

Board of Library Trustees Special Meeting

Board Room, Main Library 700 N. North Court, Palatine, IL October 4, 2017, 7:00 p.m.

Minutes

1. Call to order

President Jefferson called the meeting to order at 7:02 p.m. Secretary Westhoff was physically present.

2. Roll call

Upon roll call, Trustees Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek, and Westhoff were in attendance. There was no trustee request to attend the meeting via electronic means.

3. Introduction of visitors

Also in attendance were John Keister of John Keister & Associates and Assistant Director Maureen Galvan.

4. Public comment

None.

5. Guest presentation and discussion: John Keister, John Keister & Associates LLC

John Keister recommended that the board go into closed session first, then he could finish his discussion with the board as part of Unfinished Business.

6. Closed session for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee in compliance with 5 ILCS 120/2 (C)(1)

President Jefferson moved, seconded by Trustee Vanderhoek, that the Board go into closed session for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee in compliance with 5 ILCS 120/2 (C)(1)

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Sherman, Snyder, Vanderhoek,

and Westhoff.

Nays: None. Abstain: None.

Absent: None. Motion carried.

The Board went into closed session at 7:05 p.m. and reconvened to open session at 7:41p.m.

7. Unfinished business

Keister said he would arrange for the Executive Director candidates to visit the library and meet with staff. He would then survey the staff for their thoughts on the candidates and share the results with the Board after Trustees had interviewed the candidates.

Keister recommended that the board set aside one hour to interview each candidate. The Board selected the dates of October 24, 2017, and November 2, 2017, for Special Board Meetings to interview the candidates. Each meeting would begin at 7:00 p.m.

President Jefferson said the Board would discuss the candidates during a closed session at the November 8, 2017, Regular Board Meeting and, if possible, select a new Executive Director that night.

8. New business

None.

9. Adjournment

President Jefferson adjourned the meeting at 8:24 p.m.

Approved:

Bruce Jefferson, President

Jeffrey Westhoff, Secretary