



**Board of Library Trustees Regular Meeting**  
Video Conference  
February 16, 2021 7:00 p.m.

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**Minutes**

**1. Call to order**

President Vanderhoek called the meeting to order at 7:00 p.m. Secretary Boland was present by video conference.

**2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff were present by video conference. Trustee Singh was absent.

**3. Approval of agenda**

Trustee Snyder moved, seconded by Trustee Boland, approval of the consent agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: Singh. **Motion carried.**

**4. Introduction of visitors**

Also in attendance by video conference were Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Finance Manager Beth Schwarz, Human Resources (HR) Manager Mary Schaeffer, Youth & Teen Services Manager Kathy Burns, Collection Services Manager Violet Jaffe, Library Associate Kaitlin Mathers, HR Associate Karla Nora, Teen Advisory Board (TAB) representative Anish Mukherjee, and Emilie Cheng.

**5. Public comment**

None.

**6. Liaison reports**

a. Friends of the Palatine Library

Executive Director Dilger reported that the Friends have not had any income in the past year and will therefore have reduced support for the 2021 Summer Reading Program. Some volunteers have come back in to help since the building was re-opened. They plan to work with book dealers to sell the books.

b. Teen Advisory Board (TAB)

TAB representative Anish Mukherjee reported that TAB met in February. They made Valentine's Day cards to send to homebound patrons and plan to make cards for Library Worker's Appreciation Day.

c. Palatine Public Library District Foundation

Trustee Jefferson reported that the Foundation met on January 21, 2021. They are continuing fundraising activities for the naming rights opportunities. They will again support the StoryWalk and refresh the story this summer. They received naming rights donations and a recent stock donation valued at \$3,522. They have an account balance of \$27,066.78. The next meeting is February 18, 2021.

d. RAILS

Trustee Brauer reported that the recording of the online Round Table Trustee Update from February 20, 2021, is available on the RAILS YouTube channel.

**7. Unfinished business**

a. Renovation update

Trustee Vanderhoek advised that the Building Renovation Committee met on February 4, 2021 and approved one change order regarding the tile in the entry way in the lobby. The construction is moving along as scheduled.

Executive Director Dilger advised that workers have been priming and painting the walls and they are awaiting carpet and lighting to go in the next few weeks. The last part of Phase I will be knocking in a hole for the north entrance. They are waiting for warmer weather to do this.

**8. New business**

a. Policy review and approval

i. Bylaws

Trustee Brauer advised that the Bylaws were reviewed to see where semi-annual review of closed meeting minutes and verbatim records were covered. They also reviewed special committees versus standing committees. The committee recommended to add Section V-7: Director Evaluation Committee as a third standing committee.

ii. Appendix 0

The committee reviewed the registration of public participants after consulting with the library attorney and determined no policy changes were needed.

Comprehensive review of Policy 10-Digital Resources and Appendix 10A-Use of Digital Resources were on the calendar to be reviewed but will be reviewed at a later date due to the renovation and pandemic.

Trustee Brauer moved, seconded by Trustee Snyder, approval of changes to the Bylaws and to Appendix 0-Rules of Procedure for Public Meetings and Hearings as presented effective March 1, 2021.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Singh. **Motion carried.**

iii. Policy 9-51.8 Emergency Paid Sick Leave

The policy change allows staff up to eight (8) hours of paid time off to get the COVID-19 vaccination. Trustees discussed the policy and recommended one minor change of adding 19 to the end of COVID to be consistent.

Trustee Brauer moved, seconded by Trustee Snyder, approval of changes to Policy 9-51.8 Emergency Paid Sick Leave as amended effective March 1, 2021.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.

Absent: Singh. **Motion carried.**

b. Actions for Committee to Review Open and Closed Session Minutes

Trustees agreed that no closed session was needed to approve the closed session minutes.

Trustee Boland moved, seconded by Trustee Snyder, that the minutes of the following closed meetings of the Board of Library Trustees be approved as presented:

Regular Board Meeting of December 15, 2020 (salary schedule)  
Regular Board Meeting of December 15, 2020 (employee performance)

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Singh. **Motion carried.**

Trustee Boland moved, seconded by Trustee Snyder, that the following sets of approved closed session minutes no longer contain any portions thereof that require confidential treatment and shall be made available for public inspection:

Regular Board Meeting of December 15, 2020 (salary schedule)  
Regular Board Meeting of December 15, 2020 (employee performance)

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Singh. **Motion carried.**

Trustee Boland moved, seconded by Trustee Brauer, that the Board Secretary promptly destroy each of the following four (4) verbatim audio recordings and one (1) note of missing recording of closed session meetings, because they have been retained by the District for no less than 18 months after completion of the meetings and the minutes of such closed session meetings have been approved and are available for public inspection:

A. The recording of 08/08/2018.

- B. The recording of 11/14/2018.
- C. The recording of 01/09/2019.
- D. The recording of 04/16/2019.
- E. The envelope dated 08/09/2017 regarding missing recording of closed session for that date.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Singh. **Motion carried.**

c. Approval of Illinois Public Library Per Capita Grant application

Trustee Jefferson moved, seconded by Trustee Synder, approval of the Illinois Public Library Per Capita Grant application as presented. Trustees discussed the Personnel section and suggested minor changes to the report.

Trustee Jefferson withdrew his motion. Trustee Jefferson moved, seconded by Trustee Synder, approval of the Illinois Public Library Per Capita Grant application as amended.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and Westhoff  
Nays: None.  
Abstain: None.  
Absent: Singh. **Motion carried.**

9. **President's report**

a. Review of Library Board Advocacy Activities

No report.

b. ILA Legislative Meet-up

Several Trustees attended the Illinois Library Association (ILA) Legislative Meet-up on Monday, February 15. Trustee Jefferson reported the meet-up was interesting, however our district's two main Illinois State Representatives were not in attendance. He also said that the state minimum wage is at issue with libraries and is seen as an unfunded mandate.

## **10. Director's report**

Executive Director Dilger advised that she attended the Palatine TIF Joint Review Board meeting and reported that two TIFs that the Village council had previously planned to extend have been closed out instead. The Village is requesting letters of support from each governing body to extend the downtown TIF.

She provided an overview of Circulation and Door Count statistics over the past fiscal year and discussed trends during the pandemic.

### **a. Strategic plan update**

Assistant Director Gardner provided an update to the strategic plan in the Board packet. Executive Director Dilger advised that not all activity was a planned action, but the plan has provided a framework for making decisions.

### **b. eResources update**

Violet Jaffe, Collection Services Manager, provided an overview of eResources and stats. She reported on electronic material usage during the past year for Overdrive, Hoopla, and Kanopy.

### **c. Winter Reading Program report**

Kathy Burns, Youth & Teen Services Department Manager, reported that the Winter Reading Program supported WINGS domestic violence services. Palatine Bank and Trust, Andigo, and Warehouse Direct sponsored the program this year and made donations.

Kaitlin Mathers, Library Associate, reviewed the results of the Winter Reading Program. She reported that the program was successful and exceeded goals with over 7,000 books being read. Sign up was similar to last year and 64% of members completed the program. The members loved the coffee mugs.

## **11. Committee reports**

### **a. Committee to Review Open and Closed Session Minutes**

The Committee met on February 5, 2021.

### **b. Board Development Committee**

No report.

c. Building Renovation Committee

The Committee met on Thursday, February 4, 2021. The next meeting will be Thursday, March 4, 2021, at 4:00 p.m.

d. Director's Review Committee

No report.

e. Finance Committee

No report.

f. Lock Box Committee

No report.

g. Policy Committee

The Committee met on February 4, 2021. The next meeting will be Thursday, March 4, 2021, at 9:00 a.m. and they will review Policy 9-Human Resources.

**12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.**

a. Approval of minutes

i. regular meeting of January 19, 2020

ii. Policy Committee meeting of February 4, 2021

iii. Building Renovation Committee meeting of February 4, 2021

iv. Committee to Review Closed Session Minutes meeting of February 5, 2021

b. Financial report and approval of Warrant 2021-08 in the amount of \$496,959.01

Trustee Snyder moved, seconded by Trustee Brauer, approval of the Consent Agenda as presented.

Roll call vote:

Ayes: Boland, Brauer, Jefferson, Snyder, Vanderhoek, and  
Westhoff

Nays: None.

Abstain: None.

Absent: Singh. **Motion carried**

**13. Correspondence**

Trustee Vanderhoek reported that she received an envelope at the Library.

**14. Adjournment**

President Vanderhoek adjourned the meeting at 8:12 p.m.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Andrea Vanderhoek, President

\_\_\_\_\_  
Tracy Boland, Secretary





## **Minutes**

### **1. Call to order**

Committee Chairperson Debby Brauer called the meeting to order at 9:05 a.m.

