



**Minutes**

**1. Call to order**

Committee Chairperson Debby Brauer called the meeting to order at 9:02 a.m.

**2. Roll call**

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

**3. Introduction of visitors**

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Member Services Manager Rosalie Scarpelli, and Member Services Assistant Manager Jennifer Sobel attended.

**4. Public Comment**

None.

**5. Review and discussion of policies and appendices**

The committee discussed Policy 2—Library Cards and Accounts, Appendix 2A—Certain Rules and Restrictions on the Use of Services and Facilities, Appendix 2B—Schedule of Fines, Fees, and Charges, Appendix 2C—Schedule of Loan Periods and Restrictions, Appendix 3A—Hours of Operation, Appendix 3B—ALA Code of Ethics, and Appendix 3C—ALA Library Bill of Rights.

**6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed**

The committee plans to review Policy 3—Library Operations, Policy 8—Community Relations, and Appendix 8A—Guidelines for Display Cases and Art Exhibits in September.

**7. Other business**

None.

**8. Date for next meeting**

The next meeting will be September 3, 2020, at 9 a.m.

9. **Adjournment**

Trustee Brauer adjourned the meeting at 10:09 a.m.

Approved on: 8/18/2020

  
Trustee

  
Trustee

Prepared by Debby Brauer