



**Board of Library Trustees
Regular Meeting
Video Conference
July 21, 2020, 7:00 pm**

Due to the Governor's "Stay-at-Home" Executive Order, this meeting will be conducted virtually via MS Teams. Below is information to join by computer or phone.

<https://tinyurl.com/yc3zbput>

1-872-239-5794

Conference ID: 819 127 151#

In lieu of providing public comment in person, members of the public may send statements to the Executive Director at director@palatinelibrary.org. Comments sent at least 30 minutes in advance of the meeting will be read aloud during the public comment section.

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Approval of agenda
4. Introduction of visitors
5. Public comment
6. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Jefferson)
 - c. RAILS/ILA (Brauer)
7. Unfinished business
 - a. Bond parameters (Andrew Kim, PMA)
 - i. Approval of Ordinance 2021-01 providing for the issue of General Obligation Bonds (Alternate Revenue Source), Series 2020, of the Palatine Public Library District, Cook County, Illinois, and for the levy of

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- a direct annual tax sufficient to pay the principal of and interest on said bonds
- ii. S&P rating
- b. Renovation project update (Dan Eallonardo, Independent Construction Services, and Jeannie Dilger)
 - i. Timeline
- 8. New business
- 9. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
 - b. Set date for budget and appropriations hearing
 - c. Johns Hopkins University Contact Tracing course report (Snyder)
- 10. Director's report (Dilger)
 - a. Strategic plan update (Gardner)
- 11. Committee reports
 - a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
 - b. Board Development Committee (Boland, Snyder)
 - c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
 - d. Director's Review Committee (Boland, Vanderhoek)
 - e. Finance Committee (Jefferson, Vanderhoek)
 - f. Lock Box Committee (Boland, Snyder)
 - g. Policy Committee (Brauer, Westhoff)
- 12. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.
 - a. Approval of minutes: Building Renovation Committee meeting of March 5, 2020, Building Renovation Committee meeting of June 4, 2020, Building Renovation Committee Meeting of June 12, 2020, Public Hearing of June 16, 2020, regular meeting of June 16, 2020 and Building Renovation Committee meeting of July 2, 2020

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

- b. Financial report and approval of Warrant 2021-01 in the amount of \$939,069.45

13. Correspondence

14. Adjournment

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.