



Board of Library Trustees Regular Meeting
Video Conference
March 16, 2021 7:00 p.m.

Minutes

1. Call to order

President Vanderhoek called the meeting to order at 7:01 p.m. Secretary Boland was present by video conference.

2. Roll call/Trustee requests to attend meeting via electronic means

Upon roll call, Trustees Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff were present by video conference. Trustee Jefferson was absent.

3. Approval of agenda

Trustee Snyder moved, seconded by Trustee Boland, approval of the consent agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Jefferson. **Motion carried.**

4. Introduction of visitors

Also in attendance by video conference were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Finance Manager Beth Schwarz, Human Resources (HR) Manager Mary Schaeffer, Youth & Teen Services Manager Kathy Burns, Librarian Tracie Padal, Librarian Brooke Cusmano, HR Associate Karla Nora, Engberg Anderson representative Kristin Richardson, Teen Advisory Board (TAB) representative Anish Mukherjee, and Emilie Cheng.

5. Public comment

None.

6. Liaison reports

a. Friends of the Palatine Library

Executive Director Dilger reported that in lieu of large book sales, the Friends are contacting their members who are large buyers and scheduling appointments for book browsing. They sold \$2,000 worth of books to one member and have another member looking at children's books. They hope to have a book sale this year and will start accepting donations in early April.

b. Teen Advisory Board (TAB)

TAB representative Anish Mukherjee reported that TAB met on March 9, 2021. The Historian team presented a proposal to the TAB Executive Board regarding a teen blog site on the library website. They made Library Worker's Day appreciation cards to send to library employees and Board members.

c. Palatine Public Library District Foundation

Executive Director Dilger reported that the Foundation is scheduled to meet March 18, 2021.

d. RAILS

Trustee Brauer reported that RAILS is inviting nominations for the RAILS Board for the term of July 1, 2021- June 30, 2024. They are seeking nominations for three library trustees and two representatives from academic, public, school, or special.

7. Unfinished business

a. Renovation update

Trustee Vanderhoek advised that the Building Renovation Committee met on March 4, 2021, and construction is proceeding on schedule.

Executive Director Dilger shared recent photos of the library renovation and highlighted the new paint, ceiling tiles, lighting, and carpeting.

Kristin Richardson from Engberg Anderson reviewed the Contingency Authorization #4 expenses which included re-built soffit, lighting control relocation, millwork revisions, miscellaneous carpentry, and sprinkler main conflict which totaled \$9,911.10. There is \$88,571 remaining in the contingency.

Trustee Snyder moved, seconded by Trustee Brauer, approval of the Contingency Authorization #4 in the amount of \$9,911.10.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Jefferson. **Motion carried**

Executive Director Dilger advised that the library is approaching the end of Phase 1 around April 19. The movers will then come in to move all of the furniture in the youth area to the finished east side section and the youth area will be roped off for safety. When the weather is warmer work will be begin on the north side entrance area. Mechanical controls are being relocated.

8. New business

a. Policy review and approval

i. Policy 9-Human Resources

Trustee Brauer advised that some portions of Policy 9 may need to be re-addressed post pandemic and portions related to medical, dental, and vision insurance benefits will also need to be re-addressed when the budget is drafted.

There was discussion regarding resources provided for staff use and timeframes to provide a written response to formal complaints and sexual harassment reports.

Trustee Brauer moved, seconded by Trustee Snyder, approval of changes to Policy 9-Human Resources as amended.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Jefferson. **Motion carried.**

b. Acceptance of bid for parking garage concrete repairs from Western Specialty in the amount of \$559,315.

Executive Director Dilger advised that Dan Eallonardo from Independent Consulting Services had concerns about the process that IMEG used and

they did not do a scope review of low bidders. She recommended to table this vote until the scope review has been properly conducted.

9. President's report

a. Review of Library Board Advocacy Activities

No report.

b. Reminder to File Statement of Economic Interest by May 1

Trustees were reminded to file their Statement of Economic Interest by May 1, 2021.

c. Appointment of Nominating Committee

Trustees Vanderhoek, Brauer, Snyder and Westhoff were appointed to be on the Nominating Committee.

d. Approval to attend Trustee Forum Spring Workshops in the amount of \$15.00 per trustee

Trustee Boland moved, seconded by Trustee Westhoff, approval of trustees to attend Trustee Forum Spring Workshops in the amount of \$15 per trustee. Trustee Boland withdrew this motion.

Trustee Boland moved, seconded by Trustee Westhoff, approval of trustees to attend Trustee Forum Spring Workshops in the amount of \$15 per trustee, per workshop.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Jefferson. **Motion carried**

10. Director's report

Executive Director Dilger advised that this month the library did a fine waive for fees on lost materials over seven years old and this totaled \$68,249, which was a particularly high year. She provided an overview of circulation statistics over the past fiscal year and advised that the main library is down 31%, North Hoffman branch is down 51% and the Rand Road branch is down 77% which is a concern. Much of this is due to the pandemic limited hours, closings and possibly due to transient community near Rand Road branch. The library will be working on communicating and

promoting the branch services and hours. Digital use has gone up and total circulation is down about 26% over the past year. She also reviewed stats for reserves filled and inter-library loans.

a. Strategic plan update

The library is planning to offer out of state inter-library loans next fiscal year.

11. Committee reports

a. Committee to Review Open and Closed Session Minutes

No report.

b. Board Development Committee

No report.

c. Building Renovation Committee

The Committee met on Thursday, March 4, 2021. The next meeting will be Thursday, April 8, 2021, at 4:00 p.m.

d. Director's Review Committee

No report.

e. Finance Committee

No report. This Committee will need to meet end of April or early May.

f. Lock Box Committee

No report.

g. Policy Committee

The Committee met on March 4, 2021. This committee will be taking a break in April as all policies to be reviewed are impacted by the renovation.

12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

- a. Approval of minutes
 - i. regular meeting of February 16, 2021
 - ii. Policy Committee meeting of March 4, 2021
 - iii. Building Renovation Committee meeting of March 4, 2021
- b. Financial report and approval of Warrant 2021-09 in the amount of \$1,279,924.19

Trustee Snyder moved, seconded by Trustee Brauer, approval of the Consent Agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Singh, Snyder, Vanderhoek, and Westhoff
Nays: None.
Abstain: None.
Absent: Jefferson. **Motion carried**

13. Correspondence

None.

14. Adjournment

President Vanderhoek adjourned the meeting at 8:12 p.m.

Approved: _____

Andrea Vanderhoek, President

Tracy Boland, Secretary



Minutes

1. Call to order

Trustee Vanderhoek called the meeting to order at 4:00 p.m.

2. Roll call

Trustees Brauer, Westhoff, and Vanderhoek were present.

3. Introduction of visitors

Executive Director Jeannie Dilger, Joe Huberty, Kristin Richardson, and Emilie Cheng were also present.

4. Public Comment

None.

5. Update on Main Library renovation

The committee reviewed photos of the renovation progress.

The committee received an update on renovation progress and reviewed the reports from owner's representative, Dan Eallonardo. The project remains on schedule.

6. Approval of change order(s)

The committee approved change orders 5 and 6.

7. Branch library design process

The branch design and review process will begin in approximately 6 weeks. The goal is to begin construction on the branches as the main library renovation is wrapping up.

8. Other business

The committee was updated on the status of the parking garage concrete repairs.

An illumination study will be conducted to inform updates to the parking garage lighting.

Capital Reserves Plan will be updated as renovations progress. The financial plan will be updated simultaneously.

