



**Board of Library Trustees Public Hearing
Budget and Appropriations Ordinance**

Board Room, Main Library
700 N. North Court, Palatine, IL
September 12, 2018, 7:00 p.m.

Agenda

1. Open the public hearing
2. Roll call/Trustee requests to attend meeting via electronic means
3. Announcement of rules of procedure for public hearings (Jefferson)
4. Report on the proposed Budget and Appropriations Ordinance 2019-01 (Executive Director Dilger)
5. Public comment on proposed Budget and Appropriations Ordinance 2019-01
6. Approval of proposed Budget and Appropriations Ordinance 2019-01
7. Close of the public hearing

Board of Library Trustees Regular Meeting

Board Room, Main Library
700 N. North Court, Palatine, IL
Immediately Following the Public Hearing

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Sherman)
 - c. RAILS (Snyder)

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 16: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

7. Unfinished business
 - a. Approval of Strategic Plan (Amanda Standerfer of Fast Forward Libraries via Zoom)
 - b. Approval of Policy 5: Financial Management (Brauer)
8. New business
 - a. Discussion of donor recognition and naming rights (Jefferson & Dilger)
 - b. Board meeting at North Hoffman Branch/Willow Recreation Center (Jefferson)
9. President's report (Jefferson)
 - a. Review of library board advocacy activities
 - b. Announcement of first date to circulate nomination papers for April 2, 2019 election
 - c. Determination of Library Board vacancies and terms for 2019 election
 - d. Appoint ILA Liaison
10. Director's report
 - a. Illinois State Library Per Capita Grant Requirements (Dilger)
 - b. Summer Reading Program wrap-up report (PMD Manager Burns)
 - c. 1000 Books Before Kindergarten report (PMD Manager Burns)
 - d. StoryWalk report (Communications Manager Lublink)
11. Committee reports
 - a. Board Self-Evaluation Committee (Boland)
 - b. Policy Committee (Brauer)
12. Consent agenda – Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes: Regular Meeting of August 8, 2018, Special Meeting of August 22, 2018, and Committee to Review Open and Closed Session Minutes of July 6, 2018
 - b. Financial report and approval of warrant 2019-03 in the amount of \$550,993.21
 - c. Approval of changes to authorized contacts for Bank of America credit card

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 16: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

13. Correspondence

14. Adjournment

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 16: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.