



Trustee Forum Spring Workshops March 13, April 17, May 15

As we approach the one-year anniversary of the COVID-19 pandemic, the [ILA Trustee Forum](#) is converting its traditional Springfield and Oak Brook workshops to a series of workshops in March, April, and May. We look forward to a time when we can meet in person, but for now we'll gather safely on Zoom.

Registration Fees

ILA Institutional or Personal Member	Non-Member:
• All three webinars: \$40	• All three webinars: \$50
• Individual webinars: \$15	• Individual webinars: \$20

To register, please email ila@ila.org the following information:

Trustee name, trustee email address, registration selection (all three webinars or individual webinar only)

Statement of Appropriate Conduct- All participants are expected to observe the rules and behaviors described in the [Statement of Appropriate Conduct](#) in all conference venues.

Cancellation Policy - If registered for all 3 events, cancellation must be received by March 8. If registered for only 1 or 2 events, cancellation must be made 5 business days prior to the start of the event you wish to cancel. Please e-mail your cancellation request to ila@ila.org. Cancellations received on time will receive a refund and are subject to \$5 processing fee.

March 13, 10:00 a.m. - Noon

One Year On -- Where is Your Library and How Can You Prepare for a Post-COVID World

EVENTS

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A panel of directors and trustees will discuss how their libraries navigated the various stages of COVID-19, how their offerings changed over the past year, how trustees communicated and stayed connected during the pandemic, and which new services or procedures they plan to continue when the pandemic ends.

Speakers:

Julian Westerhout, Board President, and Jeanne Hamilton, Director,
Bloomington Public Library

Matt Greider, Board President, and Amanda McKay, Director, Effingham Public
Library

Carlos M Früm, Board President, and Kate Hall, Director, Northbrook Public
Library

April 17, 10:00 a.m. - Noon**Equity, Diversity and Inclusion: What Library Trustees Need to Know**

This workshop will help trustees and library directors understand how to incorporate EDI into policy development, strategic planning, funding initiatives, board development, and more. Anne will present a variety of interactive scenarios in which EDI issues are a factor, with time for Q&A and discussion.

Speaker: Anne Phibbs, Founder and President of Strategic Diversity Initiatives

May 15, 9:00 a.m. - Noon**Boot Camp for Trustees**

The Boot Camp is designed for newly elected and seasoned trustees and will address a series of topics.

Finance 101

Interested in understanding your library's finances better but not sure how to begin? You are not alone. This overview of financial issues for library trustees will get you oriented and help you understand where to focus. You'll leave with an organizational framework for making financial decisions, a sense of where your Library may need to put some energy and some yardsticks for measuring financial health. We'll cover monthly financial reports, financial projections, borrowing, accounting and banking basics, required filings and more. We'll also talk about the rules that apply to different types of Libraries, so you'll know which apply to you.

Speaker: Jamie Rachlin, Meristem Advisors LLC

Up Next: Ensuring a Leadership Pipeline with Succession Planning

Learn how to formalize talent development and ensure leadership continuity by developing and implementing a succession plan at your library. Don't get caught off guard when a key staff member leaves! A succession planning process will help your library take time now to figure out how to effectively transfer institutional knowledge, increase job satisfaction, and retain emerging leaders imperative for the library's future success. By developing this strategic tool, your library can rest assured that you have the right leaders

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in place and can effectively respond to staffing changes without skipping a beat.

Speaker: Amanda Standerfer, Fast Forward Libraries

Forging Strong Relationships Between Library Trustees and Directors

The roles between library trustees and the library director can become blurred at times. To have a high functioning, effective, responsive library, it is critical that directors and trustees understand and appreciate their distinct positions.

Speakers: Christine Westerlund, Vice-President, Chatham Area Public Library Board of Trustees, and Amy Byers, Director, Chatham Area Public Library

33 W. Grand Ave, Suite 401 Chicago, IL 60654-6799
312 644-1896 phone 312 644-1899 fax ila@ila.org

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