### **2. Roll call**

Upon roll call, Trustees Debby Brauer and Jeffrey Westhoff were present.

### **3. Introduction of visitors**

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, and Human Resources Manager Mary Schaeffer attended.

### **4. Public Comment**

None.

### **5. Review and discussion of policies and appendices**

The committee discussed Policy 9—Human Resources.

### **6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed**

None.

### **7. Other business**

None.

### **8. Date for next meeting**

No meeting is planned at this time. The committee will reconvene when renovation progress allows various policies to be updated according to new circumstances.

**9. Adjournment**

Trustee Brauer adjourned the meeting at 10:58 a.m.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by: Debby Brauer



## **Minutes**

### **1. Call to order by**

Trustee Vanderhoek called the meeting to order at 4:01 pm.

### **2. Roll call**

Trustees Brauer, Westhoff, and Vanderhoek were present.

### **3. Introduction of visitors**

Executive Director Jeannie Dilger, Assistant Director Melissa Gardner, Dan Eallonardo, Joe Huberty, Kristin Richardson and Emilie Cheng were also present.

### **4. Public Comment**

None.

### **5. Update on Main Library renovation**

The committee reviewed photos of the renovation progress.

The committee received an update on renovation progress and reviewed the reports owner's representative, Dan Eallonardo. The project remains on schedule.

### **6. Approval of change order(s)**

None.

### **7. Timeline for branch design process**

The committee reviewed the original timeline for branch design. The design process may begin as soon as mid to late April.

### **8. Other business**

None.

**9. Date for next meeting**

The next meeting will be tentatively scheduled for Thursday, April 8, 2021 at 4:00pm.

**10. Adjournment**

Trustee Vanderhoek adjourned the meeting at 4:39 pm.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by: Andrea Vanderhoek

**Palatine Public Library District**  
**CORPORATE- FUND #10 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	July 2020 - February 2021	Budget	% of Budget	% of Budget Last YTD
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	5,183,117.21	7,761,538.00	66.78%	49.60%
4001 · Tax Levy - TIF	0.00	60,330.00	0.0%	0.00%
4010 · Replacement Tax	39,872.33	29,623.00	134.6%	336.20%
4101 · Interest- CD's & Bank	9,827.18	20,000.00	49.14%	214.20%
4200 · Other Fees and Income				
4201 · Fines	2,324.11	2,500.00	92.96%	52.40%
4203 · Lost/Repl/Process/Damage Fees	5,019.01	9,158.00	54.81%	41.10%
4204 · Collection Agency	2,397.40	9,918.00	24.17%	37.30%
4210 · Copier Income	1,706.12	8,750.00	19.5%	67.10%
4211 · Printing/Fax Income	2,960.06	15,000.00	19.73%	67.10%
4212 · Vending Machines	94.99	1,750.00	5.43%	65.40%
4222 · Meeting Room Fees	-280.00	6,750.00	-4.15%	62.70%
4223 · Interlibrary Loan Fees	25.00	106.00	23.59%	8.50%
4224 · Non-Resident Fees	5,211.44	10,293.00	50.63%	57.70%
4231 · Per Capita Grant	111,228.75	111,229.00	100.0%	100.00%
4232 · Gifts/Donations	42,867.78	28,160.00	152.23%	45.50%
4233 · Other Grants	40,525.00	40,525.00	100.0%	0.00%
4241 · Misc-General	225.00	1,500.00	15.0%	290.80%
4257 · Used Materials Income	0.00	7,083.00	0.0%	0.50%
4261 · Sale of Equipment	1,765.94	4,892.00	36.1%	102.90%
<b>Total 4200 · Other Fees and Income</b>	<b>216,070.60</b>	<b>257,614.00</b>	<b>83.87%</b>	<b>60.60%</b>
<b>Total Income</b>	<b>5,448,887.32</b>	<b>8,129,105.00</b>	<b>67.03%</b>	<b>51.40%</b>
<b>Gross Profit</b>	<b>5,448,887.32</b>	<b>8,129,105.00</b>	<b>67.03%</b>	<b>51.40%</b>
<b>Expense</b>				
5100 · Materials				
5101 · Print Materials	134,599.23	324,650.00	41.46%	55.70%
5104 · Databases	208,665.82	236,454.00	88.25%	95.90%
5105 · Nonprint Materials	70,540.71	186,505.00	37.82%	46.60%
5107 · Electronic Materials	130,864.94	171,000.00	76.53%	55.70%
<b>Total 5100 · Materials</b>	<b>544,670.70</b>	<b>918,609.00</b>	<b>59.29%</b>	<b>62.60%</b>
5200 · Capital Expenditures				
5205 · Furniture	0.00	20,000.00	0.0%	33.20%
5207 · Computers/Technology	40,278.45	256,347.00	15.71%	21.50%
<b>Total 5200 · Capital Expenditures</b>	<b>40,278.45</b>	<b>276,347.00</b>	<b>14.58%</b>	<b>23.50%</b>
5300 · Payroll Expenses				
5310 · Gross Salaries	2,140,934.30	3,318,704.00	64.51%	64.90%
5313 · Health & Life Insurance	167,094.36	277,743.00	60.16%	57.80%
5314 · HSA Employer Contribution	3,937.50	4,838.00	81.39%	100.00%
5315 · HSA Employee Contribution	480.00			
5328 · Misc. Fringe Benefits	4,257.46	19,624.00	21.7%	55.00%
<b>Total 5300 · Payroll Expenses</b>	<b>2,316,703.62</b>	<b>3,620,909.00</b>	<b>63.98%</b>	<b>64.40%</b>

**Palatine Public Library District**  
**CORPORATE- FUND #10 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	July 2020 - February 2021	Budget	% of Budget	% of Budget Last YTD
<b>5400 · Utilities</b>				
5421 · Gas	4,444.60	28,633.00	15.52%	53.20%
5422 · Electricity	93,378.50	188,476.00	49.54%	59.00%
5423 · Water	4,218.99	9,296.00	45.39%	41.60%
<b>Total 5400 · Utilities</b>	<b>102,042.09</b>	<b>226,405.00</b>	<b>45.07%</b>	<b>57.40%</b>
<b>5600 · Contracts</b>				
5651 · Copier & Printer Maintenance	19,109.74	29,074.00	65.73%	78.20%
5653 · Technology Support	51,610.74	95,811.00	53.87%	92.70%
5654 · Postage Machine	1,374.19	1,891.00	72.67%	83.30%
5655 · LAN Management	47,790.00	83,412.00	57.29%	83.00%
5656 · Integrated Library Systems	126,881.75	114,741.00	110.58%	51.30%
5656.01 · Rails Grant Expenses	0.00	40,525.00	0.0%	0.00%
5657 · Internet Service	15,902.11	23,407.00	67.94%	63.10%
5658 · Bibliographic Support	406.68	350.00	116.19%	115.30%
5659 · Book Recovery Service	2,810.30	4,404.00	63.81%	37.90%
5660 · Accounting/Payroll/Bank Fees	8,376.65	12,268.00	68.28%	44.20%
5661 · Leases(Office Park)	1,318.96	2,638.00	50.0%	95.20%
5663 · Consultants	9,647.50	29,600.00	32.59%	10.60%
5666 · Leases(Branches)	27,220.00	37,080.00	73.41%	66.70%
5667 · Telephone Lease	15,614.39	21,342.00	73.16%	88.90%
<b>Total 5600 · Contracts</b>	<b>328,063.01</b>	<b>496,543.00</b>	<b>66.07%</b>	<b>62.20%</b>
<b>5700 · Supplies</b>				
5771 · Human Resources Supplies	230.40	1,500.00	15.36%	45.60%
5772 · Art & Printing Supplies	5,626.30	11,000.00	51.15%	59.30%
5773 · Copier & Printer Supplies	10,510.61	3,500.00	300.3%	44.60%
5774 · Library Services Supplies				
5774.50 · Collection Supplies - CS	9,855.32	20,000.00	49.28%	65.00%
5774.90 · General Service Supplies	19,927.21	29,000.00	68.72%	51.60%
<b>Total 5774 · Library Services Supplies</b>	<b>29,782.53</b>	<b>49,000.00</b>	<b>60.78%</b>	<b>58.80%</b>
5776 · Program Supplies				
5776.10 · Program Supplies - YTS	2,088.93	6,500.00	32.14%	49.60%
5776.20 · Program Supplies - AS	5,911.58	7,500.00	78.82%	66.40%
5776.30 · Program Supplies - Tech	0.00	1,000.00	0.0%	20.40%
<b>Total 5776 · Program Supplies</b>	<b>8,000.51</b>	<b>15,000.00</b>	<b>53.34%</b>	<b>55.30%</b>
<b>Total 5700 · Supplies</b>	<b>54,150.35</b>	<b>80,000.00</b>	<b>67.69%</b>	<b>56.90%</b>
<b>5800 · Operating - Other</b>				
5810 · Interlibrary Loan/Recip Borrow	0.00	6,726.00	0.0%	208.90%
5811 · Telephone	2,169.50	3,088.00	70.26%	54.40%
5812 · Postage	1,522.95	1,835.00	83.0%	29.60%
5813 · Cultural/Educational Programs				
5813.10 · Cultural/Ed Programs - YTS	4,085.25	12,000.00	34.04%	64.30%
5813.20 · Cultural/Ed Programs - AS	11,835.00	19,800.00	59.77%	45.30%
5813.30 · Cultural/Ed Programs - Tech	2,375.00	3,600.00	65.97%	38.00%

