

APPENDIX 2B - Schedule of Fines and Fees

Overdue Materials	Daily Fine	Maximum Fine/Item
Print materials and eReaders	\$.20	\$ 5.00
Audiovisual materials other than DVD	\$.20	\$ 5.00
Pop Picks: Books & Magazines	\$1.00	\$10.00
All DVDs, Blu-ray discs, Video Games, and Rokus	\$1.00	\$10.00
Equipment and kits	\$1.00	\$10.00

Service	Fee
Photocopies and printouts (computer and microreader)	\$.10 per page - black and white \$.25 per page - color
Portable Memory	Cost varies upon data storage capacity and format
Non-resident library card	Annual fee based on EAV and PPLD tax rate Currently \$150.00 minimum, per Policy 2-2
Replacement library card	\$2.00
Lost or damaged item	Cost of item plus \$5.00 processing charge (Item value \$5.00 or more) Cost of item plus \$2.00 processing charge (Item value less than \$5.00)
Processing charge (missing insert, booklet, or jacket)	\$2.00
Interlibrary loan & periodical article request	Patron responsible for any fees imposed by lending library, including shipping, whether item is picked up or not. \$1.00 per day for each overdue item
Accounts sent to Collection Agency	\$10.00 fee

APPENDIX 2B - Schedule of Fines and Fees (continued)

Meeting Room Use Fees

Library staff will assign rooms based upon the needs of the organization.

<u>Base Fees for up to 4 hours*</u> (Includes standard room setup)	<u>Not-For-Profit Organization</u>	<u>For-Profit Organization</u>
Rooms 2 and 3 (small)	\$10.00	\$ 50.00
Room 1 (large)	\$15.00	\$100.00
*Each additional hour fee	\$5.00	\$25.00

Standard Room Setups

- 1 65 chairs, theater style and 2 tables
- 2 Tables and chairs, hollow square, to seat 24
- 3 Tables and chairs, rectangle, to seat 12

Additional Fees

	<u>Not-For-Profit Organization</u>	<u>For-Profit Organization</u>
Room Rearrangement Fee (For any setup other than standard)	\$10.00	\$10.00
Refreshment Fee	\$15.00	\$30.00
Extraordinary Cleanup	at cost	at cost

(Appendix referenced in Policies 2, 3 and 8. Approved by PPLD Board of Trustees 5-1-05, Last Revised 1-10-18, Effective 2-1-18)