

**Palatine Public Library District
Working Budget
Corporate
Approved 6.8.16
Fiscal Year 2016-2017**

	Working Budget 2016-2017	Working Budget 2015-2016	Change From Earlier Budget	Percent Change	Fiscal Year 2014-2015	Actual Receipts/Expenses as of June 30, 2016
Income						
4000 · Tax Levies	5,315,200	5,191,885	123,315	0.02	5,083,712	5,164,957
4001 · Tax Levies - TIF	0	0	0	0.00	0	0
4010 · Replacement Tax	13,000	13,000	0	0.00	13,630	12,548
4100 · Interest Income	9,000	9,000	0	0.00	9,478	12,683
4200 · Other Fees and Income						
4201 · Fines	105,000	110,000	-5,000	-0.05	108,265	99,596
4202 · Special Purchases	4,000	4,000	0	0.00	3,562	2,899
4203 · Lost/Replacement Fees	14,000	14,000	0	0.00	14,971	17,054
4204 · Book Recovery Service	16,000	16,000	0	0.00	18,172	18,258
4210 · Copier Income	8,000	8,000	0	0.00	8,362	8,356
4211 · Printing Income	15,000	13,000	2,000	0.15	15,827	17,466
4212 · Vending Machines	2,000	2,000	0	0.00	2,098	2,045
4222 · Meeting Room Fees	10,000	10,000	0	0.00	10,950	10,573
4223 · Interlibrary Loan Fees	500	500	0	0.00	77	251
4224 · Non-Resident Fees	10,000	10,000	0	0.00	12,782	12,689
4231 · Per Capita Grant	68,590	111,228	-42,638	-0.38	111,229	111,229
4232 · Gifts/Donations	20,000	20,000	0	0.00	26,870	36,023
4233 · Other Grants	5,000	5,000	0	0.00	0	3,000
4241 · Misc-General	500	500	0	0.00	3,114	1,340
4257 · Used Materials Income	6,000	6,000	0	0.00	5,431	5,849
4261 · Sale of Equipment	2,000	2,000	0	0.00	84,391	1,571
Total 4200 · Other Fees and Income	286,590	332,228	-45,638	-0.14	426,101	348,198
Total Income	5,623,790	5,546,113	77,677	0.01	5,532,921	5,538,385
Expense						
5100 · Materials						
5101 · Books	360,000	360,000	0	0.00	356,760	344,257
5102 · Continuations	50,000	50,000	0	0.00	77,954	41,893
5104 · Digital Reference	225,000	225,000	0	0.00	222,619	224,046
5105 · Digital Materials	300,110	300,110	0	0.00	321,670	325,388
Total 5100 · Materials	935,110	935,110	0	0.00	979,003	935,584

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Working Budget
Corporate
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Fiscal Year 2016-2017**

	Working Budget 2016-2017	Working Budget 2015-2016	Change From Earlier Budget	Percent Change	Fiscal Year 2014-2015	Actual Receipts/Expenses as of June 30, 2016
5200 · Capital Expenditures						
5205 · Furniture	40,000	50,000	-10,000	-0.20	45,777	49,166
5206 · Office Equipment	4,000	4,000	0	0.00	0	0
5207 · Computers/Technology	110,000	110,000	0	0.00	103,972	109,926
Total 5200 · Capital Expenditures	154,000	164,000	-10,000	-0.06	149,749	159,093
5300 · Payroll Expenses						
5310 · Gross Salaries	3,251,680	3,204,503	47,177	0.015	3,051,168	3,043,445
5313 · Health & Life Insurance	280,000	280,000	0	0.00	259,208	259,258
5328 · Misc. Fringe Benefits	9,500	9,500	0	0.00	7,593	6,543
Total 5300 · Payroll Expenses	3,541,180	3,494,003	47,177	0.01	3,317,969	3,309,246
5400 · Utilities						
5421 · Gas	30,000	35,000	-5,000	-0.14	30,651	21,421
5422 · Electricity	240,000	200,000	40,000	0.20	203,274	229,565
5423 · Water	17,000	13,000	4,000	0.31	11,840	14,418
Total 5400 · Utilities	287,000	248,000	39,000	0.16	245,765	265,404
5600 · Contracts						
5651 · Copier Costs	27,500	34,000	-6,500	-0.19	23,594	23,429
5653 · Technology Support	25,000	25,000	0	0.00	20,499	25,010
5654 · Postage Machine	2,000	2,000	0	0.00	2,544	1,891
5655 · LAN Management	78,000	76,500	1,500	0.02	74,000	76,220
5656 · Integrated Library System	112,000	110,000	2,000	0.02	100,631	104,254
5657 · Internet Service*	26,000	7,000	19,000	2.71	6,646	5,991
5658 · Bibliographic Support	4,000	4,000	0	0.00	2,504	2,949
5659 · Book Recovery Service	10,000	10,000	0	0.00	9,325	5,434
5660 · Accounting/Payroll	20,000	22,000	-2,000	-0.09	17,781	22,931
5661 · Leases (Office Park)	4,000	4,000	0	0.00	3,957	3,957
5663 · Consultants	20,000	20,000	0	0.00	46,585	19,350
5665 · Office Machines	5,000	8,000	-3,000	-0.38	84	88
5666 · Leases (Branches)	38,000	38,000	0	0.00	37,280	37,080
Total 5600 · Contracts	371,500	360,500	11,000	0.03	345,429	328,583