**Palatine Public Library District**  
**CORPORATE- FUND #10 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<b>July 2020 - February 2021</b>	<b>Budget</b>	<b>% of Budget</b>	<b>% of Budget Last YTD</b>
<b>Total 5813 · Cultural/Educational Programs</b>	18,295.25	35,400.00	51.68%	52.20%
<b>5814 · Inservice &amp; Training/Mileage</b>	23,265.85	32,137.00	72.4%	79.40%
<b>5815 · Memberships</b>	5,257.50	11,736.00	44.8%	45.80%
<b>5816 · Community Information</b>	5,557.28	14,000.00	39.7%	81.50%
<b>5817 · Legal</b>	5,236.65	6,350.00	82.47%	19.20%
<b>5819 · Want Ads/Legal Notices</b>	1,648.62	872.00	189.06%	24.40%
<b>5820 · Gifts/Donations</b>	11,782.96	10,000.00	117.83%	88.60%
<b>5823 · POC Shared Administrative Costs</b>	10,000.00	10,000.00	100.0%	100.00%
<b>5827 · Sales Tax</b>	168.00	1,200.00	14.0%	100.00%
<b>Total 5800 · Operating - Other</b>	84,904.56	133,344.00	63.67%	69.30%
<b>5900 · Auxiliary</b>				
<b>5913 · Newsletter/Communication</b>	41,707.00	68,000.00	61.33%	73.90%
<b>5914 · Volunteer Programs</b>	551.79	3,000.00	18.39%	26.20%
<b>Total 5900 · Auxiliary</b>	42,258.79	71,000.00	59.52%	71.70%
<b>Total Expense</b>	3,513,071.57	5,823,157.00	60.33%	62.10%
<b>Net Ordinary Income</b>	1,935,815.75	2,305,948.00	83.95%	-10.20%
<b>Net Income</b>	<b>1,935,815.75</b>	<b>2,305,948.00</b>	<b>83.95%</b>	<b>-10.20%</b>

**Palatine Public Library District**  
**AUDIT FUND #20 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	<u>10,502.95</u>	<u>500.00</u>	<u>2,100.59%</u>	<u>120.10%</u>
<b>Total Income</b>	<u>10,502.95</u>	<u>500.00</u>	<u>2,100.59%</u>	<u>120.10%</u>
<b>Gross Profit</b>	<u>10,502.95</u>	<u>500.00</u>	<u>2,100.59%</u>	<u>120.10%</u>
<b>Expense</b>				
<b>5600 · Contracts</b>				
<b>5662 · Audit Fund Expenses</b>	<u>5,400.00</u>	<u>5,400.00</u>	<u>100.0%</u>	<u>100.00%</u>
<b>Total 5600 · Contracts</b>	<u>5,400.00</u>	<u>5,400.00</u>	<u>100.0%</u>	<u>100.00%</u>
<b>Total Expense</b>	<u>5,400.00</u>	<u>5,400.00</u>	<u>100.0%</u>	<u>100.00%</u>
<b>Net Ordinary Income</b>	<u>5,102.95</u>	<u>-4,900.00</u>	<u>-104.14%</u>	<u>215.20%</u>
<b>Net Income</b>	<u><u>5,102.95</u></u>	<u><u>-4,900.00</u></u>	<u><u>-104.14%</u></u>	<u><u>215.20%</u></u>



**Palatine Public Library District**  
**BUILDING- FUND #30 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	202,258.09	236,342.00	85.58%	58.40%
<b>Total Income</b>	<u>202,258.09</u>	<u>236,342.00</u>	<u>85.58%</u>	<u>58.40%</u>
<b>Gross Profit</b>	202,258.09	236,342.00	85.58%	58.40%
<b>Expense</b>				
<b>5500 · Maintenance</b>				
<b>5531 · Cleaning Service</b>	45,491.63	100,000.00	45.49%	59.30%
<b>5532 · Equipment Repair</b>	0.00	500.00	0.0%	0.00%
<b>5533 · Trash</b>	2,749.63	4,000.00	68.74%	42.60%
<b>5534 · Landscaping and Lawn Service</b>	6,076.00	12,636.00	48.09%	90.80%
<b>5535 · Fire and Security</b>	25,240.44	11,000.00	229.46%	40.10%
<b>5536 · Elevator</b>	3,487.50	9,000.00	38.75%	57.20%
<b>5537 · Building Maintenance</b>	10,535.74	25,000.00	42.14%	43.40%
<b>5538 · Snow Removal</b>	7,961.00	10,000.00	79.61%	73.50%
<b>5539 · HVAC</b>	15,095.69	55,000.00	27.45%	39.50%
<b>5540 · Parking Areas</b>	3,940.00	10,000.00	39.4%	0.00%
<b>5541 · Van Maintenance</b>	84.95	500.00	16.99%	22.00%
<b>5544 · Roof Maintenance</b>	3,381.00	4,500.00	75.13%	52.20%
<b>5545 · Van Fuel</b>	361.04	1,300.00	27.77%	61.70%
<b>Total 5500 · Maintenance</b>	<u>124,404.62</u>	<u>243,436.00</u>	<u>51.1%</u>	<u>51.20%</u>
<b>5700 · Supplies</b>				
<b>5775 · Maintenance Supplies</b>	17,991.79	35,000.00	51.41%	55.20%
<b>Total 5700 · Supplies</b>	<u>17,991.79</u>	<u>35,000.00</u>	<u>51.41%</u>	<u>55.20%</u>
<b>Total Expense</b>	<u>142,396.41</u>	<u>278,436.00</u>	<u>51.14%</u>	<u>51.70%</u>
<b>Net Ordinary Income</b>	<u>59,861.68</u>	<u>-42,094.00</u>	<u>-142.21%</u>	<u>22.70%</u>
<b>Net Income</b>	<u><u>59,861.68</u></u>	<u><u>-42,094.00</u></u>	<u><u>-142.21%</u></u>	<u><u>22.70%</u></u>

**Palatine Public Library District  
IMRF FUND #40 Budget vs. Actual  
July 2020 through February 2021  
67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	<u>308,017.35</u>	<u>359,432.00</u>	<u>85.7%</u>	<u>63.40%</u>
<b>Total Income</b>	<u>308,017.35</u>	<u>359,432.00</u>	<u>85.7%</u>	<u>63.40%</u>
<b>Gross Profit</b>	<u>308,017.35</u>	<u>359,432.00</u>	<u>85.7%</u>	<u>63.40%</u>
<b>Expense</b>				
<b>5300 · Payroll Expenses</b>				
<b>5311 · IMRF Fund Expense</b>	<u>278,834.80</u>	<u>416,661.08</u>	<u>66.92%</u>	<u>62.20%</u>
<b>Total 5300 · Payroll Expenses</b>	<u>278,834.80</u>	<u>416,661.08</u>	<u>66.92%</u>	<u>62.20%</u>
<b>Total Expense</b>	<u>278,834.80</u>	<u>416,661.08</u>	<u>66.92%</u>	<u>62.20%</u>
<b>Net Ordinary Income</b>	<u>29,182.55</u>	<u>-57,229.08</u>	<u>-50.99%</u>	<u>57.10%</u>
<b>Net Income</b>	<u><u>29,182.55</u></u>	<u><u>-57,229.08</u></u>	<u><u>-50.99%</u></u>	<u><u>57.10%</u></u>

