



Due to the Governor's "Stay-at-Home" Executive Order, this meeting will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/yys7bs9s>

1-872-239-5794

Conference ID: 762 658 482#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at director@palatinelibrary.org. Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Dilger)
 - c. RAILS/ILA (Brauer)
7. Unfinished business
 - a. Bond sale (Dilger)
 - b. Renovation project updates (Dan Eallonardo, Independent Construction Services, and Jeannie Dilger)
8. New business
 - a. Parking garage condition assessment (Dilger, Szczesny, Eallonardo)
 - b. Request for hearing from R. Benton (Vanderhoek)

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- c. Statement on equity, diversion, and inclusion (Westhoff)
 - d. Polling place November 2, 2020 (Snyder)
 - e. Budget and appropriations draft 2020-2021 (Vanderhoek)
 - f. Action on closed session minutes and verbatim recordings (Boland)
 - g. Policy review and approval (Brauer)
 - i. Policy 2-Library Cards and Accounts
 - ii. Appendix 2A-Rules and Restrictions on Use
 - iii. Appendix 2B-Fines and Fees
 - iv. Appendix 2C-Schedule of Loan Periods and Restrictions
 - v. Appendix 3A-Hours of Operation
 - vi. Appendix 3B-Statement of Professional Ethics
 - vii. Appendix 3C-Library Bill of Rights
 - h. Certification of the Illinois Public Library Annual Report (IPLAR) to the State Library (Singh)
 - i. Approval of trustee attendance at ILA Virtual Conference on October 20-22, 2020 in the amount of \$100 per person (Brauer)
 - j. Approval of Resolution 2021-01 Resolution to Establish a Construction Grant Account
9. President's report (Vanderhoek)
- a. Review of library board advocacy activities
10. Director's report (Dilger)
- a. Strategic plan update (Gardner)
11. Committee reports
- a. Committee to Review Open and Closed Session Minutes (Boland, Snyder, Singh)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Lock Box Committee (Boland, Snyder)
 - g. Policy Committee (Brauer, Westhoff)

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12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

- a. Approval of minutes: Director's Evaluation committee meeting of December 12, 2019, Committee to Review Contents of Lockbox meeting of February 29, 2020, Finance Committee meeting of April 21, 2020, regular meeting of June 16, 2020 (corrected), regular meeting of July 21, 2020, Policy Committee meeting of August 6, 2020, and Finance Committee meeting of August 10, 2020
- b. Financial report and approval of Warrant 2021-02 in the amount of \$482,897.94
- c. Receipt of semiannual Statement of Receipts and Expenditures (in compliance with 50 ILCS 305/1)

13. Correspondence

- a. Illinois State Library Public Library Construction Act grant eligibility letter dated August 10, 2020 (Dilger)

14. Adjournment

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