

POC

CINCO DE MAYO

WEDNESDAY

May 5, 2021

FALCON PARK
RECREATION CENTER

2195 N. HICKS ROAD
PALATINE, ILLINOIS

\$50 PER
PERSON

CONTACT KATE HIMES @
KATE@KATEIFY.COM

TICKETS @
POC.NEWS

4:30 TO
6:30 PM

AUTHENTIC
HAPPY HOUR
& BITES

RAFFLES &
AUCTION

Please note that Partners for Our Communities is strictly following COVID-19 guidelines from the State of Illinois. The safety and wellbeing of our staff, our supporters, and those around us is our first priority – always. If you have any questions on how this event is being held or would like more information on the precautions POC is taking, please reach out to Lisa Hanson Braun.

INTERNAL MEMO

TO: Library Board of Trustees

FROM: Melissa Gardner, Assistant Director

DATE: April 12, 2021

SUBJECT: Meeting Options

Trustees,

The Board is currently able to meet online because of an executive order by the Governor. The Governor must extend this order monthly in order for the Board to continue this practice. We anticipate that this order will be lifted as more people are vaccinated. We have explored a number of hybrid options for in person meetings but none are perfect. I have prepared three options for when the board must return to in person meetings:

Laptop Hybrid

In this model each participant in the meeting will have a laptop and would sit 6ft apart in Meeting Room 1. Sound on the laptops would need to be muted because it would interfere with sound in the room. Each time a participant speaks they would un-mute their mics so that the people online could hear them.

Pros:

- Ability to sit 6 ft apart
- Good sound quality for the people online
- Online participants would have a similar experience to the current one.

Cons:

- Participants in the meeting would need to speak up so that those who are in the room can hear well
- We would need prep time to test laptops in the room together

Microphone Hybrid

In this model each participant in the meeting would sit 3-6ft apart in Meeting Room 1. Microphones would be placed around the room or table to pick up sound for online participants. We currently use this model for staff hybrid meetings, but the sound quality online is not good.

Pros:

- Ability to sit 6 ft apart
- Better sound quality for people in person

Cons:

- Poor sound quality online with this method
- May need to purchase more microphones

In Person

This model is a return to regular in person meetings. If the Board would like an option for residents who cannot come in person we could explore recording the meetings and posting them online.