The committee discussed minor projects to improve the staff work areas.

9. Date for next meeting

The next meeting will be tentatively scheduled for Thursday, May 6, 2021 at 4:00 pm.

10. Adjournment

Trustee Vanderhoek adjourned the meeting at 5:04 pm.

Approved on: _____

Trustee

Trustee

Prepared by: Andrea Vanderhoek

Palatine Public Library District
CORPORATE FUND # 10 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	% of Budget Last YTD
Ordinary Income/Expense				
Income				
4000 · Tax Levies	7,995,796.21	7,761,538.00	103.02%	86.5%
4001 · Tax Levy - TIF	0.00	60,330.00	0.0%	0.0%
4010 · Replacement Tax	43,952.45	29,623.00	148.37%	353.0%
4101 · Interest- CD's & Bank	17,643.79	20,000.00	88.22%	248.7%
4200 · Other Fees and Income				
4201 · Fines	2,013.39	2,500.00	80.54%	55.3%
4203 · Lost/Repl/Process/Damage Fees	6,129.39	9,158.00	66.93%	44.1%
4204 · Collection Agency	2,934.25	9,918.00	29.59%	40.6%
4210 · Copier Income	2,231.17	8,750.00	25.5%	75.3%
4211 · Printing/Fax Income	3,806.42	15,000.00	25.38%	72.7%
4212 · Vending Machines	110.86	1,750.00	6.34%	73.3%
4222 · Meeting Room Fees	-280.00	6,750.00	-4.15%	67.0%
4223 · Interlibrary Loan Fees	25.00	106.00	23.59%	15.4%
4224 · Non-Resident Fees	7,196.78	10,293.00	69.92%	59.7%
4231 · Per Capita Grant	111,228.75	111,229.00	100.0%	100.0%
4232 · Gifts/Donations	43,141.41	28,160.00	153.2%	46.8%
4233 · Other Grants	43,256.38	40,525.00	106.74%	0.0%
4241 · Misc-General	225.00	1,500.00	15.0%	290.8%
4257 · Used Materials/Book Nook	0.00	7,083.00	0.0%	0.5%
4261 · Sale of Equipment	1,796.94	4,892.00	36.73%	105.3%
Total 4200 · Other Fees and Income	223,815.74	257,614.00	86.88%	62.3%
Total Income	8,281,208.19	8,129,105.00	101.87%	86.5%
Gross Profit	8,281,208.19	8,129,105.00	101.87%	86.5%
Expense				
5100 · Materials				
5101 · Print Materials	156,654.14	324,650.00	48.25%	64.7%
5104 · Databases	208,647.83	236,454.00	88.24%	95.9%
5105 · Nonprint Materials	76,786.40	186,505.00	41.17%	53.9%
5107 · Electronic Materials	146,800.47	171,000.00	85.85%	68.7%
Total 5100 · Materials	588,888.84	918,609.00	64.11%	69.9%
5200 · Capital Expenditures				
5205 · Furniture	0.00	20,000.00	0.0%	33.2%
5207 · Computers/Technology	68,781.35	256,347.00	26.83%	21.5%
Total 5200 · Capital Expenditures	68,781.35	276,347.00	24.89%	23.5%
5300 · Payroll Expenses				
5310 · Gross Salaries	2,405,578.23	3,318,704.00	72.49%	72.7%
5313 · Health & Life Insurance	188,005.22	277,743.00	67.69%	64.8%
5314 · HSA Employer Contribution	3,937.50	4,838.00	81.39%	100.0%
5315 · HSA Employee Contribution	630.00			0.0%
5328 · Misc. Fringe Benefits	4,522.29	19,624.00	23.05%	57.0%
Total 5300 · Payroll Expenses	2,602,673.24	3,620,909.00	71.88%	72.1%
5400 · Utilities				

Palatine Public Library District
CORPORATE FUND # 10 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	% of Budget Last YTD
5421 · Gas	30,264.82	28,633.00	105.7%	68.9%
5422 · Electricity	110,839.96	188,476.00	58.81%	66.4%
5423 · Water	4,344.55	9,296.00	46.74%	44.2%
Total 5400 · Utilities	145,449.33	226,405.00	64.24%	65.4%
5600 · Contracts				
5651 · Copier & Printer Maintenance	21,334.88	29,074.00	73.38%	86.4%
5653 · Technology Support	60,440.16	95,811.00	63.08%	92.7%
5654 · Postage Machine	1,380.60	1,891.00	73.01%	83.3%
5655 · LAN Management	52,520.00	83,412.00	62.97%	102.8%
5656 · Integrated Library Systems	126,881.75	114,741.00	110.58%	51.3%
5656.01 · Rails Grant Expenses	0.00	40,525.00	0.0%	0.0%
5657 · Internet Service	16,366.76	23,407.00	69.92%	70.2%
5658 · Bibliographic Support	406.68	350.00	116.19%	115.3%
5659 · Book Recovery Service	2,998.25	4,404.00	68.08%	43.1%
5660 · Accounting/Payroll/Bank Fees	9,269.46	12,268.00	75.56%	48.8%
5661 · Leases(Office Park)	1,318.96	2,638.00	50.0%	95.2%
5663 · Consultants	10,767.50	29,600.00	36.38%	10.6%
5666 · Leases(Branches)	30,310.00	37,080.00	81.74%	75.0%
5667 · Telephone Lease	17,698.71	21,342.00	82.93%	88.9%
Total 5600 · Contracts	351,693.71	496,543.00	70.83%	66.2%
5700 · Supplies				
5771 · Human Resources Supplies	230.40	1,500.00	15.36%	50.5%
5772 · Art & Printing Supplies	6,360.88	11,000.00	57.83%	64.8%
5773 · Copier & Printer Supplies	10,510.61	3,500.00	300.3%	45.6%
5774 · Library Services Supplies				
5774.50 · Collection Supplies - CS	10,419.63	20,000.00	52.1%	68.4%
5774.90 · General Service Supplies	22,849.41	29,000.00	78.79%	55.9%
Total 5774 · Library Services Supplies	33,269.04	49,000.00	67.9%	62.7%
5776 · Program Supplies				
5776.10 · Program Supplies - YTS	2,684.54	6,500.00	41.3%	53.1%
5776.20 · Program Supplies - AS	6,370.31	7,500.00	84.94%	71.0%
5776.30 · Program Supplies - Tech	0.00	1,000.00	0.0%	20.4%
Total 5776 · Program Supplies	9,054.85	15,000.00	60.37%	59.1%
Total 5700 · Supplies	59,425.78	80,000.00	74.28%	60.8%
5800 · Operating - Other				
5810 · Interlibrary Loan/Recip Borrow	0.00	6,726.00	0.0%	208.9%
5811 · Telephone	2,449.97	3,088.00	79.34%	60.5%
5812 · Postage	1,522.95	1,835.00	83.0%	29.6%
5813 · Cultural/Educational Programs				
5813.10 · Cultural/Ed Programs - YTS	5,464.25	12,000.00	45.54%	67.0%
5813.20 · Cultural/Ed Programs - AS	13,465.00	19,800.00	68.01%	49.4%
5813.30 · Cultural/Ed Programs - Tech	2,375.00	3,600.00	65.97%	38.0%
Total 5813 · Cultural/Educational Programs	21,304.25	35,400.00	60.18%	55.2%
5814 · Inservice & Training/Mileage	24,376.11	32,137.00	75.85%	82.5%
5815 · Memberships	5,757.50	11,736.00	49.06%	45.8%

