



Board of Library Trustees Policy Committee
Video Conference
May 6, 2021, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 9:05 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

3. Introduction of visitors

Executive Director Jeannie Dilger and Assistant Director Melissa Gardner attended.

4. Public Comment

None.

5. Review and discussion of policies and appendices

The committee discussed Policy 6—Library Facilities, Appendix 6A—Noise Zones, and Policy 11—Privacy Policy.

6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed

Policy 9-9—Working Hours includes telecommuting policy that may need revision in light of changing COVID-19 phases. Policy 10—Digital Resources and Appendix 10A—Use of Digital Resources may be addressed as soon as June 2021. The committee is ahead of review schedule.

7. Other business

None.

8. Date for next meeting

The committee is tentatively scheduled to meet Thursday, June 3, at 9:00 a.m.

9. Adjournment

Trustee Brauer adjourned the meeting at 9:24 a.m.

Approved on: _____ 5-18-21 _____

DocuSigned by:
Hal Snyder
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Trustee

DocuSigned by:
Jeffrey Westhoff
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Trustee

Prepared by Debby Brauer