



**Board of Library Trustees**  
**Regular Meeting**  
Video Conference  
April 20, 2021, 7:00 pm

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Due to the Governor's "Stay-at-Home" Executive Order, the meeting(s) below will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/y53t8ne6>

1-872-239-5794

Conference ID: 408 749 604#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at [director@palatinelibrary.org](mailto:director@palatinelibrary.org). Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

### Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
  - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
  - b. TAB Liaison (Mukherjee)
  - c. Palatine Public Library District Foundation (Jefferson)
  - d. RAILS/ILA (Brauer)
7. Unfinished business
  - a. Renovation update (Dan Eallonardo, Independent Construction Services, and Kristin Richardson, Engberg Anderson)
8. New business
  - a. Acceptance of bid for parking garage concrete repairs from Western Specialty in the amount of \$559,315 (Westhoff)
  - b. Discussion of employee health insurance benefits for 2021-2022 (Snyder)

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

9. President's report (Vanderhoek)
  - a. Review of library board advocacy activities
  - b. POC Cinco de Mayo Fundraiser, May 5
  - c. Reminder to file Statement of Economic Interest by May 1
  - d. Discussion of in-person library board meetings
10. Director's report (Dilger)
  - a. Reintroducing library services and open hours
  - b. Strategic plan update (Gardner)
11. Committee reports
  - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder, Singh)
  - b. Board Development Committee (Boland, Snyder)
  - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
  - d. Director's Review Committee (Boland, Vanderhoek)
  - e. Finance Committee (Jefferson, Vanderhoek)
  - f. Lock Box Committee (Boland, Snyder)
  - g. Nominating Committee (Vanderhoek, Boland, Brauer, Snyder, Westhoff)
  - h. Policy Committee (Brauer, Westhoff)
12. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
  - a. Approval of minutes
    - i. regular meeting of March 16, 2021
    - ii. Building Renovation Committee meeting of April 8, 2021
  - b. Financial report and approval of Warrant 2021-10 in the amount of \$1,601,497.58
13. Correspondence
14. Closed session to discuss discipline, performance, or dismissal of employee in compliance with 5 ILCS 120/2 (c) (1)
15. Adjournment

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