Palatine Public Library District
CORPORATE FUND # 10 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	% of Budget Last YTD
5816 · Community Information	5,807.28	14,000.00	41.48%	86.2%
5817 · Legal	6,712.65	6,350.00	105.71%	23.0%
5819 · Want Ads/Legal Notices	2,251.76	872.00	258.23%	24.4%
5820 · Gifts/Donations	11,782.96	10,000.00	117.83%	110.9%
5823 · POC Shared Administrative Costs	10,000.00	10,000.00	100.0%	100.0%
5827 · Sales Tax	360.31	1,200.00	30.03%	100.0%
Total 5800 · Operating - Other	92,325.74	133,344.00	69.24%	73.3%
5900 · Auxiliary				
5913 · Newsletter/Communication	44,657.00	68,000.00	65.67%	73.9%
5914 · Volunteer Programs	551.79	3,000.00	18.39%	27.3%
Total 5900 · Auxiliary	45,208.79	71,000.00	63.67%	71.7%
Total Expense	3,954,446.78	5,823,157.00	67.91%	68.9%
Net Ordinary Income	4,326,761.41	2,305,948.00	187.64%	188.6%
Other Income/Expense				
Other Income				
7000 · Transfers	0.00	-2,244,042.00	0.0%	0.0%
Total Other Income	0.00	-2,244,042.00	0.0%	0.0%
Net Other Income	0.00	-2,244,042.00	0.0%	0.0%
Net Income	4,326,761.41	61,906.00	6,989.24%	453.5%

Palatine Public Library District
AUDIT FUND #20 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	% of Budget Last YTD
Ordinary Income/Expense				
Income				
4000 · Tax Levies	10,938.70	500.00	2,187.74%	209.5%
Total Income	10,938.70	500.00	2,187.74%	209.5%
Gross Profit	10,938.70	500.00	2,187.74%	209.5%
Expense				
5600 · Contracts				
5662 · Audit Fund Expenses	5,400.00	5,400.00	100.0%	100.0%
Total 5600 · Contracts	5,400.00	5,400.00	100.0%	100.0%
Total Expense	5,400.00	5,400.00	100.0%	100.0%
Net Ordinary Income	5,538.70	-4,900.00	-113.04%	727.0%
Net Income	5,538.70	-4,900.00	-113.04%	727.0%

Palatine Public Library District
BUILDING- FUND #30 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	% of Budget Last YTD
Ordinary Income/Expense				
Income				
4000 · Tax Levies	287,928.42	236,342.00	121.83%	121.8%
Total Income	287,928.42	236,342.00	121.83%	121.8%
Gross Profit	287,928.42	236,342.00	121.83%	121.8%
Expense				
5500 · Maintenance				
5531 · Cleaning Service	51,552.63	100,000.00	51.55%	51.6%
5532 · Equipment Repair	0.00	500.00	0.0%	0.0%
5533 · Trash	2,976.63	4,000.00	74.42%	74.4%
5534 · Landscaping and Lawn Service	6,849.00	12,636.00	54.2%	54.2%
5535 · Fire and Security	25,596.91	11,000.00	232.7%	232.7%
5536 · Elevator	5,594.50	9,000.00	62.16%	62.2%
5537 · Building Maintenance	19,432.74	25,000.00	77.73%	77.7%
5538 · Snow Removal	8,319.75	10,000.00	83.2%	83.2%
5539 · HVAC	20,755.84	55,000.00	37.74%	37.7%
5540 · Parking Areas	3,940.00	10,000.00	39.4%	39.4%
5541 · Van Maintenance	744.79	500.00	148.96%	149.0%
5544 · Roof Maintenance	3,381.00	4,500.00	75.13%	75.1%
5545 · Van Fuel	407.38	1,300.00	31.34%	31.3%
Total 5500 · Maintenance	149,551.17	243,436.00	61.43%	61.4%
5700 · Supplies				
5775 · Maintenance Supplies	18,827.73	35,000.00	53.79%	52.7%
Total 5700 · Supplies	18,827.73	35,000.00	53.79%	52.7%
Total Expense	168,378.90	278,436.00	60.47%	60.3%
Net Ordinary Income	119,549.52	-42,094.00	-284.01%	-285.0%
Net Income	119,549.52	-42,094.00	-284.01%	-285.0%

Palatine Public Library District
IMRF FUND #40 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	<u>July 2020 - March 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	<u>438,412.81</u>	<u>359,432.00</u>	<u>121.97%</u>	<u>110.6%</u>
Total Income	<u>438,412.81</u>	<u>359,432.00</u>	<u>121.97%</u>	<u>110.6%</u>
Gross Profit	<u>438,412.81</u>	<u>359,432.00</u>	<u>121.97%</u>	<u>110.6%</u>
Expense				
5300 · Payroll Expenses				
5311 · IMRF Fund Expense	<u>312,611.66</u>	<u>416,661.08</u>	<u>75.03%</u>	<u>71.1%</u>
Total 5300 · Payroll Expenses	<u>312,611.66</u>	<u>416,661.08</u>	<u>75.03%</u>	<u>71.1%</u>
Total Expense	<u>312,611.66</u>	<u>416,661.08</u>	<u>75.03%</u>	<u>71.1%</u>
Net Ordinary Income	<u>125,801.15</u>	<u>-57,229.08</u>	<u>-219.82%</u>	<u>-102.0%</u>
Net Income	<u><u>125,801.15</u></u>	<u><u>-57,229.08</u></u>	<u><u>-219.82%</u></u>	<u><u>-102.0%</u></u>

Palatine Public Library District
SOCIAL SECURITY FUND #50 Budget vs. Actual

July 2020 through March 2021

83% of Budget Year Completed

	<u>July 2020 - March 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	345,044.59	283,115.00	121.87%	119.7%
Total Income	<u>345,044.59</u>	<u>283,115.00</u>	<u>121.87%</u>	<u>119.7%</u>
Gross Profit	345,044.59	283,115.00	121.87%	119.7%
Expense				
5300 · Payroll Expenses				
5312 · Social Security Fund Exp	178,804.66	252,623.20	70.78%	70.5%
Total 5300 · Payroll Expenses	<u>178,804.66</u>	<u>252,623.20</u>	<u>70.78%</u>	<u>70.5%</u>
Total Expense	<u>178,804.66</u>	<u>252,623.20</u>	<u>70.78%</u>	<u>70.5%</u>
Net Ordinary Income	<u>166,239.93</u>	<u>30,491.80</u>	<u>545.2%</u>	<u>-311.8%</u>
Net Income	<u><u>166,239.93</u></u>	<u><u>30,491.80</u></u>	<u><u>545.2%</u></u>	<u><u>-311.8%</u></u>

Palatine Public Library District
TORT IMMUNITY FUND #60 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	<u>July 2020 - March 2021.</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
Ordinary Income/Expense				
Income				
4000 · Tax Levies	<u>48,636.73</u>	<u>44,361.00</u>	<u>109.64%</u>	<u>96.6%</u>
Total Income	<u>48,636.73</u>	<u>44,361.00</u>	<u>109.64%</u>	<u>96.6%</u>
Gross Profit	<u>48,636.73</u>	<u>44,361.00</u>	<u>109.64%</u>	<u>96.6%</u>
Expense				
5800 · Operating - Other				
5801 · Library Insurance Package	<u>2,530.00</u>	<u>3,162.50</u>	<u>80.0%</u>	<u>93.1%</u>
5802 · Public Liability Insurance	<u>85,693.00</u>	<u>91,727.99</u>	<u>93.42%</u>	<u>99.3%</u>
Total 5800 · Operating - Other	<u>88,223.00</u>	<u>94,890.49</u>	<u>92.97%</u>	<u>99.1%</u>
Total Expense	<u>88,223.00</u>	<u>94,890.49</u>	<u>92.97%</u>	<u>99.1%</u>
Net Ordinary Income	<u>-39,586.27</u>	<u>-50,529.49</u>	<u>78.34%</u>	<u>101.9%</u>
Other Income/Expense				
Other Income				
7000 · Transfers	<u>0.00</u>	<u>53,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
Total Other Income	<u>0.00</u>	<u>53,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>53,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
Net Income	<u><u>-39,586.27</u></u>	<u><u>2,470.51</u></u>	<u><u>-1,602.35%</u></u>	<u><u>101.9%</u></u>