**Palatine Public Library District**  
**SOCIAL SECURITY FUND #50 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	242,366.25	283,115.00	85.61%	68.70%
<b>Total Income</b>	<u>242,366.25</u>	<u>283,115.00</u>	<u>85.61%</u>	<u>68.70%</u>
<b>Gross Profit</b>	242,366.25	283,115.00	85.61%	68.70%
<b>Expense</b>				
<b>5300 · Payroll Expenses</b>				
<b>5312 · Social Security Fund Exp</b>	159,108.94	252,623.20	62.98%	63.00%
<b>Total 5300 · Payroll Expenses</b>	<u>159,108.94</u>	<u>252,623.20</u>	<u>62.98%</u>	<u>63.00%</u>
<b>Total Expense</b>	<u>159,108.94</u>	<u>252,623.20</u>	<u>62.98%</u>	<u>63.00%</u>
<b>Net Ordinary Income</b>	<u>83,257.31</u>	<u>30,491.80</u>	<u>273.05%</u>	<u>18.90%</u>
<b>Net Income</b>	<u><u>83,257.31</u></u>	<u><u>30,491.80</u></u>	<u><u>273.05%</u></u>	<u><u>18.90%</u></u>

**Palatine Public Library District**  
**TORT IMMUNITY FUND #60 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	<u>32,579.89</u>	<u>44,361.00</u>	<u>73.44%</u>	<u>55.40%</u>
<b>Total Income</b>	<u>32,579.89</u>	<u>44,361.00</u>	<u>73.44%</u>	<u>55.40%</u>
<b>Gross Profit</b>	<u>32,579.89</u>	<u>44,361.00</u>	<u>73.44%</u>	<u>55.40%</u>
<b>Expense</b>				
<b>5800 · Operating - Other</b>				
<b>5801 · Library Insurance Package</b>	<u>2,530.00</u>	<u>3,162.50</u>	<u>80.0%</u>	<u>93.10%</u>
<b>5802 · Public Liability Insurance</b>	<u>18,092.00</u>	<u>91,727.99</u>	<u>19.72%</u>	<u>99.30%</u>
<b>Total 5800 · Operating - Other</b>	<u>20,622.00</u>	<u>94,890.49</u>	<u>21.73%</u>	<u>99.10%</u>
<b>Total Expense</b>	<u>20,622.00</u>	<u>94,890.49</u>	<u>21.73%</u>	<u>99.10%</u>
<b>Net Ordinary Income</b>	<u>11,957.89</u>	<u>-50,529.49</u>	<u>-23.67%</u>	<u>148.00%</u>
<b>Net Income</b>	<u><u>11,957.89</u></u>	<u><u>-50,529.49</u></u>	<u><u>-23.67%</u></u>	<u><u>148.00%</u></u>

**Palatine Public Library District**  
**UNEMPLOYMENT FUND #70 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	500.00	500.00	100.0%	100.00%
<b>Total Income</b>	<u>500.00</u>	<u>500.00</u>	<u>100.0%</u>	<u>100.00%</u>
<b>Gross Profit</b>	500.00	500.00	100.0%	100.00%
<b>Expense</b>				
<b>5330 · Unemployment Fund Expense</b>	318.00	500.00	63.6%	0.00%
<b>Total Expense</b>	<u>318.00</u>	<u>500.00</u>	<u>63.6%</u>	<u>0.00%</u>
<b>Net Ordinary Income</b>	<u>182.00</u>	<u>0.00</u>	<u>100.0%</u>	<u>-2930.30%</u>
<b>Net Income</b>	<u><u>182.00</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>	<u><u>-2930.30%</u></u>

**Palatine Public Library District**  
**SPECIAL RESERVE FUND #75 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>5200 · Capital Expenditures</b>				
<b>5210 · Building</b>				
5210.10 · Concrete, Masonry & Paving	45,465.00	242,750.00	18.73%	14.40%
5210.40 · Electrical	0.00	100,000.00	0.0%	2.20%
5210.70 · HVAC	5,205.00	90,000.00	5.78%	41.10%
<b>Total 5210 · Building</b>	<u>50,670.00</u>	<u>432,750.00</u>	<u>11.71%</u>	<u>27.40%</u>
<b>Total 5200 · Capital Expenditures</b>	<u>50,670.00</u>	<u>432,750.00</u>	<u>11.71%</u>	<u>27.40%</u>
<b>Total Expense</b>	<u>50,670.00</u>	<u>432,750.00</u>	<u>11.71%</u>	<u>27.40%</u>
<b>Net Ordinary Income</b>	<u>-50,670.00</u>	<u>-432,750.00</u>	<u>11.71%</u>	<u>27.40%</u>
<b>Net Income</b>	<u><b>-50,670.00</b></u>	<u><b>-432,750.00</b></u>	<u><b>11.71%</b></u>	<u><b>27.40%</b></u>

**Palatine Public Library District**  
**CAPITAL PROJECTS FUND #80 Budget vs. Actual**  
**July 2020 through February 2021**  
**67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>NO DATA FROM LAST YEAR</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4300.00 · Proceeds from 2020 Bond	5,250,000.00	5,250,000.00	100.0%	
4300.01 · Bond Premiums from 2020 Bond	849,007.15	849,007.15	100.0%	
4301.00 · Interest Income from 2020 Bond	184.15	1,000.00	18.42%	
4302 · Grant Income	0.00	1,841,568.05	0.0%	
<b>Total Income</b>	<u>6,099,191.30</u>	<u>7,941,575.20</u>	<u>76.8%</u>	
<b>Gross Profit</b>	6,099,191.30	7,941,575.20	76.8%	
<b>Expense</b>				
<b>5250 · Renovation Construction Costs</b>				
5250.10 · Main Direct Costs	868,464.51	3,996,569.94	21.73%	
5250.20 · Rand Direct Costs	0.00	170,000.00	0.0%	
5250.30 · North Hoffman Direct Costs	0.00	250,000.00	0.0%	
<b>Total 5250 · Renovation Construction Costs</b>	<u>868,464.51</u>	<u>4,416,569.94</u>	<u>19.66%</u>	
<b>5260 · Renovation Indirect Costs</b>				
5260.10 · Permits and Fees	74,294.00	6,000.00	1,238.23%	
5260.11 · Furniture, Fixtures & Equipment	3,911.00	865,484.00	0.45%	
5260.12 · Technology	10,679.80	200,000.00	5.34%	
5260.13 · Moving/Storage	75,033.61	200,000.00	37.52%	
5260.14 · Legal/Financial	1,773.00	15,000.00	11.82%	
5260.15 · Architectural/Engineering	116,835.72	509,721.00	22.92%	
5260.16 · Owner's Rep	18,760.00	104,500.00	17.95%	
5260.17 · Builder's Risk Insurance	0.00	19,000.00	0.0%	
5260.20 · Other Indirect Costs	4,550.00	662,163.00	0.69%	
<b>Total 5260 · Renovation Indirect Costs</b>	<u>305,837.13</u>	<u>2,581,868.00</u>	<u>11.85%</u>	
<b>6500 · Bond Expenses</b>				
6503 · Legal/Misc Fees Due 2020 Bond	97,283.00	97,283.00	100.0%	
<b>Total 6500 · Bond Expenses</b>	<u>97,283.00</u>	<u>97,283.00</u>	<u>100.0%</u>	
<b>Total Expense</b>	<u>1,271,584.64</u>	<u>7,095,720.94</u>	<u>17.92%</u>	
<b>Net Ordinary Income</b>	4,827,606.66	845,854.26	570.74%	
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7000 · Transfers	0.00	825,000.00	0.0%	
<b>Total Other Income</b>	<u>0.00</u>	<u>825,000.00</u>	<u>0.0%</u>	
<b>Net Other Income</b>	<u>0.00</u>	<u>825,000.00</u>	<u>0.0%</u>	
<b>Net Income</b>	<u><u>4,827,606.66</u></u>	<u><u>1,670,854.26</u></u>	<u><u>288.93%</u></u>	

**Palatine Public Library District  
BOND FUND #90 Budget vs. Actual  
July 2020 through February 2021  
67% of Budget Year Completed**

	<u>July 2020 - February 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>NO DATA FROM LAST YEAR</u>
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>6500 · Bond Expenses</b>				
<b>6501 · Principle Due 2020 Bond</b>	515,000.00	515,000.00	100.0%	
<b>6502 · Interest Due 2020 Bond</b>	58,916.70	151,041.67	39.01%	
<b>Total 6500 · Bond Expenses</b>	<u>573,916.70</u>	<u>666,041.67</u>	<u>86.17%</u>	
<b>Total Expense</b>	<u>573,916.70</u>	<u>666,041.67</u>	<u>86.17%</u>	
<b>Net Ordinary Income</b>	-573,916.70	-666,041.67	86.17%	
<b>Other Income/Expense</b>				
<b>Other Income</b>				
<b>7000 · Transfers</b>	0.00	666,041.67	0.0%	
<b>Total Other Income</b>	<u>0.00</u>	<u>666,041.67</u>	<u>0.0%</u>	
<b>Net Other Income</b>	<u>0.00</u>	<u>666,041.67</u>	<u>0.0%</u>	
<b>Net Income</b>	<u><u>-573,916.70</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>	



**PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 2-28-2021**

FUND	Corporate	Audit	Building	IMRF	Social Security	Tort Immunity	Unemploy	Special Reserve	Capital Projects	Bond	Total
<b>INCOME</b>											
4000 · Tax Levies	\$5,183,117.21	\$10,502.95	\$202,258.09	308,017.35	\$242,366.25	\$32,579.89	\$500.00				\$5,979,341.74
4001 · TIF Rebates											\$0.00
4010 · Repl Tax	\$39,872.33										\$39,872.33
4100 · Interest Income	\$9,827.18										\$9,827.18
4200 · Other Income	\$216,070.60										\$216,070.60
4300 · Bond Income									\$6,099,191.30		\$6,099,191.30
<b>TOTAL INCOME</b>	<b>\$5,448,887.32</b>	<b>\$10,502.95</b>	<b>\$202,258.09</b>	<b>\$308,017.35</b>	<b>\$242,366.25</b>	<b>\$32,579.89</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$6,099,191.30</b>	<b>\$0.00</b>	<b>\$12,344,303.15</b>
<b>EXPENSE</b>											
5100 · Materials	\$544,670.70										\$544,670.70
5200 · Capital Exp	\$40,278.45							\$50,670.00			\$90,948.45
5250 · Renov Constr									\$868,464.51		\$868,464.51
5260 · Renov Indirect									\$305,837.13		\$305,837.13
5300 · Payroll Exp	\$2,316,703.62			\$278,834.80	\$159,108.94						\$2,754,647.36
5330 · Unemployment							\$318.00				\$318.00
5400 · Utilities	\$102,042.09										\$102,042.09
5500 · Maintenance			\$124,404.62								\$124,404.62
5600 · Contracts	\$328,063.01	\$5,400.00									\$333,463.01
5700 · Supplies	\$54,150.35		\$17,991.79								\$72,142.14
5800 · Operating	\$84,904.56					\$20,622.00					\$105,526.56
5802 · Insurance											\$0.00
5900 · Auxiliary	\$42,258.79										\$42,258.79
6500 · Bond Exp									\$97,283.00	\$573,916.70	\$671,199.70
<b>TOTAL EXPENSE</b>	<b>\$3,513,071.57</b>	<b>\$5,400.00</b>	<b>\$142,396.41</b>	<b>\$278,834.80</b>	<b>\$159,108.94</b>	<b>\$20,622.00</b>	<b>\$318.00</b>	<b>\$50,670.00</b>	<b>\$1,271,584.64</b>	<b>\$573,916.70</b>	<b>\$6,015,923.06</b>
<b>Audited Beg FB 7/1/2020</b>	<b>\$3,681,104.28</b>	<b>\$20,117.00</b>	<b>\$242,793.00</b>	<b>\$204,784.00</b>	<b>\$167,103.00</b>	<b>\$46,627.00</b>	<b>\$49,011.00</b>	<b>\$1,687,128.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,098,667.28</b>
<b>Net Income</b>	<b>\$1,935,815.75</b>	<b>\$5,102.95</b>	<b>\$59,861.68</b>	<b>\$29,182.55</b>	<b>\$83,257.31</b>	<b>\$11,957.89</b>	<b>\$182.00</b>	<b>-\$50,670.00</b>	<b>\$4,827,606.66</b>	<b>-\$573,916.70</b>	<b>\$6,328,380.09</b>
<b>Ending FB 2/28/2021</b>	<b>\$5,616,920.03</b>	<b>\$25,219.95</b>	<b>\$302,654.68</b>	<b>\$233,966.55</b>	<b>\$250,360.31</b>	<b>\$58,584.89</b>	<b>\$49,193.00</b>	<b>\$1,636,458.00</b>	<b>\$4,827,606.66</b>	<b>-\$573,916.70</b>	<b>\$12,427,047.37</b>

CASH	
Bank Account	Balance
1003 · Chkg - CC	\$7,685.36
1004 · MM -Tax Dep	\$5,407,641.65
1005 · Chkg-General	\$75,610.36
1006 · Chkg - Imprest	\$1,325.92
1007 · Chkg - Payroll	\$13,101.40
1009.00 · Construction	\$3,274,954.83
1011 · Cash Boxes	\$1,653.00
<b>TOTAL CASH</b>	<b>\$8,781,972.52</b>

IPRIME ISC ACCT 101 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 101			\$915,002.13
CD# 281299-1	1.50%	3/3/2021	\$246,200.00
CD# 281300-1	1.51%	3/3/2021	\$246,200.00
CD# 285489-1	0.36%	9/21/2022	\$225,000.00
CD# 285490-1	0.20%	9/21/2022	\$200,000.00
CD# 285491-1	0.15%	3/22/2022	\$249,400.00
CD# 285492-1	0.14%	3/22/2022	\$175,600.00
Acct 101	<b>ACCOUNT TOTAL</b>		<b>\$2,257,402.13</b>

IPRIME ISC ACCT 201 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 201			\$521,078.43
CD# 285951-1	0.15%	10/21/2021	\$249,600.00
CD# 285950-1	0.20%	10/21/2021	\$249,500.00
CD# 285953-1	0.10%	10/21/2021	\$249,700.00
CD# 285948-1	0.25%	10/21/2021	\$249,300.00
CD# 285952-1	0.10%	10/21/2021	\$249,700.00
CD# 285949-1	0.20%	10/21/2021	\$249,100.00
CD# 286086-1	0.15%	10/25/2021	\$249,600.00
Acct 201	<b>ACCOUNT TOTAL</b>		<b>\$2,267,578.43</b>

**Palatine Public Library District**  
**Early Release Check Register**

March 1, 2021

Date	Num	Name	Account	Paid Amount
03/01/2021	6652	ADVANCED DISPOSAL	1005 · Chkg-Palatine Bk & Trt-General	
01/31/2021	T400025547141		5533 · Trash	-79.00
			5533 · Trash	-148.00
<b>TOTAL</b>				<b>-227.00</b>
03/01/2021	6653	ASSISTIVE HEARING SYSTEM	1005 · Chkg-Palatine Bk & Trt-General	
02/10/2021	1527		5207 · Computers/Technology	-4,181.50
02/12/2021	1528		5207 · Computers/Technology	-2,829.50
<b>TOTAL</b>				<b>-7,011.00</b>
03/01/2021	6667	BANK OF AMERICA- MS	1005 · Chkg-Palatine Bk & Trt-General	
02/23/2021			5776.20 · Program Supplies - AS	-189.62
			5815 · Memberships	-147.09
			5815 · Memberships	-223.62
			5774.90 · General Service Supplies	-175.31
			5774.50 · Collection Supplies - CS	-277.79
			5774.50 · Collection Supplies - CS	-21.67
			5814 · Inservice & Training/Mileage	-1,485.83
			5814 · Inservice & Training/Mileage	-233.78
			5814 · Inservice & Training/Mileage	-197.78
			5776.20 · Program Supplies - AS	-85.82
			5815 · Memberships	-150.08
			5772 · Art & Printing Supplies	-59.23
			5772 · Art & Printing Supplies	-132.07
			5776.20 · Program Supplies - AS	-507.77
			5820 · Gifts/Donations	-19.88
			5653 · Technology Support	-19.87
			5774.50 · Collection Supplies - CS	-43.94
			5776.20 · Program Supplies - AS	-83.43
			5774.50 · Collection Supplies - CS	-411.28
			5776.20 · Program Supplies - AS	-158.52
			5774.90 · General Service Supplies	-57.95
			5814 · Inservice & Training/Mileage	-19.88
<b>TOTAL</b>				<b>-4,702.21</b>
03/01/2021	6665	BANK OF AMERICA-GS	1005 · Chkg-Palatine Bk & Trt-General	
02/23/2021			5775 · Maintenance Supplies	-721.00
			5775 · Maintenance Supplies	-304.00
<b>TOTAL</b>				<b>-1,025.00</b>

