



**Board of Library Trustees**  
**Committee to Review Closed Session Minutes**  
Video Conference  
February 5, 2021, 3:00 p.m.

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**Minutes**

**1. Call to order**

Committee Chairperson Hal Snyder called the meeting to order at 3:08 p.m.

**2. Roll call**

Upon roll call, Trustees Boland, Singh, and Snyder were physically present.

**3. Introduction of visitors**

None.

**4. Public comment**

None.

**5. Closed session for the purpose of the review of closed session minutes in compliance with 5 ILCS 120/2(c)(21)**

There being no visitors present, review proceeded without going into closed session.

**Closed session minutes.** The Committee found minutes for two closed sessions, both in the following:

Regular Board Meeting of 12/15/2020

Non-material errors were found in both sets of closed session minutes for the above meeting, and in the Agenda and Minutes for that meeting. A report of these errors was forwarded by the Chairman to the Secretary. The Committee recommends release of the corrected closed session minutes for publication.

**Closed session recordings.** The Committee reviewed lockbox inventory for any closed session audio recordings prior to 08-05-2019, since these are 18 months old or more.

**The following may be destroyed:**

- A. The recording of 08/08/2018.
- B. The recording of 11/14/2018.
- C. The recording of 01/09/2019.
- D. The recording of 04/16/2019.
- E. The envelope dated 08/09/2017 regarding missing recording of closed session for that date.

**6. Other business**

None.


**7. Date for next meeting**

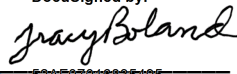
To be arranged, approximately 6 months from the present date, approximately 8/5/2021.

**8. Adjournment**

Trustee Snyder adjourned the meeting at 3:38 p.m.

Approved on: February 16, 2021

DocuSigned by:  
  
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Trustee

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Trustee

Prepared by: Hal Snyder