Palatine Public Library District
UNEMPLOYMENT FUND #70 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	% of Budget Last YTD
Ordinary Income/Expense				
Income				
4000 · Tax Levies				
4021 · Tax Levy 2020				
4021.70 · Tax Levy 2020 - Unemployment	500.00	500.00	100.0%	100.0%
Total 4021 · Tax Levy 2020	500.00	500.00	100.0%	100.0%
Total 4000 · Tax Levies	500.00	500.00	100.0%	100.0%
Total Income	500.00	500.00	100.0%	100.0%
Gross Profit	500.00	500.00	100.0%	100.0%
Expense				
5330 · Unemployment Fund Expense	318.00	500.00	63.6%	0.0%
Total Expense	318.00	500.00	63.6%	0.0%
Net Ordinary Income	182.00	0.00	100.0%	-2,930.3%
Net Income	182.00	0.00	100.0%	-2,930.3%

Palatine Public Library District
SPECIAL RESERVE FUND #75 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	% of Budget Last YTD
Ordinary Income/Expense				
Expense				
5200 · Capital Expenditures				
5210 · Building				
5210.10 · Concrete, Masonry & Paving	45,465.00	242,750.00	18.73%	14.4%
5210.40 · Electrical	0.00	100,000.00	0.0%	2.2%
5210.70 · HVAC	5,205.00	90,000.00	5.78%	41.1%
Total 5210 · Building	<u>50,670.00</u>	<u>432,750.00</u>	<u>11.71%</u>	<u>34.8%</u>
Total 5200 · Capital Expenditures	<u>50,670.00</u>	<u>432,750.00</u>	<u>11.71%</u>	<u>34.8%</u>
Total Expense	<u>50,670.00</u>	<u>432,750.00</u>	<u>11.71%</u>	<u>34.8%</u>
Net Ordinary Income	<u>-50,670.00</u>	<u>-432,750.00</u>	<u>11.71%</u>	<u>34.8%</u>
Other Income/Expense				
Other Income				
7000 · Transfers	0.00	700,000.00	0.0%	0.0%
Total Other Income	<u>0.00</u>	<u>700,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
Net Other Income	<u>0.00</u>	<u>700,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
Net Income	<u><u>-50,670.00</u></u>	<u><u>267,250.00</u></u>	<u><u>-18.96%</u></u>	<u><u>177.7%</u></u>

Palatine Public Library District
CAPITAL PROJECTS FUND #80 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	NO DATA FROM LAST YEAR
Ordinary Income/Expense				
Income				
4300.00 · Proceeds from 2020 Bond	5,250,000.00	5,250,000.00	100.0%	
4300.01 · Bond Premiums from 2020 Bond	849,007.15	849,007.15	100.0%	
4301.00 · Interest Income from 2020 Bond	560.95	1,000.00	56.1%	
4302 · Grant Income	0.00	1,841,568.05	0.0%	
Total Income	6,099,568.10	7,941,575.20	76.81%	
Gross Profit	6,099,568.10	7,941,575.20	76.81%	
Expense				
5250 · Renovation Construction Costs				
5250.10 · Main Direct Costs	1,650,822.38	3,996,569.94	41.31%	
5250.20 · Rand Direct Costs	0.00	170,000.00	0.0%	
5250.30 · North Hoffman Direct Costs	0.00	250,000.00	0.0%	
Total 5250 · Renovation Construction Costs	1,650,822.38	4,416,569.94	37.38%	
5260 · Renovation Indirect Costs				
5260.10 · Permits and Fees	74,294.00	6,000.00	1,238.23%	
5260.11 · Furniture, Fixtures & Equipment	168,458.00	865,484.00	19.46%	
5260.12 · Technology	22,750.13	200,000.00	11.38%	
5260.13 · Moving/Storage	75,033.61	200,000.00	37.52%	
5260.14 · Legal/Financial	1,773.00	15,000.00	11.82%	
5260.15 · Architectural/Engineering	126,389.71	509,721.00	24.8%	
5260.16 · Owner's Rep	34,440.00	104,500.00	32.96%	
5260.17 · Builder's Risk Insurance	0.00	19,000.00	0.0%	
5260.20 · Other Indirect Costs	4,550.00	662,163.00	0.69%	
Total 5260 · Renovation Indirect Costs	507,688.45	2,581,868.00	19.66%	
6500 · Bond Expenses				
6503 · Legal/Misc Fees Due 2020 Bond	97,283.00	97,283.00	100.0%	
Total 6500 · Bond Expenses	97,283.00	97,283.00	100.0%	
Total Expense	2,255,793.83	7,095,720.94	31.79%	
Net Ordinary Income	3,843,774.27	845,854.26	454.43%	
Other Income/Expense				
Other Income				
7000 · Transfers	0.00	825,000.00	0.0%	
Total Other Income	0.00	825,000.00	0.0%	
Net Other Income	0.00	825,000.00	0.0%	
Net Income	3,843,774.27	1,670,854.26	230.05%	

Palatine Public Library District
BOND FUND #90 Budget vs. Actual

July 2020 through March 2021
83% of Budget Year Completed

	July 2020 - March 2021	Budget	% of Budget	NO DATA FROM LAST YEAR
Ordinary Income/Expense				
Expense				
6500 · Bond Expenses				
6501 · Principle Due 2020 Bond	515,000.00	515,000.00	100.0%	
6502 · Interest Due 2020 Bond	58,916.70	151,041.67	39.01%	
Total 6500 · Bond Expenses	573,916.70	666,041.67	86.17%	
Total Expense	573,916.70	666,041.67	86.17%	
Net Ordinary Income	-573,916.70	-666,041.67	86.17%	
Other Income/Expense				
Other Income				
7000 · Transfers	0.00	666,041.67	0.0%	
Total Other Income	0.00	666,041.67	0.0%	
Net Other Income	0.00	666,041.67	0.0%	
Net Income	-573,916.70	0.00	100.0%	

PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 3-31-2021

FUND	Corporate	Audit	Building	IMRF	Social Security	Tort Immunity	Unemploy	Special Reserve	Capital Projects	Bond	Total
INCOME											
4000 · Tax Levies	\$7,995,796.21	\$10,938.70	\$287,928.42	438,412.81	\$345,044.59	\$48,636.73	\$500.00				\$9,127,257.46
4001 · TIF Rebates											\$0.00
4010 · Repl Tax	\$43,952.45										\$43,952.45
4100 · Interest Income	\$17,643.79										\$17,643.79
4200 · Other Income	\$223,815.74										\$223,815.74
4300 · Bond Income									\$6,099,568.10		\$6,099,568.10
TOTAL INCOME	\$8,281,208.19	\$10,938.70	\$287,928.42	\$438,412.81	\$345,044.59	\$48,636.73	\$500.00	\$0.00	\$6,099,568.10	\$0.00	\$15,512,237.54
EXPENSE											
5100 · Materials	\$588,888.84										\$588,888.84
5200 · Capital Exp	\$68,781.35							\$50,670.00			\$119,451.35
5250 · Renov Constr									\$1,650,822.38		\$1,650,822.38
5260 · Renov Indirect									\$507,688.45		\$507,688.45
5300 · Payroll Exp	\$2,602,673.24			\$312,611.66	\$178,804.66						\$3,094,089.56
5330 · Unemployment							\$318.00				\$318.00
5400 · Utilities	\$145,449.33										\$145,449.33
5500 · Maintenance			\$149,551.17								\$149,551.17
5600 · Contracts	\$351,693.71	\$5,400.00									\$357,093.71
5700 · Supplies	\$59,425.78		\$18,827.73								\$78,253.51
5800 · Operating	\$92,325.74					\$88,223.00					\$180,548.74
5802 · Insurance											\$0.00
5900 · Auxiliary	\$45,208.79										\$45,208.79
6500 · Bond Exp									\$97,283.00	\$573,916.70	\$671,199.70
TOTAL EXPENSE	\$3,954,446.78	\$5,400.00	\$168,378.90	\$312,611.66	\$178,804.66	\$88,223.00	\$318.00	\$50,670.00	\$2,255,793.83	\$573,916.70	\$7,588,563.53
Audited Beg FB 7/1/2020	\$3,681,104.28	\$20,117.00	\$242,793.00	\$204,784.00	\$167,103.00	\$46,627.00	\$49,011.00	\$1,687,128.00	\$0.00	\$0.00	\$6,098,667.28
Net Income	\$4,326,761.41	\$5,538.70	\$119,549.52	\$125,801.15	\$166,239.93	-\$39,586.27	\$182.00	-\$50,670.00	\$3,843,774.27	-\$573,916.70	\$7,923,674.01
Ending FB 3/31/2021	\$8,007,865.69	\$25,655.70	\$362,342.52	\$330,585.15	\$333,342.93	\$7,040.73	\$49,193.00	\$1,636,458.00	\$3,843,774.27	-\$573,916.70	\$14,022,341.29

CASH	
Bank Account	Balance
1003 · Chkg - CC	\$9,011.95
1004 · MM -Tax Dep	\$7,980,375.05
1005 · Chkg-General	\$24,606.32
1006 · Chkg - Imprest	\$957.82
1007 · Chkg - Payroll	\$12,701.17
1009.00 · Construction	\$2,542,577.03
1011 · Cash Boxes	\$1,653.00
TOTAL CASH	\$10,571,882.34

IPRIME ISC ACCT 101 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 101			\$916,440.31
CD# 285489-1	0.36%	9/21/2022	\$225,000.00
CD# 285490-1	0.20%	9/21/2022	\$200,000.00
CD# 285491-1	0.15%	3/22/2022	\$249,400.00
CD# 285492-1	0.14%	3/22/2022	\$175,600.00
CD# 288507-1	0.15%	3/3/2023	\$249,200.00
CD# 288506-1	0.14%	3/3/2023	\$249,200.00
Acct 101	ACCOUNT TOTAL		\$2,264,840.31

IPRIME ISC ACCT 201 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 201			\$521,096.10
CD# 285951-1	0.15%	10/21/2021	\$249,600.00
CD# 285950-1	0.20%	10/21/2021	\$249,500.00
CD# 285953-1	0.10%	10/21/2021	\$249,700.00
CD# 285948-1	0.25%	10/21/2021	\$249,300.00
CD# 285952-1	0.10%	10/21/2021	\$249,700.00
CD# 285949-1	0.20%	10/21/2021	\$249,100.00
CD# 286086-1	0.15%	10/25/2021	\$249,600.00
Acct 201	ACCOUNT TOTAL		\$2,267,596.10

Palatine Public Library District

Early Release Check Register

March 17 - 30, 2021

Date	Num	Name	Account	Pd Amt
03/30/2021	6739	ADVANCED DISPOSAL	1005 · Chkg-Palatine Bk & Trt-General	
02/28/2021	T40002566404		5533 · Trash	-227.00
TOTAL				-227.00
03/30/2021	6740	BANK OF AMERICA- MS	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021			5776.20 · Program Supplies - AS	-379.13
			5774.90 · General Service Supplies	-672.16
			5776.20 · Program Supplies - AS	-59.19
			5814 · Inservice & Training/Mileage	-19.46
			5774.90 · General Service Supplies	-56.74
			5774.50 · Collection Supplies - CS	-112.33
			5814 · Inservice & Training/Mileage	-14.60
			5328 · Misc. Fringe Benefits	-44.35
			5819 · Want Ads/Legal Notices	-27.30
			1240 · Prepaid Expenses	-728.49
			5776.20 · Program Supplies - AS	-9.72
			5819 · Want Ads/Legal Notices	-72.98
			5776.20 · Program Supplies - AS	-8.71
			5653 · Technology Support	-19.45
			5819 · Want Ads/Legal Notices	-486.62
TOTAL				-2,711.23
03/30/2021	6755	BANK OF AMERICA-GS	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021			5775 Maintenance Supplies	-14.95
			5775 Maintenance Supplies	-171.00
			5775 Maintenance Supplies	-79.94
			5775 Maintenance Supplies	-47.84
TOTAL				-313.73
03/30/2021	6752	BANK OF AMERICA-JD	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021			5772 · Art & Printing Supplies	-238.00
			5653 · Technology Support	-262.50
			5653 · Technology Support	-3.06
TOTAL				-503.56
03/30/2021	6753	BANK OF AMERICA-MRG	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021			5653 · Technology Support	-488.85
			5105 · Nonprint Materials	-17.99
			5105 · Nonprint Materials	-17.99

Palatine Public Library District

Early Release Check Register

March 17 - 30, 2021

Date	Num	Name	Account	Pd Amt
			5105 · Nonprint Materials	-17.99
			5772 · Art & Printing Supplies	-464.00
			5816 · Community Information	-250.00
TOTAL				-1,256.82
03/30/2021	6754	BANK OF AMERICA - SC	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021			5653 · Technology Support	-44.97
			5653 · Technology Support	-112.00
TOTAL				-156.97
03/30/2021	6741	CALL ONE	1005 · Chkg-Palatine Bk & Trt-General	
03/15/2021	387617		5811 · Telephone	-280.47
TOTAL				-280.47
03/30/2021	6742	CDW GOVERNMENT	1005 · Chkg-Palatine Bk & Trt-General	
03/16/2021	9387899		5207 · Computers/Technology	-54.86
			5207 · Computers/Technology	-1,648.03
			5207 · Computers/Technology	-1,740.18
TOTAL				-3,443.07
03/30/2021	6743	CHESS SCHOLARS, INC.	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021	3003277		5813.10 · Cultural/Ed Programs - YTS	-80.00
TOTAL				-80.00
03/30/2021	6744	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
03/10/2021			5657 · Internet Service	-204.95
03/23/2021			5657 · Internet Service	-129.85
03/26/2021			5657 · Internet Service	-129.85
TOTAL				-464.65
03/30/2021	6745	CURRENT TECHNOLOGIES CORP	1005 · Chkg-Palatine Bk & Trt-General	
03/24/2021	11079		5653 · Technology Support	-2,378.05
TOTAL				-2,378.05
03/30/2021	6028	CURRENT TECHNOLOGIES CORP	1010.00 · Construction Account	
03/24/2021	11078		5260.12 · Technology	-1,376.40
TOTAL				-1,376.40

