



Board of Library Trustees Policy Committee
Video Conference
November 5, 2020, 9:00 a.m.

Minutes

1. Call to order

Committee Chairperson Debby Brauer called the meeting to order at 9:01 a.m.

2. Roll call

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

3. Introduction of visitors

Executive Director Jeannie Dilger and Collection Services Manager Violet Jaffe attended.

4. Public Comment

None.

5. Review and discussion of policies and appendices

The committee discussed Policy 5—Financial Management, Policy 7—Collection Management, and Appendix 7D—ALA Statement on Rating Systems.

6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed

The committee plans to review Bylaws; Appendix 0—Rules for Procedure for Public Meetings and Hearings; Policy 1—Policy Development; and Appendix 1A—Guidelines for the Development and Implementation of Policies and Procedures Affecting Access to Library Materials, Services, and Facilities in January.

7. Other business

Executive Director Dilger notified the committee that, stemming from her attendance at an ILA program concerning diversity in libraries, there will be an audit of our employment policy performed by a specialist in diversity issues before the committee next reviews that policy internally.

8. Date for next meeting

The next meeting will be January 7, 2021, at 9 a.m.

9. Adjournment

Trustee Brauer adjourned the meeting at 9:26 a.m.

Approved on: 11-17-20

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Andra Vanderhoek

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Trustee

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Tracy Boland

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Trustee

Prepared by Debby Brauer