



Minutes

1. Call to order

President Reshkin called the meeting to order at 7:00 p.m.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder were present. Trustee Grace was absent.

3. Introduction of visitors

Also in attendance were Director Anthony Auston, Assistant Director Melissa Gardner, Finance Manager Regina Stapleton, Administrative Coordinator Deborah Pettersen, staff member Tara Pummer, Friends representative Jill Jensen, and Illinois State Representative Elaine Nekritz.

4. Minutes of previous meetings

A. Approval of minutes: Regular Meeting of June 8, 2016; and Director's Review Committee of July 8, 2016

Trustee Boland moved, seconded by Trustee Rodgers, approval of the minutes of the Regular Meeting of June 8, 2016, and the Director's Review Committee meeting of July 8, 2016.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: Grace. **Motion carried.**

5. Financial report and authorization of expenditures

A. Approval of Warrant 2017-1 in the amount of \$678,760.77

Trustee Jefferson moved, seconded by Trustee Polka, that the Treasurer's financial report for the month ending June 30, 2016 be received and filed for audit and that Warrant 2017-1 for the month of July, 2016 in the amount of \$678,760.77, be approved and authorized for disbursement.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: Grace. **Motion carried.**

B. Receipt of semiannual Statement of Receipts and Expenditures (in compliance with 50 ILCS 305/1)

Trustee Jefferson stated he had received the semiannual Statement of Receipts and Expenditures.

C. Ratification of Contract

1. Renewal of annual contract with TYCO SimplexGrinnell for provision of fire alarm maintenance in the amount of \$5,322.00

Trustee Jefferson moved, seconded by Trustee Snyder, ratification of the annual contract with TYCO SimplexGrinnell for the provision of fire alarm maintenance in the amount of \$5,322.00.

Roll call vote:

Ayes: Boland, Jefferson, Polka, Reshkin, Rodgers, and Snyder.

Nays: None.

Abstain: None.

Absent: Grace. **Motion carried.**

6. **President's report**

A. Set date for the Budget and Appropriations Ordinance hearing

The Budget and Appropriations Ordinance hearing is scheduled for September 14, 2016 at 7:00 p.m. The Regular Board Meeting will immediately follow the hearing.

B. Discussion of Library Board advocacy initiatives

Trustees discussed Library Board advocacy initiatives. Trustee attendance at area governing board events should be sent to Secretary Snyder who will provide a report on such activities at future Board meetings.

C. Announcement of Library Board vacancy

President Reshkin announced a vacancy on the Board of Library Trustees. Trustee Grace has stepped down. The Board discussed and established the timeline and actions necessary for filling the vacancy.

D. Appointment of Trustee to serve as RAILS representative

Trustee Snyder was appointed as RAILS representative.

Trustee Boland (Chair), Polka, and Rodgers will serve on the Committee to Review Open and Closed Session Minutes.

7. Public comment

State Representative Elaine Nekritz stated she would like to keep the lines of communication open so Trustees could reach out to her for information. Trustee Snyder requested Representative Nekritz contact them regarding upcoming legislation that would affect the Library.

8. Director's report

A. Update on engineering study and long range plan for Library's structure and building components

Director Auston reviewed the engineering study and long range plan for the Library's structure and building components. A consulting representative from Engberg Anderson will attend the August Board Meeting.

B. Updated list of contracts for the Palatine Public Library District

Finance Manager Stapleton reported the list of contracts has been updated and will be posted to the Trustee page of the intranet.

C. Final review of goals progress for the FY 2015-2016 Strategic Plan

Director Auston presented the final review of the goals progress for the FY 2015-2016 Strategic Plan.

President Reshkin thanked Director Auston for the precise, analytic report.

Trustee Boland requested that Director Auston forward a sample of patron comments to the Board.

- D. Partnership with CCSD 15 and Palatine Police for Main Library to serve as school crisis information site

Director Auston announced that the Library is partnering with Community Consolidated School District 15 and the Palatine Police Department. The Library will be designated a crisis information site for parents should a school crisis occur.

9. Other Reports

- A. Friends of the Palatine Library

Friends representative Jensen reported 408 volunteer hours for June. The June sale grossed over \$10,000. The next sale will be October 14, 15, and 16, 2016. The Friends Board welcomed a new Board member at their annual meeting on June 29, 2016.

President Reshkin thanked the Friends for their purchase of the Summer Reading t-shirts and their continued support of the Library.

- B. Palatine Public Library District Foundation

Trustee Jefferson reported the Foundation met on June 17, 2016. They made their annual contribution to the Library, this time in the amount of \$3,000, and updated their mission statement. Their next meeting is scheduled for July 29, 2016.

- C. RAILS

RAILS will be launching its new website on Thursday, July 14, 2016.

- D. Teen Advisory Board

None.

- E. Policy Committee

1. Review of proposed revisions to Policy 10: Digital Resources; Appendix 19: Use of Digital Resources; and Appendix 21: Request to Permit Child's Access to Unfiltered Internet

Director Auston reviewed proposed changes to Policy 10, Appendix 19, and Appendix 21. Approval of Policy 10, Appendix 19, and Appendix 21 will be on the August agenda.

10. Correspondence

None.

11. Unfinished business

None.

**12. New business – for announcement, deliberations, and/or discussion
no official action will be taken**

President Reshkin participated in the Farmer's Market and the 4th of July Parade. She enjoyed both events and thanked staff for their organization and participation.


13. Adjournment

President Reshkin adjourned the meeting at 8:29 p.m.

Approved: August 10, 2016



Karen M. Reshkin, President



Hal Snyder, Secretary