Palatine Public Library District

Early Release Check Register

March 17 - 30, 2021

Date	Num	Name	Account	Pd Amt
03/30/2021	6746	EXXON-MOBIL	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021	9042103		5545 · Van Fuel	-46.34
TOTAL				-46.34
03/30/2021	6747	HOME DEPOT	1005 · Chkg-Palatine Bk & Trt-General	
03/21/2021			5775 · Maintenance Supplies	-16.79
			5775 · Maintenance Supplies	-36.03
			5775 · Maintenance Supplies	-1.24
			5775 · Maintenance Supplies	-57.82
			5775 · Maintenance Supplies	-12.53
TOTAL				-124.41
03/17/2021	paid online	ILLINOIS DEPARTMENT OF REVENUE	1005 · Chkg-Palatine Bk & Trt-General	
03/17/2021			5827 · Sales Tax	-171.00
TOTAL				-171.00
03/29/2021	paid online	ILLINOIS DEPARTMENT OF REVENUE	1005 · Chkg-Palatine Bk & Trt-General	
03/29/2021			5827 · Sales Tax	-21.31
TOTAL				-21.31
03/30/2021	6029	INDEPENDENT CONSTRUCTION SERVICES	1010.00 · Construction Account	
01/06/2021	795		5260.16 · Owner's Rep	-5,740.00
TOTAL				-5,740.00
03/30/2021	6748	JOHNSON CONTROLS SECURITIES	1005 · Chkg-Palatine Bk & Trt-General	
03/06/2021	35619000		5535 · Fire and Security	-168.72
TOTAL				-168.72
03/30/2021	6749	KONICA MINOLTA BUSINESS SOLUTIONS	1005 · Chkg-Palatine Bk & Trt-General	
03/15/2021	9007601006,900760026		5651 · Copier & Printer Maintenance	-270.25
			5651 · Copier & Printer Maintenance	-115.46
TOTAL				-385.71
03/30/2021	6750	LIRA	1005 · Chkg-Palatine Bk & Trt-General	
01/07/2021			5802 · Public Liability Insurance	-67,601.00
TOTAL				-67,601.00

Palatine Public Library District

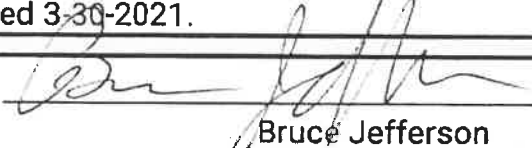
Early Release Check Register

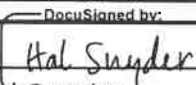
March 17 - 30, 2021

Date	Num	Name	Account	Pd Amt
03/30/2021	6756	PETTY CASH	1005 · Chkg-Palatine Bk & Trt-General	
03/30/2021			5328 · Misc. Fringe Benefits	-82.19
			5776.10 · Program Supplies - YTS	-53.21
			4212 · Vending Machines	-1.25
			5814 · Inservice & Training/Mileage	-90.26
TOTAL				-226.91
03/30/2021	6757	SYNCS/AMAZON	1005 · Chkg-Palatine Bk & Trt-General	
03/30/2021			5101 · Print Materials	-199.20
			5105 · Nonprint Materials	-1,205.62
			5207 · Computers/Technology	-906.37
			5328 · Misc. Fringe Benefits	-137.06
			5772 · Art & Printing Supplies	-32.58
			5774.50 · Collection Supplies - CS	-81.32
			5774.90 · General Service Supplies	-2,116.67
			5776.10 · Program Supplies - YTS	-438.65
TOTAL				-5,117.47
03/30/2021	6751	VANGUARD ENERGY SERVICES, LLC	1005 · Chkg-Palatine Bk & Trt-General	
03/24/2021	multiple		5421 · Gas	-4,702.14
			5421 · Gas	-5,484.93
			5421 · Gas	-15,633.15
TOTAL				-25,820.22

TOTAL - \$118,615.04

Out of an abundance of caution to prevent the spread of COVID-19, this document is being emailed to Executive Director Jeannie Dilger, Trustee Bruce Jefferson, and Trustee Hal Snyder requesting electronic or in-person approvals by the two trustees to process and mail these early release checks dated 3-30-2021.

I  on 3-30-2021
 Bruce Jefferson Date
 approve the processing of Early Release Checks # 6739-6757 & online payments totalling \$111,498.64 from the General Account and Check# 6028-6029 totalling \$7,116.40 from the Construction Account.

I  on 3/30/2021
 Hal Snyder Date
 approve the processing of Early Release Checks # 6739-6757 & online payments totalling \$111,498.64 from the General Account and Check# 6028-6029 totalling \$7,116.40 from the Construction Account.

Palatine Public Library District
Warrant 2021-10 Check Register
 April 20, 2021

Date	Num	Name	Account	Paid Amount
04/20/2021	6758	ALBERTSONS/SAFEWAY	1005 - Chkg-Palatine Bk & Trt-General	
04/03/2021	434007-030921-3474		5776.10 · Program Supplies - YTS	-31.28
TOTAL				-31.28
04/20/2021	6759	ASSISTIVE HEARING SYSTEM	1005 - Chkg-Palatine Bk & Trt-General	
03/15/2021	1533		5207 · Computers/Technology	-9,942.00
TOTAL				-9,942.00
04/20/2021	6760	AUTOMATIC FIRE SYSTEMS, INC.	1005 - Chkg-Palatine Bk & Trt-General	
04/01/2021	1222		5209 · Capital Acquisition-Spec Reser	-3,488.40
TOTAL				-3,488.40
04/20/2021	6761	AVI SYSTEMS	1005 - Chkg-Palatine Bk & Trt-General	
03/31/2021	88726268		5653 · Technology Support	-5,520.00
TOTAL				-5,520.00
04/20/2021	6762	BAKER & TAYLOR-L542324	1005 - Chkg-Palatine Bk & Trt-General	
03/08/2021	2035828494		5101 · Print Materials	-384.80
03/08/2021	2035826169		5101 · Print Materials	-54.25
03/26/2021	2035868037		5101 · Print Materials	-32.15
TOTAL				-471.20
04/20/2021	6763	BLUE LION SYSTEMS	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021	323693		5535 · Fire and Security	-35.00
TOTAL				-35.00
04/20/2021	6764	BOCHENEK, ANNETTE	1005 - Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-200.00
TOTAL				-200.00
04/20/2021	6765	BROWN, CHARLIE	1005 - Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.10 · Cultural/Ed Programs - YTS	-100.00
TOTAL				-100.00
04/20/2021	6766	CENGAGE LEARNING INC - GALE	1005 - Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2021-10 Check Register
 April 20, 2021

