



**Board of Library Trustees Public Hearing
Property Tax Levy**

Board Room
700 N. North Court, Palatine IL
November 19, 2019, 7:00 pm

Agenda

1. Open the public hearing
2. Roll call/Trustee requests to attend meeting via electronic means
3. Announcement of rules of procedure for public hearings (Vanderhoek)
4. Report on the proposed 2019 property tax levy (Jefferson)
5. Public comment on proposed 2019 property tax levy
6. Close of the public hearing

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.



Board of Library Trustees Regular Meeting
Board Room
700 N. North Court, Palatine IL
Immediately following the public hearing

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Jefferson)
 - c. RAILS/ILA (Brauer)
 - d. TAB Liaison (Bottu)
7. Unfinished business
 - a. Approval of Ordinance 2020-02: 2019 property tax levy in the amount of \$8,685,788 (Jefferson)
 - b. Review of revised schematic designs (representatives from Engberg Anderson)
 - c. Per Capita Grant requirements (Dilger)
 - i. Review of Chapter 3: Personnel and Chapter 4 Facilities from Serving Our Public 3.0: Standards for Illinois Public Libraries
 - ii. Report on webinar requirements
8. New business
 - a. CD investments (Courtney Soesbe, PMA)
9. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
10. Director's report

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- a. ILA Conference reports (Dilger, Gardner, Szwed)
- b. Library logo refresh (Lublink)
- 11. Committee reports
 - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Policy Committee (Brauer, Westhoff)
- 12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes: Board Development Committee meeting of August 2, 2019, Building Renovation Committee meeting of September 30, 2019, Building Renovation Committee meeting of October 3, 2019, regular meeting of October 15, 2019, and Director Evaluation Committee meeting of November 1, 2019
 - b. Financial report and approval of Warrant 2020-05 in the amount of \$571,246.69
- 13. Closed Session for the purpose of deliberations concerning salary schedules for one or more classes of employees in compliance with 5 ILCS 120/2 (C) (2)
- 14. Vote on items discussed in closed session
- 15. Correspondence
- 16. Adjournment

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