



Board of Library Trustees Regular Meeting

Board Room

700 N. North Court, Palatine IL

October 15, 2019, 7:00 pm

Agenda

1. Call to order
2. Roll call/Trustee requests to attend meeting via electronic means
3. Trustee Vacancy
 - a. Appointment of new trustee to fill vacancy (Vanderhoek)
 - b. Swearing in of new trustee (Boland)
4. Approval of agenda
5. Introduction of visitors
6. Public comment
7. Liaison reports
 - a. Friends of the Palatine Library (Friends Treasurer Cipar or designee)
 - b. Palatine Public Library District Foundation (Jefferson)
 - c. RAILS/ILA (Brauer)
8. Unfinished business
 - a. Review of Chapters 11-14 and appendices from Trustee Facts File for Per Capita Grant
9. New business
 - a. Acceptance of FY 2018-19 Audit (Jamie Wilkey, Lauterbach & Amen)
 - b. Approval of policy changes (Brauer)
 - i. Policy 7-Collection Management
 - ii. Appendix 7D-ALA Statement on Rating Systems
10. President's report (Vanderhoek)
 - a. Review of library board advocacy activities
 - b. Report on trustee attendance at Library Journal Design Institute

Requests by members of the public to place a topic on a Board meeting agenda must be made 4 business days before the scheduled meeting in order to be considered. Members of the public may address the Board according to provisions of policy Appendix 0: Rules of Procedure for Public Meetings and Hearings.

Individuals requiring reasonable accommodations to attend a public meeting of the Board are requested to notify Library administration at least 7 business days prior to the scheduled meeting.

11. Director's report

- a. LJ Marketer of the Year Award 2019

12. Committee reports

- a. Committee to Review Open and Closed Session Minutes (Boland, Snyder)
- b. Board Development Committee (Boland, Snyder)
- c. Building Renovation Committee (Vanderhoek, Brauer, Westhoff)
- d. Director's Review Committee (Boland, Vanderhoek)
- e. Finance Committee (Jefferson, Vanderhoek)
- f. Policy Committee (Brauer, Westhoff)

13. Consent agenda -- Matters on the consent agenda will be considered by a single motion and vote because they have already been considered fully by the Board at a previous meeting or have been determined to be of a routine nature. Any member of the Board may request that an item be removed from the consent agenda for separate consideration.

- a. Approval of minutes: Board Development Committee meeting of September 6, 2019, Special Board meeting of September 11, 2019, public hearing of September 17, 2019, regular meeting of September 17, 2019, Building Renovation Committee meeting of September 25, 2019, and Policy Committee meeting of October 3, 2019
- b. Approval of Warrant 2020-04 in the amount of \$596,255.37

14. Correspondence

15. Adjournment

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