Date	Num	Name	Account	Paid Amount
03/31/2021			5101 · Print Materials	-889.88
TOTAL				-889.88
04/20/2021	6767	CENTER POINT LARGE PRINT	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021	1837035		5101 · Print Materials	-140.22
TOTAL				-140.22
04/20/2021	6768	CHICAGO TRIBUNE-NEWSPAPER	1005 · Chkg-Palatine Bk & Trt-General	
03/24/2021			5101 · Print Materials	-1,986.00
TOTAL				-1,986.00
04/20/2021	6769	CHILDREN'S PLUS INC.	1005 · Chkg-Palatine Bk & Trt-General	
03/05/2021	194586		5101 · Print Materials	-105.83
03/05/2021	194584		5101 · Print Materials	-1,192.41
03/05/2021	194585		5101 · Print Materials	-417.23
03/15/2021	194899		5101 · Print Materials	-19.99
03/19/2021	195169		5101 · Print Materials	-62.10
03/24/2021	195429		5101 · Print Materials	-21.89
TOTAL				-1,819.45
04/20/2021	6770	COLLEY ELEVATOR CO.	1005 · Chkg-Palatine Bk & Trt-General	
02/26/2021	208586		5536 · Elevator	-612.00
TOTAL				-612.00
04/20/2021	6771	COMPLETE CLEANING COMPANY, INC	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021	C17157		5531 · Cleaning Service	-6,061.00
TOTAL				-6,061.00
04/20/2021	6772	CULLIGAN WATER CONDITIONING, INC	1005 · Chkg-Palatine Bk & Trt-General	
03/31/2021			5423 · Water	-12.50
TOTAL				-12.50
04/20/2021	6773	CURRENT TECHNOLOGIES CORP	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021	726402,726409		5655 · LAN Management	-460.00
			5655 · LAN Management	-4,270.00
04/06/2021	11116,11117		5653 · Technology Support	-4,488.12
			5653 · Technology Support	-1,470.00
TOTAL				-10,688.12

Palatine Public Library District
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 April 20, 2021

Date	Num	Name	Account	Paid Amount
04/20/2021	6774	DEMCO	1005 - Chkg-Palatine Bk & Trt-General	
03/02/2021	6916535		5774.50 · Collection Supplies - CS	-17.34
03/29/2021	5929471		5774.50 · Collection Supplies - CS	-57.37
04/01/2021	6931259		5774.50 · Collection Supplies - CS	-30.39
TOTAL				-105.10
04/20/2021	6775	ELM USA, INC.	1005 - Chkg-Palatine Bk & Trt-General	
04/05/2021	38687		5774.50 · Collection Supplies - CS	-124.57
TOTAL				-124.57
04/20/2021	6030	ENGBERG ANDERSON, INC	1010.00 · Construction Account	
02/28/2021	19304500-18		5260.15 · Architectural/Engineering	-9,553.99
TOTAL				-9,553.99
04/20/2021	6776	ENGIE	1005 - Chkg-Palatine Bk & Trt-General	
04/03/2021	4045804		5422 · Electricity	-13,958.56
TOTAL				-13,958.56
04/20/2021	6777	EVANS, DAVID C.	1005 - Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-80.00
TOTAL				-80.00
04/20/2021	6778	EVERLIVING GREENERY	1005 - Chkg-Palatine Bk & Trt-General	
04/01/2021	43461		5534 · Landscaping and Lawn Service	-275.00
TOTAL				-275.00
04/20/2021	6031	F.H. PASCHEN	1010.00 · Construction Account	
03/31/2021	4625-004		5250.10 · Main Direct Costs	-782,357.87
TOTAL				-782,357.87
04/20/2021	6779	FIRST COM (GLOBAL COM)	1005 - Chkg-Palatine Bk & Trt-General	
03/23/2021	121374483		5667 · Telephone Lease	-2,084.32
TOTAL				-2,084.32
04/20/2021	6780	FOTOPOULOS, KAREN	1005 - Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2021-10 Check Register
 April 20, 2021

Date	Num	Name	Account	Paid Amount
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-80.00
TOTAL				-80.00
04/20/2021	6781	GREENE, COLLEEN	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021			5813 · Cultural/Educational Programs	-150.00
TOTAL				-150.00
04/20/2021	6782	HAYES MECHANICAL	1005 · Chkg-Palatine Bk & Trt-General	
03/23/2021	478975		5539 · HVAC	-323.20
03/23/2021	multiple		5539 · HVAC	-457.30
			5539 · HVAC	-993.70
			5539 · HVAC	-1,946.00
03/25/2021	479252		5539 · HVAC	-323.20
04/01/2021	479779		5539 · HVAC	-1,080.00
TOTAL				-5,123.40
04/20/2021	6783	HOFFMAN ESTATES PARK DISTRICT	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021			5666 · Leases(Branches)	-2,500.00
TOTAL				-2,500.00
04/20/2021	6784	HP Inc.	1005 · Chkg-Palatine Bk & Trt-General	
03/18/2021	9011476618		5207 · Computers/Technology	-7,725.26
TOTAL				-7,725.26
04/20/2021	6785	ILLINOIS LIBRARY ASSOCIATION	1005 · Chkg-Palatine Bk & Trt-General	
03/10/2021	193747		5814 · Inservice & Training/Mileage	-50.00
03/29/2021	195524		5814 · Inservice & Training/Mileage	-400.00
TOTAL				-450.00
04/20/2021	6786	IMPREST FUND	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021			1006 · Chkg-Palatine Bk & Trt-Imprest	-582.61
TOTAL				-582.61
04/20/2021	6787	INDEPENDENT CONSTRUCTION SERVICES, IN	1005 · Chkg-Palatine Bk & Trt-General	
03/11/2021	818		5663 · Consultants	-280.00
TOTAL				-280.00
04/20/2021	6032	INDEPENDENT CONSTRUCTION SERVICES, IN	1010.00 · Construction Account	

Palatine Public Library District
Warrant 2021-10 Check Register
 April 20, 2021

Date	Num	Name	Account	Paid Amount
03/11/2021	818-		5260.16 · Owner's Rep	-5,600.00
TOTAL				-5,600.00
04/20/2021	6034	INDEPENDENT CONSTRUCTION SERVICES, IN	1010.00 · Construction Account	
03/31/2021	832		5260.16 · Owner's Rep	-4,340.00
TOTAL				-4,340.00
04/20/2021	6818	INDEPENDENT CONSTRUCTION SERVICES, IN	1005 · Chkg-Palatine Bk & Trt-General	
03/31/2021	832-		5663 · Consultants	-840.00
TOTAL				-840.00
04/20/2021	6788	INGRAM-2004115	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021			5101 · Print Materials	-20,962.23
			5105 · Nonprint Materials	-313.73
TOTAL				-21,275.96
04/20/2021	6789	KLEIN THORPE AND JENKINS, LTD	1005 · Chkg-Palatine Bk & Trt-General	
03/24/2021	216568,216569		5817 · Legal	-1,276.00
TOTAL				-1,276.00
04/20/2021	6790	KONICA MINOLTA	1005 · Chkg-Palatine Bk & Trt-General	
03/26/2021	37452049,50,51		5651 · Copier & Printer Maintenance	-715.22
			5651 · Copier & Printer Maintenance	-227.53
			5651 · Copier & Printer Maintenance	-442.89
TOTAL				-1,385.64
04/20/2021	6033	LIBRARY FURNITURE INTERNATIONAL, INC.	1010.00 · Construction Account	
03/31/2021			5260.11 · Furniture, Fixtures & Equipment	-164,547.00
TOTAL				-164,547.00
04/20/2021	6791	LYNCH, TERRENCE	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-300.00
TOTAL				-300.00
04/20/2021	6792	MANUFACTURERS' NEWS, INC.	1005 · Chkg-Palatine Bk & Trt-General	
02/01/2021	856889-01A		5101 · Print Materials	-231.90

