



**Board of Library Trustees
Regular Meeting
Video Conference**

November 17, 2020, immediately following hearing

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. TAB Liaison (Mukherjee)
 - c. Palatine Public Library District Foundation (Jefferson)
 - d. RAILS/ILA (Brauer)
7. Unfinished business
 - a. Renovation update (Dilger)
 - b. Approval of Ordinance 2021-03: Ordinance Levying and Assessing Taxes of Palatine Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2020, and Ending June 30, 2021 (Jefferson)
8. New business
 - a. Approval of Ordinance 2021-04: Ordinance Abating the Tax Heretofore Levied for the Year 2020 to Pay Debt Service on General Obligation Bonds (Alternate Revenue Source), Series 2020, of the Palatine Public Library District, Cook County, Illinois (Jefferson)
 - b. Policy review and approval (Brauer)
 - i. Policy 5—Financial Management
 - ii. Policy 7—Collection Management

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

iii. Appendix 7D—ALA Statement on Rating Systems

- c. Intergovernmental and subrecipient agreement for coronavirus relief funds (Westhoff)
9. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
 - b. Director's annual review process
10. Director's report (Dilger)
 - a. ILA virtual conference report (Alderman, Colin, Dilger, Li, Weyland)
 - b. Strategic plan update (Dilger)
11. Committee reports
 - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder, Singh)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Lock Box Committee (Boland, Snyder)
 - g. Policy Committee (Brauer, Westhoff)
12. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes
 - i. regular meeting of October 20, 2020
 - ii. Policy Committee meeting of November 5, 2020
 - b. Financial report and approval of Warrant 2021-05 in the amount of \$493,069.01
13. Correspondence
14. Adjournment

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