# Palatine Public Library District

## Early Release Check Register

March 1, 2021

Date	Num	Name	Account	Paid Amount
03/01/2021	6664	BANK OF AMERICA-JD	1005 · Chkg-Palatine Bk & Trt-General	
02/23/2021			5772 · Art & Printing Supplies	-238.00
			5653 · Technology Support	-1.13
			5653 · Technology Support	-262.50
			5207 · Computers/Technology	-2,829.50
			5653 · Technology Support	-1.00
<b>TOTAL</b>				<b>-3,332.13</b>
03/01/2021	6654	BANK OF AMERICA-MRG	1005 · Chkg-Palatine Bk & Trt-General	
02/23/2021			5653 · Technology Support	-488.85
			5105 · Nonprint Materials	-17.99
			5105 · Nonprint Materials	-15.99
			5105 · Nonprint Materials	-17.99
<b>TOTAL</b>				<b>-540.82</b>
03/01/2021	6666	BANK OF AMERICA - SC	1005 · Chkg-Palatine Bk & Trt-General	
02/23/2021			5653 · Technology Support	-44.97
			5653 · Technology Support	-112.00
			5207 · Computers/Technology	-175.00
<b>TOTAL</b>				<b>-331.97</b>
03/01/2021	6655	CALL ONE	1005 · Chkg-Palatine Bk & Trt-General	
02/15/2021	377035		5811 · Telephone	-266.77
<b>TOTAL</b>				<b>-266.77</b>
03/01/2021	6656	CDW GOVERNMENT	1005 · Chkg-Palatine Bk & Trt-General	
02/10/2021	7919410,7980616		5207 · Computers/Technology	-5,472.50
			5207 · Computers/Technology	-1,110.61
02/16/2021	8104471		5653 · Technology Support	-199.24
<b>TOTAL</b>				<b>-6,782.35</b>
03/01/2021	6657	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
02/10/2021			5657 · Internet Service	-204.95
<b>TOTAL</b>				<b>-204.95</b>
03/01/2021	6668	COMCAST	1005 · Chkg-Palatine Bk & Trt-General	
02/24/2021			5657 · Internet Service	-129.85
<b>TOTAL</b>				<b>-129.85</b>

# Palatine Public Library District

## Early Release Check Register

March 1, 2021

Date	Num	Name	Account	Paid Amount
03/01/2021	6658	CURRENT TECHNOLOGIES CORP	1005 · Chkg-Palatine Bk & Trt-General	
02/18/2021	11011		5260.12 · Technology	-10,679.80
<b>TOTAL</b>				<b>-10,679.80</b>
03/01/2021	6022	F.H. PASCHEN	1010.00 · Construction Account	
01/31/2021	4625-002		5250.10 · Main Direct Costs	-310,932.76
<b>TOTAL</b>				<b>-310,932.76</b>
03/01/2021	6659	GODDARD, LESLIE	1005 · Chkg-Palatine Bk & Trt-General	
02/01/2021			5813.20 · Cultural/Ed Programs - AS	-250.00
<b>TOTAL</b>				<b>-250.00</b>
03/01/2021	6660	HOME DEPOT	1005 · Chkg-Palatine Bk & Trt-General	
02/24/2021			5775 · Maintenance Supplies	-7.00
			5775 · Maintenance Supplies	-39.94
			5775 · Maintenance Supplies	-2.28
			5775 · Maintenance Supplies	-3.89
			5775 · Maintenance Supplies	-99.88
			5775 · Maintenance Supplies	-99.00
			5775 · Maintenance Supplies	-4.97
			5776.20 · Program Supplies - AS	-366.16
			5776.20 · Program Supplies - AS	-7.46
			5775 · Maintenance Supplies	-30.68
<b>TOTAL</b>				<b>-661.26</b>
03/01/2021	6669	KONICA MINOLTA	1005 · Chkg-Palatine Bk & Trt-General	
02/24/2021	multiple		5651 · Copier & Printer Maintenance	-715.22
			5651 · Copier & Printer Maintenance	-838.15
			5651 · Copier & Printer Maintenance	-455.06
<b>TOTAL</b>				<b>-2,008.43</b>
03/01/2021	6661	KONICA MINOLTA BUS SOL	1005 · Chkg-Palatine Bk & Trt-General	
02/15/2021	9007523982,900753052		5651 · Copier & Printer Maintenance	-125.47
			5651 · Copier & Printer Maintenance	-138.12
<b>TOTAL</b>				<b>-263.59</b>

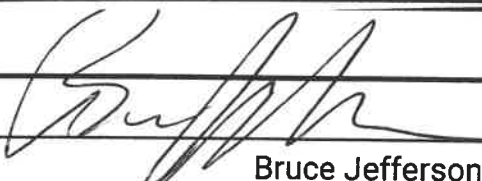
Palatine Public Library District  
Early Release Check Register

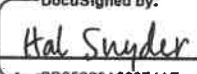
March 1, 2021

Date	Num	Name	Account	Paid Amount
03/01/2021	6662	PATRON POINT, INC.	1005 - Chkg-Palatine Bk & Trt-General	
02/02/2021	1163		5653 - Technology Support	-8,750.00
<b>TOTAL</b>				<b>-8,750.00</b>

**TOTAL \$358,099.89**

Out of an abundance of caution to prevent the spread of COVID-19, this document is being emailed to Executive Director Jeannie Dilger, Trustee Bruce Jefferson, and Trustee Hal Snyder requesting electronic or in-person approvals by the two trustees to process and mail these early release checks dated 3-1-2021.

I  on 3-1-21  
 Bruce Jefferson Date  
 approve the processing of Early Release Checks # 6652-6669 totalling \$47,167.13 from the General Account and Check# 6022 totalling \$310,932.76 from the Construction Account. *SIGNED IN PERSON*

I  on 2/27/2021  
 Hal Snyder Date  
 approve the processing of Early Release Checks # 6652-6669 totalling \$47,167.13 from the General Account and Check# 6022 totalling \$310,932.76 from the Construction Account.

# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
03/16/2021	6674	ACE HARDWARE	1005 - Chkg-Palatine Bk & Trt-General	
02/28/2021	4223, 4259		5775 - Maintenance Supplies	-35.96
			5775 - Maintenance Supplies	-4.86
<b>TOTAL</b>				<b>-40.82</b>
03/16/2021	6675	BENSON, RAYMOND	1005 - Chkg-Palatine Bk & Trt-General	
03/03/2021			5813.20 - Cultural/Ed Programs - AS	-250.00
<b>TOTAL</b>				<b>-250.00</b>
03/16/2021	6676	BLUE LION SYSTEMS	1005 - Chkg-Palatine Bk & Trt-General	
02/01/2021	323408		5535 - Fire and Security	-70.00
<b>TOTAL</b>				<b>-70.00</b>
03/16/2021	6677	BOCHENEK, ANNETTE	1005 - Chkg-Palatine Bk & Trt-General	
03/03/2021			5813.20 - Cultural/Ed Programs - AS	-200.00
<b>TOTAL</b>				<b>-200.00</b>
03/16/2021	6678	BROOKES, CHRISTINE J.	1005 - Chkg-Palatine Bk & Trt-General	
03/05/2021			5813.20 - Cultural/Ed Programs - AS	-150.00
<b>TOTAL</b>				<b>-150.00</b>
03/16/2021	6679	CAREY ELECTRIC CONTRACTING, INC.	1005 - Chkg-Palatine Bk & Trt-General	
02/12/2021	402729		5535 - Fire and Security	-650.00
<b>TOTAL</b>				<b>-650.00</b>
03/16/2021	6680	CAVENDISH SQUARE	1005 - Chkg-Palatine Bk & Trt-General	
01/28/2021	CAL327938I		5101 - Print Materials	-177.93
<b>TOTAL</b>				<b>-177.93</b>
03/16/2021	6681	CENGAGE LEARNING INC - GALE	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021			5101 - Print Materials	-893.65
<b>TOTAL</b>				<b>-893.65</b>
03/16/2021	6682	CENTER POINT LARGE PRINT	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021	1829672		5101 - Print Materials	-140.22
<b>TOTAL</b>				<b>-140.22</b>

# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
03/16/2021	6683	CHICAGO TRIBUNE-NEWSPAPER	1005 - Chkg-Palatine Bk & Trt-General	
02/16/2021			5101 - Print Materials	-751.03
<b>TOTAL</b>				<b>-751.03</b>
03/16/2021	6684	CHILDREN'S PLUS INC.	1005 - Chkg-Palatine Bk & Trt-General	
02/25/2021	194305		5101 - Print Materials	-1,321.61
02/25/2021	194306		5101 - Print Materials	-1,097.42
03/03/2021	194500		5101 - Print Materials	-1,559.29
03/03/2021	194501		5101 - Print Materials	-1,256.92
<b>TOTAL</b>				<b>-5,235.24</b>
03/16/2021	6736	COLLEY ELEVATOR CO.	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021	207927		5536 - Elevator	-1,495.00
<b>TOTAL</b>				<b>-1,495.00</b>
03/16/2021	6685	COMCAST	1005 - Chkg-Palatine Bk & Trt-General	
02/26/2021			5657 - Internet Service	-129.85
<b>TOTAL</b>				<b>-129.85</b>
03/16/2021	6686	COMPLETE CLEANING COMPANY, INC	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021	C16867		5531 - Cleaning Service	-6,061.00
<b>TOTAL</b>				<b>-6,061.00</b>
03/16/2021	6687	CULLIGAN WATER CONDITIONING, INC	1005 - Chkg-Palatine Bk & Trt-General	
02/28/2021			5423 - Water	-12.50
<b>TOTAL</b>				<b>-12.50</b>
03/16/2021	6688	CUMMINS	1005 - Chkg-Palatine Bk & Trt-General	
02/12/2021	F2-13026		5537 - Building Maintenance	-982.00
<b>TOTAL</b>				<b>-982.00</b>
03/16/2021	6023	CURRENT TECHNOLOGIES CORPORATION	1010.00 - Construction Account	
02/18/2021	11011		5260.12 - Technology	-10,679.80
<b>TOTAL</b>				<b>-10,679.80</b>
03/16/2021	6027	CURRENT TECHNOLOGIES CORPORATION	1010.00 - Construction Account	

# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
03/03/2021	11046		5260.12 · Technology	-10,693.93
<b>TOTAL</b>				<b>-10,693.93</b>
<b>03/16/2021</b>	<b>6689</b>	<b>CURRENT TECHNOLOGIES CORPORATION 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
02/26/2021	11033, 11034		5653 · Technology Support	-7,891.40
			5653 · Technology Support	-5,438.82
02/26/2021	11035, 11008		5207 · Computers/Technology	-279.45
			5207 · Computers/Technology	-290.66
03/01/2021	726201, 726209		5655 · LAN Management	-4,270.00
			5655 · LAN Management	-460.00
03/03/2021	11045		5207 · Computers/Technology	-6,486.20
<b>TOTAL</b>				<b>-25,116.53</b>
<b>03/16/2021</b>	<b>6690</b>	<b>DEMCO</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/22/2021	6912411		5774.50 · Collection Supplies - CS	-239.16
<b>TOTAL</b>				<b>-239.16</b>
<b>03/16/2021</b>	<b>6691</b>	<b>ELM USA, INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/10/2021	37153		5774.50 · Collection Supplies - CS	-89.75
03/01/2021	37812		5774.50 · Collection Supplies - CS	-149.56
<b>TOTAL</b>				<b>-239.31</b>
<b>03/16/2021</b>	<b>6024</b>	<b>ENGBERG ANDERSON, INC</b>	<b>1010.00 · Construction Account</b>	
01/31/2021	19304500-17		5260.15 · Architectural/Engineering	-8,876.51
<b>TOTAL</b>				<b>-8,876.51</b>
<b>03/16/2021</b>	<b>6737</b>	<b>ENGIE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
03/05/2021	3946158		5422 · Electricity	-13,577.47
03/05/2021	3940461		5422 · Electricity	-3,883.99
<b>TOTAL</b>				<b>-17,461.46</b>
<b>03/16/2021</b>	<b>6692</b>	<b>EVERLIVING GREENERY</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
03/01/2021	43415		5534 · Landscaping and Lawn Service	-275.00
<b>TOTAL</b>				<b>-275.00</b>
<b>03/16/2021</b>	<b>6693</b>	<b>EXXON-MOBIL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/18/2021	9042102		5545 · Van Fuel	-44.54
<b>TOTAL</b>				<b>-44.54</b>



# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
03/16/2021	6025	F.H. PASCHEN	1010.00 · Construction Account	
02/28/2021	4625-003		5250.10 · Main Direct Costs	-379,318.40
<b>TOTAL</b>				<b>-379,318.40</b>
03/16/2021	6694	FILTER SERVICES, INC.	1005 · Chkg-Palatine Bk & Trt-General	
02/10/2021	INV256436		5539 · HVAC	-235.00
<b>TOTAL</b>				<b>-235.00</b>
03/16/2021	6695	FIRST COM (GLOBAL COM)	1005 · Chkg-Palatine Bk & Trt-General	
02/23/2021	121225453		5667 · Telephone Lease	-2,084.32
<b>TOTAL</b>				<b>-2,084.32</b>
03/16/2021	6735	FLYNN, EUGENE	1005 · Chkg-Palatine Bk & Trt-General	
03/03/2021			5813.20 · Cultural/Ed Programs - AS	-150.00
<b>TOTAL</b>				<b>-150.00</b>
03/16/2021	6696	FOTOPOULOS, KAREN	1005 · Chkg-Palatine Bk & Trt-General	
03/03/2021			5813.20 · Cultural/Ed Programs - AS	-80.00
<b>TOTAL</b>				<b>-80.00</b>
03/16/2021	6697	GALLAGHER, ARTHUR J.	1005 · Chkg-Palatine Bk & Trt-General	
12/12/2020	3681649		5802 · Public Liability Insurance	-18,092.00
<b>TOTAL</b>				<b>-18,092.00</b>
03/16/2021	6698	GIRE, DANN	1005 · Chkg-Palatine Bk & Trt-General	
03/03/2021			5813.20 · Cultural/Ed Programs - AS	-250.00
<b>TOTAL</b>				<b>-250.00</b>
03/16/2021	6699	GOWING, JOHN PETER	1005 · Chkg-Palatine Bk & Trt-General	
12/17/2020			5813.20 · Cultural/Ed Programs - AS	-200.00
<b>TOTAL</b>				<b>-200.00</b>
03/16/2021	6738	GRAINGER	1005 · Chkg-Palatine Bk & Trt-General	
02/01/2021	9791683684,980055494		5775 · Maintenance Supplies	-94.90
			5775 · Maintenance Supplies	-20.35
03/05/2021	9826680143		5775 · Maintenance Supplies	-6.22
<b>TOTAL</b>				<b>-121.47</b>

# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
03/16/2021	6701	HAYES MECHANICAL	1005 - Chkg-Palatine Bk & Trt-General	
02/09/2021	475320		5539 - HVAC	-2,227.47
<b>TOTAL</b>				<b>-2,227.47</b>
03/16/2021	6702	HOFFMAN ESTATES PARK DIS	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021			5666 - Leases(Branches)	-2,500.00
<b>TOTAL</b>				<b>-2,500.00</b>
03/16/2021	6703	HR SOURCE	1005 - Chkg-Palatine Bk & Trt-General	
12/16/2020	12783		5663 - Consultants	-4,167.50
<b>TOTAL</b>				<b>-4,167.50</b>
03/16/2021	6704	ILLINOIS LIBRARY ASSOC	1005 - Chkg-Palatine Bk & Trt-General	
03/05/2021	191634		5814 - Inservice & Training/Mileage	-15.00
<b>TOTAL</b>				<b>-15.00</b>
03/16/2021	6026	INDEPENDENT CONSTRUCTION SERV	1010.00 - Construction Account	
02/05/2021	807		5260.16 - Owner's Rep	-4,760.00
<b>TOTAL</b>				<b>-4,760.00</b>
03/16/2021	6705	INGRAM-2004115	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021			5101 - Print Materials	-12,139.79
<b>TOTAL</b>				<b>-12,139.79</b>
03/16/2021	6706	J&R LOCK & SAFE, INC.	1005 - Chkg-Palatine Bk & Trt-General	
02/10/2021	0000415998		5775 - Maintenance Supplies	-973.50
<b>TOTAL</b>				<b>-973.50</b>
03/16/2021	6707	KLEIN THORPE AND JENKINS, LTD	1005 - Chkg-Palatine Bk & Trt-General	
02/28/2021	216101,216102		5817 - Legal	-1,342.00
<b>TOTAL</b>				<b>-1,342.00</b>
03/16/2021	6708	LAUTERBACH & AMEN LLP	1005 - Chkg-Palatine Bk & Trt-General	
02/15/2021	52862		5660 - Accounting/Payroll/Bank Fees	-500.00
<b>TOTAL</b>				<b>-500.00</b>

# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
03/16/2021	6709	LIBRARIESFIRST	1005 - Chkg-Palatine Bk & Trt-General	
12/14/2020	7825		5104 - Databases	-500.00
<b>TOTAL</b>				<b>-500.00</b>
03/16/2021	6710	MADDOX, SUSAN	1005 - Chkg-Palatine Bk & Trt-General	
03/03/2021			5813.20 - Cultural/Ed Programs - AS	-300.00
<b>TOTAL</b>				<b>-300.00</b>
03/16/2021	6711	MANUFACTURERS' NEWS, INC.	1005 - Chkg-Palatine Bk & Trt-General	
12/23/2020	856889-2020		5101 - Print Materials	-226.90
<b>TOTAL</b>				<b>-226.90</b>
03/16/2021	6712	MICHALSKI, BRIAN RICHARD	1005 - Chkg-Palatine Bk & Trt-General	
03/03/2021			5813.20 - Cultural/Ed Programs - AS	-250.00
<b>TOTAL</b>				<b>-250.00</b>
03/16/2021	6713	MIDWEST TAPE	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021			5105 - Nonprint Materials	-4,968.11
<b>TOTAL</b>				<b>-4,968.11</b>
03/16/2021	6714	MIDWEST TAPE-HOOPLA	1005 - Chkg-Palatine Bk & Trt-General	
02/28/2021	500092591		5107 - Electronic Materials	-6,230.07
<b>TOTAL</b>				<b>-6,230.07</b>
03/16/2021	6715	NORTHWEST COMMUNITY HC	1005 - Chkg-Palatine Bk & Trt-General	
03/01/2021			5666 - Leases(Branches)	-590.00
<b>TOTAL</b>				<b>-590.00</b>
03/16/2021	6716	ORIENTAL TRADING COMPANY INC	1005 - Chkg-Palatine Bk & Trt-General	
02/23/2021	708257040-01		1240 - Prepaid Expenses	-814.98
<b>TOTAL</b>				<b>-814.98</b>
03/16/2021	6717	OVERDRIVE INC.	1005 - Chkg-Palatine Bk & Trt-General	
02/05/2021	01018CO21046045		5107 - Electronic Materials	-849.90
02/19/2021	01018CO21062930		5107 - Electronic Materials	-1,244.78
02/25/2021	01018CO21072301		5107 - Electronic Materials	-972.33
02/28/2021	01018MA21075200		5107 - Electronic Materials	-2,848.73

# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
03/01/2021	01018CO21078945		5107 · Electronic Materials	-8.99
<b>TOTAL</b>				<b>-5,924.73</b>
<b>03/16/2021</b>	<b>6718</b>	<b>PADDOCK PUB-LEGAL NOTICES</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/07/2021	170912		5817 · Legal	-25.65
<b>TOTAL</b>				<b>-25.65</b>
<b>03/16/2021</b>	<b>6719</b>	<b>PAYPAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/28/2021	105571254		5660 · Accounting/Payroll/Bank Fees	-19.95
<b>TOTAL</b>				<b>-19.95</b>
<b>03/16/2021</b>	<b>6720</b>	<b>RAILS</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/01/2021	7658		5107 · Electronic Materials	-4,011.32
<b>TOTAL</b>				<b>-4,011.32</b>
<b>03/16/2021</b>	<b>6721</b>	<b>RISK MANAGEMENT ASSOCIATION</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
01/22/2021			5101 · Print Materials	-414.60
<b>TOTAL</b>				<b>-414.60</b>
<b>03/16/2021</b>	<b>6722</b>	<b>SCOTT LANDSCAPES LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/04/2021	1229		5538 · Snow Removal	-293.00
			5538 · Snow Removal	-205.00
			5538 · Snow Removal	-205.00
02/08/2021	1243		5538 · Snow Removal	-293.00
			5538 · Snow Removal	-205.00
02/09/2021	1253,1258,1260		5538 · Snow Removal	-205.00
			5538 · Snow Removal	-293.00
			5538 · Snow Removal	-205.00
			5538 · Snow Removal	-293.00
			5538 · Snow Removal	-205.00
			5538 · Snow Removal	-146.50
			5538 · Snow Removal	-205.00
02/16/2021	1272		5538 · Snow Removal	-293.00
			5538 · Snow Removal	-205.00
			5538 · Snow Removal	-293.00
			5538 · Snow Removal	-105.00
			5538 · Snow Removal	-205.00
<b>TOTAL</b>				<b>-3,854.50</b>
<b>03/16/2021</b>	<b>6723</b>	<b>SKILLFUL COMMUNICATIONS, INC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	

# Palatine Public Library District Warrant 2021-09 Check Register

March 16, 2021

Date	Num	Name	Account	Paid Amount
02/17/2021	C2B214BC-0001		5104 · Databases	-800.00
<b>TOTAL</b>				<b>-800.00</b>
<b>03/16/2021</b>	<b>6724</b>	<b>SMARTY PANTS</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
03/03/2021			5813.10 · Cultural/Ed Programs - YTS	-499.00
<b>TOTAL</b>				<b>-499.00</b>
<b>03/16/2021</b>	<b>6725</b>	<b>SPECIAL LEISURE SERV FOUNDATION</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/19/2021			5816 · Community Information	-250.00
<b>TOTAL</b>				<b>-250.00</b>
<b>03/16/2021</b>	<b>6726</b>	<b>SYSERCO</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
03/01/2021	1748		5539 · HVAC	-1,616.75
<b>TOTAL</b>				<b>-1,616.75</b>
<b>03/16/2021</b>	<b>6727</b>	<b>TASTE OF HOME</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/02/2021	01088		5101 · Print Materials	-38.23
<b>TOTAL</b>				<b>-38.23</b>
<b>03/16/2021</b>	<b>6728</b>	<b>ULINE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/19/2021	130369588		5774.90 · General Service Supplies	-75.63
<b>TOTAL</b>				<b>-75.63</b>
<b>03/16/2021</b>	<b>6729</b>	<b>UNDER THE SEA</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
03/03/2021			5813.10 · Cultural/Ed Programs - YTS	-200.00
<b>TOTAL</b>				<b>-200.00</b>
<b>03/16/2021</b>	<b>6730</b>	<b>UNIQUE MANAGEMENT SERVICES</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/01/2021	599258		5659 · Book Recovery Service	-366.95
<b>TOTAL</b>				<b>-366.95</b>
<b>03/16/2021</b>	<b>6731</b>	<b>VILLAGE OF PALATINE-WATER</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/10/2021			5423 · Water	-73.53
<b>TOTAL</b>				<b>-73.53</b>
<b>03/16/2021</b>	<b>6732</b>	<b>VOGUE PRINTERS, INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
02/22/2021	17194		5913 · Newsletter/Communication	-10,294.00

**Palatine Public Library District**  
**Warrant 2021-09 Check Register**

March 16, 2021

Date	Num	Name	Account	Paid Amount
<b>TOTAL</b>				<b>-10,294.00</b>
03/16/2021	6733	WAREHOUSE DIRECT	1005 · Chkg-Palatine Bk & Trt-General	
02/03/2021	4881297-0		5774.50 · Collection Supplies - CS	-286.56
02/11/2021	4886954-0		5772 · Art & Printing Supplies	-133.86
02/22/2021	4894320-0		5774.90 · General Service Supplies	-15.96
02/24/2021	4896795-0		5775 · Maintenance Supplies	-334.35
<b>TOTAL</b>				<b>-770.73</b>
03/16/2021	6734	YANG YANG	1005 · Chkg-Palatine Bk & Trt-General	
03/01/2021			5813.10 · Cultural/Ed Programs - YTS	-600.00
<b>TOTAL</b>				<b>-600.00</b>
<b>TOTAL</b>				<b>-563,737.56</b>

**Palatine Public Library District**  
**Warrant 2021-09 Payroll and Invoice Distribution Totals**  
**For February 2021**

<b>5300 · PAYROLL EXPENSES</b>		
<b>5310 · Gross Salaries</b>		
02/12/2021	PAYCOM	\$140,002.64
02/26/2021	PAYCOM	\$147,277.31
Total 5310 · Gross Salaries		<b>\$287,279.95</b>
<b>5311 · Employer IMRF Fund Expense</b>		
02/28/2021	IMRF	\$36,448.19
Total 5311 · IMRF Fund Expense		<b>\$36,448.19</b>
<b>5312 · Employer Social Security Fund Expense</b>		
02/12/2021	PAYCOM	\$10,433.09
02/26/2021	PAYCOM	\$10,989.58
Total 5312 · Social Security Fund Exp		<b>\$21,422.67</b>
<b>5313 · Employer Health &amp; Life Insurance Expense</b>		
02/28/2021	BLUE CROSS BLUE SHIELD	\$21,244.60
02/28/2021	PRINCIPAL INSURANCE	\$1,505.81
Total 5313 · Health & Life Insurance		<b>\$22,750.41</b>
<b>5660 · Payroll Processing Fee</b>		
02/12/2021	Payroll Processing Fee	\$393.78
02/26/2021	Payroll Processing Fee	\$471.54
Total 5660 · Payroll Processing Fee		<b>\$865.32</b>
<b>TOTAL 5300 · PAYROLL EXPENSES:</b>		<b>\$368,766.54</b>
<b>EARLY RELEASE INVOICES:</b>		<b>\$358,099.89</b>
<b>Ck#6658 moved to Warrant 2021-09 to reclassify bank account from general account to construction account.</b>		<b>-\$10,679.80</b>
<b>WARRANT 2021-09 INVOICES:</b>		<b>\$563,737.56</b>
<b>TOTAL WARRANT 2021-09:</b>		<b>\$1,279,924.19</b>

\_\_\_\_\_  
Executive Director

**Approved by the Board of Trustees**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date