Palatine Public Library District
Warrant 2021-10 Check Register
 April 20, 2021

Date	Num	Name	Account	Paid Amount
TOTAL				-231.90
04/20/2021	6793	MICHALSKI, BRIAN RICHARD	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-250.00
TOTAL				-250.00
04/20/2021	6794	MIDWEST TAPE	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021			5105 · Nonprint Materials	-9,761.89
TOTAL				-9,761.89
04/20/2021	6795	MIDWEST TAPE-HOOPLA	1005 · Chkg-Palatine Bk & Trt-General	
03/31/2021	500250116		5107 · Electronic Materials	-6,658.58
TOTAL				-6,658.58
04/20/2021	6796	NEWS BANK INC	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021	RT547421		1240 · Prepaid Expenses	-20,049.00
TOTAL				-20,049.00
04/20/2021	6797	NORTHWEST COMMUNITY HEALTHCARE	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021			5666 · Leases(Branches)	-590.00
TOTAL				-590.00
04/20/2021	6798	OVERDRIVE INC.	1005 · Chkg-Palatine Bk & Trt-General	
03/05/2021	01018CO21086358		5107 · Electronic Materials	-1,333.56
03/12/2021	01018CO21095700		5107 · Electronic Materials	-1,307.69
03/12/2021	01018CO21095727		5107 · Electronic Materials	-688.35
03/18/2021	01018CO21106656		5107 · Electronic Materials	-1,412.59
03/26/2021	01018CO21117492		5107 · Electronic Materials	-1,137.03
03/31/2021	01018MA21126010		5107 · Electronic Materials	-3,388.74
04/01/2021	01018CO21129155		5107 · Electronic Materials	-505.88
TOTAL				-9,773.84
04/20/2021	6799	PARTNERS FOR OUR COMMUNITIES	1005 · Chkg-Palatine Bk & Trt-General	
03/26/2021			5815 · Memberships	-500.00
TOTAL				-500.00
04/20/2021	6800	PAYPAL	1005 · Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2021-10 Check Register
 April 20, 2021

Date	Num	Name	Account	Paid Amount
03/31/2021	106599027		5660 · Accounting/Payroll/Bank Fees	-19.95
TOTAL				-19.95
04/20/2021	6801	PITNEY BOWES GLOBAL FINANCIAL SERVICE 1005 · Chkg-Palatine Bk & Trt-General		
03/26/2021	3104655151		5654 · Postage Machine	-460.20
TOTAL				-460.20
04/20/2021	6802	POSTMASTER	1005 · Chkg-Palatine Bk & Trt-General	
03/29/2021			5913 · Newsletter/Communication	-2,950.00
TOTAL				-2,950.00
04/20/2021	6803	RYMARZ, LYNN	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-275.00
TOTAL				-275.00
04/20/2021	6804	SCOTT LANDSCAPES LLC	1005 · Chkg-Palatine Bk & Trt-General	
02/22/2021	1293		5534 · Landscaping and Lawn Service	-293.00
			5534 · Landscaping and Lawn Service	-205.00
03/15/2021	1311		5538 · Snow Removal	-358.75
TOTAL				-856.75
04/20/2021	6805	SLICK, KRISTYN	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-199.00
TOTAL				-199.00
04/20/2021	6806	SOUL HARBOR RANCH	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.10 · Cultural/Ed Programs - YTS	-500.00
TOTAL				-500.00
04/20/2021	6807	TITAN ELECTRONICS, INC.	1005 · Chkg-Palatine Bk & Trt-General	
03/26/2021	40973		5537 · Building Maintenance	-8,897.00
TOTAL				-8,897.00
04/20/2021	6808	TULLOCH, REBECCA	1005 · Chkg-Palatine Bk & Trt-General	
04/09/2021			5813.20 · Cultural/Ed Programs - AS	-300.00
TOTAL				-300.00

Palatine Public Library District
Warrant 2021-10 Check Register
 April 20, 2021

Date	Num	Name	Account	Paid Amount
04/20/2021	6809	TWIN SUPPLIES, LTD	1005 · Chkg-Palatine Bk & Trt-General	
04/02/2021	14624E		5537 · Building Maintenance	-4,455.00
TOTAL				-4,455.00
04/20/2021	6810	U.S. FIRE & SAFETY EQUIPMENT CO	1005 · Chkg-Palatine Bk & Trt-General	
03/10/2021	508594		5535 · Fire and Security	-152.75
TOTAL				-152.75
04/20/2021	6811	UNIQUE MANAGEMENT SERVICES	1005 · Chkg-Palatine Bk & Trt-General	
10/01/2020	596320		5659 · Book Recovery Service	-187.95
04/01/2021	600737		5659 · Book Recovery Service	-259.55
TOTAL				-447.50
04/20/2021	6812	UNITE PRIVATE NETWORKS, LLC	1005 · Chkg-Palatine Bk & Trt-General	
04/01/2021	SI-21-008710		5657 · Internet Service	-3,168.48
TOTAL				-3,168.48
04/20/2021	6813	VANGUARD ENERGY SERVICES, LLC	1005 · Chkg-Palatine Bk & Trt-General	
04/08/2021	G404409040621		5421 · Gas	-2,749.93
TOTAL				-2,749.93
04/20/2021	6814	VILLAGE OF PALATINE-WATER	1005 · Chkg-Palatine Bk & Trt-General	
03/17/2021			5423 · Water	-113.06
TOTAL				-113.06
04/20/2021	6815	WAREHOUSE DIRECT	1005 · Chkg-Palatine Bk & Trt-General	
03/15/2021	4911173-0		5774.90 · General Service Supplies	-25.14
03/18/2021	4914522-0		5774.90 · General Service Supplies	-31.33
03/24/2021	4919286-0		5775 · Maintenance Supplies	-391.58
03/29/2021	4922392-0		5774.50 · Collection Supplies - CS	-143.28
TOTAL				-591.33
04/20/2021	6816	WICKSTROM FORD	1005 · Chkg-Palatine Bk & Trt-General	
03/18/2021	797727		5541 · Van Maintenance	-659.84
TOTAL				-659.84
04/20/2021	6817	WOLTERS KLUWER LEGAL & REGULATORY L	1005 · Chkg-Palatine Bk & Trt-General	

Palatine Public Library District
Warrant 2021-10 Check Register

April 20, 2021

Date	Num	Name	Account	Paid Amount
03/20/2021	4805171674		5101 - Print Materials	-467.41
TOTAL				-467.41
Total				-\$1,142,070.74

Palatine Public Library District
Warrant 2021-10 Payroll and Invoice Distribution Totals
For April 2021

5300 · PAYROLL EXPENSES		
5310 · Gross Salaries		
03/15/2021	PAYCOM	\$122,889.67
03/31/2021	PAYCOM	\$141,754.26
Total 5310 · Gross Salaries		\$264,643.93
5311 · Employer IMRF Fund Expense		
03/31/2021	IMRF	\$33,776.86
Total 5311 · IMRF Fund Expense		\$33,776.86
5312 · Employer Social Security Fund Expense		
03/15/2021	PAYCOM	\$9,129.75
03/31/2021	PAYCOM	\$10,565.97
Total 5312 · Social Security Fund Exp		\$19,695.72
5313 · Employer Health & Life Insurance Expense		
03/31/2021	BLUE CROSS BLUE SHIELD	\$20,423.03
03/31/2021	PRINCIPAL INSURANCE	\$1,454.40
Total 5313 · Health & Life Insurance		\$21,877.43
5660 · Payroll Processing Fee		
03/15/2021	Payroll Processing Fee	\$420.85
03/31/2021	Payroll Processing Fee	\$397.01
Total 5660 · Payroll Processing Fee		\$817.86
TOTAL 5300 · PAYROLL EXPENSES:		\$340,811.80
EARLY RELEASE INVOICES:		\$118,615.04
WARRANT 2021-10 INVOICES:		\$1,142,070.74
TOTAL WARRANT 2021-10		\$1,601,497.58

Executive Director

Approved by the Board of Trustees

President

Date

Secretary

Date