

## **Board of Library Trustees Policy Committee**

Director's Office, Main Library 700 N. North Court, Palatine, IL October 21, 2016, 9:00 a.m.

#### Minutes

### 1. Call to order

The meeting was called to order at 9:03 a.m.

#### 2. Roll call

Upon roll call, Trustees Karen Reshkin and Tracy Boland, and Director Anthony Auston, and Finance Manager Regina Stapleton were physically present.

### 3. Introduction of visitors

None.

### 4. Approval of minutes

The minutes of the September 23, 2016 meeting of the Policy Committee were approved as presented.

# 5. Review and discussion of: Policy 5: Financial Management

The committee reviewed the policy. Changes recommended to the document will be included on the agenda of the November 9, 2016 regular meeting for review and subsequent approval, as appropriate.

6. Discussion of additional policies or policy provisions which need to be addressed and policy review schedule

None.

#### 7. Other business

None.

### 8. Date for next meeting

The next meeting was scheduled for Friday, December 2, 2016 at 9:00 a.m.

# 9. Adjournment

The meeting was adjourned at 10:05 a.m.

Prepared by Anthony Auston, Director

Approved on:  $\frac{12/02/16}{2}$ 

rustee

Minutes of Policy Committee October 21, 2016

Kanffesh: Trustee