health insurance benefits coverage for 2021-2022 (Vanderhoek)
- b. Review of draft Working Budget for Fiscal Year 2021-2022 (Jefferson)
- c. Approval of days closed for 2021-2022 (Boland)
- d. Policy approval (Brauer)
  - i. Policy 6—Library Facilities
  - ii. Appendix 6A—Noise Zones
  - iii. Policy 11—Privacy Policy

## 12. President's report (Vanderhoek)

- a. Review of library board advocacy activities

## 13. Director's report (Dilger)

- a. First floor ribbon cutting event
- b. Summer reading program update (Kathy Burns, Youth & Teen Services Manager)
- c. Strategic plan update (Gardner)

## 14. Committee reports

- a. Committee to Review Open and Closed Session Minutes (Boland, Snyder, Singh)
- b. Board Development Committee (Boland, Snyder)
- c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
- d. Director's Review Committee (Boland, Vanderhoek)
- e. Finance Committee (Jefferson, Vanderhoek)
- f. Lock Box Committee (Boland, Snyder)
- g. Nominating Committee (Vanderhoek, Boland, Brauer, Snyder, Westhoff)
- h. Policy Committee (Brauer, Westhoff)

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15. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

a. Approval of minutes

i. regular meeting of April 20, 2021

ii. Building Renovation Committee meeting of May 6, 2021

iii. Policy Committee meeting of May 6, 2021

b. Financial report and approval of Warrant 2021-11 in the amount of \$1,241,760.20

16. Correspondence

17. Adjournment

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