

Board of Library Trustees Budget Committee Board Room, Main Library 700 N. North Court, Palatine, IL April 18, 2018 9:15 a.m.

#### **Minutes**

#### 1. Call to order

Committee Chairperson Hal Snyder called the meeting to order at 9:17 a.m.

#### 2. Roll call

Upon roll call, Trustees Hal Snyder, Andrea Vanderhoek, and Jeffrey Westhoff were physically present. Trustee Westhoff was appointed committee secretary.

#### 3. Introduction of visitors

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, and Finance Manager Regina Stapleton were present.

#### 4. Public comment

None.

# 5. Discussion and planning of Library District Working Budget for Fiscal Year 2018-2019

The committee reviewed 2018-2019 working budgets for audit, IMRF, Social Security, tort immunity, unemployment insurance, and special reserve. Executive Director Dilger said she would present options for the special reserve budget at the April 25, 2018, Committee meeting.

#### 6. Other business

None.

### 7. Date for next meeting

The next meeting will be at 9:15 a.m. April 25, 2018, in the board room.

## 8. Adjournment

Trustee Snyder adjourned the meeting at 10:10 a.m.

Approved on: April 25

Prepared by Jeffrey Westhoff