



Board of Library Trustees Policy Committee

Video Conference

February 4, 2021, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 9:01 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

3. Introduction of visitors

Executive Director Jeannie Dilger and Assistant Director Melissa Gardner attended. Technology Manager Susan Conner and Human Resources Manager Mary Schaeffer joined in progress.

4. Public Comment

None.

5. Review and discussion of policies and appendices

The committee discussed Bylaws; Appendix 0—Rules for Procedure for Public Meetings and Hearings; Policy 10—Digital Resources; and Appendix 10A—Use of Digital Resources.

6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed

The committee plans to review Policy 9—Human Resources in March.

7. Other business

The committee discussed a potential vaccination policy and directed staff to write proposed language for review of the committee and the Board.

8. Date for next meeting

The next meeting will be March 4, 2021, at 9 a.m.

9. Adjournment

Trustee Brauer adjourned the meeting at 10:47 a.m.

Approved on: February 16, 2021

DocuSigned by:
Andrea Vanderhoek
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Trustee

DocuSigned by:
Gray Boland
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Trustee

Prepared by: Debby Brauer