



**Board of Library Trustees  
Building Renovation Committee**  
Video Conference  
Thursday, April 8, 2021 4:00pm

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**Minutes**

**1. Call to order**

Trustee Vanderhoek called the meeting to order at 4:00 p.m.

**2. Roll call**

Trustees Brauer, Westhoff, and Vanderhoek were present.

**3. Introduction of visitors**

Executive Director Jeannie Dilger, Joe Huberty, Kristin Richardson, and Emilie Cheng were also present.

**4. Public Comment**

None.

**5. Update on Main Library renovation**

The committee reviewed photos of the renovation progress.

The committee received an update on renovation progress and reviewed the reports from owner's representative, Dan Eallonardo. The project remains on schedule.

**6. Approval of change order(s)**

The committee approved change orders 5 and 6.

**7. Branch library design process**

The branch design and review process will begin in approximately 6 weeks. The goal is to begin construction on the branches as the main library renovation is wrapping up.

**8. Other business**

The committee was updated on the status of the parking garage concrete repairs.

An illumination study will be conducted to inform updates to the parking garage lighting.

Capital Reserves Plan will be updated as renovations progress. The financial plan will be updated simultaneously.

The committee discussed minor projects to improve the staff work areas.

**9. Date for next meeting**

The next meeting will be tentatively scheduled for Thursday, May 6, 2021 at 4:00 pm.

**10. Adjournment**

Trustee Vanderhoek adjourned the meeting at 5:04 pm.

Approved on: 4/20/2021

DocuSigned by:  
*Andrea Vanderhoek*  
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Trustee

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*Joey Boland*  
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Trustee

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