*Internet use agreement expires FY 15/16

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Working Budget
Corporate
Approved 6.8.16
Fiscal Year 2016-2017

	Working Budget 2016-2017	Working Budget 2015-2016	Change From Earlier Budget	Percent Change	Fiscal Year 2014-2015	Actual Receipts/Expenses as of June 30, 2016
5700 · Supplies						
5771 · Office & Kitchen Supplies	3,000	3,000	0	0.00	1,715	776
5772 · Art & Printing Supplies	10,000	10,000	0	0.00	7,620	8,301
5773 · Copier & Printer Supplies	9,000	8,500	500	0.06	9,135	10,820
5774 · Library Services Supplies	50,000	55,000	-5,000	-0.09	46,664	51,953
5776 · Program Supplies	17,000	17,000	0	0.00	17,697	15,096
Total 5700 · Supplies	89,000	93,500	-4,500	-0.05	82,830	86,947
5800 · Operating - Other						
5801 · Library Insurance Package	5,000	10,000	-5,000	-0.50	5,310	2,855
5810 · Interlibrary Loan/Recip Borrowing	5,000	5,000	0	0.00	20	2,857
5811 · Telephone	20,000	32,000	-12,000	-0.38	35,818	35,351
5812 · Postage	6,000	9,000	-3,000	-0.33	7,804	5,542
5813 · Cultural/Educational Programs	35,000	40,000	-5,000	-0.13	33,330	32,297
5814 · Inservice & Training	30,000	30,000	0	0.00	20,198	35,179
5815 · Memberships	8,000	8,000	0	0.00	6,438	7,456
5816 · Community Information	10,000	10,000	0	0.00	8,819	4,103
5817 · Legal	15,000	15,000	0	0.00	5,987	8,475
5818 · Special Purchases	4,000	4,000	0	0.00	3,601	2,307
5819 · Want Ads/Legal Notices	5,000	5,000	0	0.00	1,702	1,808
5820 · Gifts/Donations	20,000	20,000	0	0.00	25,298	36,136
5821 · Reimbursements-Circulation	1,000	1,000	0	0.00	485	415
5823 · POC Shared Administrative Costs	10,000	10,000	0	0.00	10,000	10,000
5826 · Other Grant Expenditures	5,000	5,000	0	0.00	0	2,528
Total 5800 · Operating - Other	179,000	204,000	-25,000	-0.12	164,810	187,308
5900 · Auxiliary						
5913 · Newsletter/Communication	62,000	42,000	20,000	0.48	39,262	43,942
5914 · Volunteer Programs	5,000	5,000	0	0.00	3,340	3,280
Total 5900 · Auxiliary	67,000	47,000	20,000	0.43	42,602	47,222
Total Expense	5,623,790	5,546,113	77,677	0.01	5,328,156	5,319,385
Net Income	0	0			204,765	219,000
Contribution From Fund Balance	0	0				

**Palatine Public Library District
Working Budget
Audit
Approved 6.8.16
Fiscal Year 2016-2017**

	<u>Working Budget 2016-2017</u>	<u>Working Budget 2015-2016</u>	<u>Change From Earlier Budget</u>	<u>Percent Increase</u>	<u>Fiscal year 2014-2015 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2016</u>
Income						
4000 · Tax Levies	4,000.00	4,000.00	0.00	0.00	3791	3623
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	0	0
4010 · Replacement Tax	0.00	0.00	0.00	0.00	0	0
Total Income	<u>4,000.00</u>	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3791</u>	<u>3623</u>
Expense						
5600 · Contracts						
5662 · Audit Fund Expenses	5,900.00	5,600.00	300.00	0.05	5350	5600
Total 5600 · Contracts	<u>5,900.00</u>	<u>5,600.00</u>	<u>300.00</u>	<u>0.00</u>	<u>5350</u>	<u>5600</u>
Total Expense	5,900.00	5,600.00	300.00	0.00	5350	5600
Net Income	<u>(1,900.00)</u>	<u>(1,600.00)</u>			<u>(1,559)</u>	<u>(1,977)</u>
Contribution from Fund Balance	1,900.00	1,600.00			1559	1977

Palatine Public Library District
Working Budget
Building Maintenance
Approved 6.8.16
Fiscal Year 2016-2017

	Working Budget 2016- 2017	Working Budget 2015- 2016	Change From Earlier Budget	Percent Change	Fiscal year 2014-2015 Receipts and Expenses	Actual Receipts/Expenses as of June 30, 2016
Ordinary Income/Expense						
Income						
4000 · Tax Levies	250,000.00	250,000.00	0.00	0.00	246,684	247,006
4001 · TIF	0.00	0.00	0.00	0.00	0	0
4010 · Replacement Tax	0.00	0.00	0.00	0.00	0	0
Total Income	250,000.00	250,000.00	0.00	0.00	246,684	247,006
Expense						
5500 · Maintenance						
5531 · Cleaning Service	80,000.00	82,000.00	-2,000.00	-0.02	73,615	73,815
5532 · Equipment Repair	5,000.00	8,000.00	-3,000.00	-0.38	1,294	5,147
5533 · Trash	5,000.00	7,000.00	-2,000.00	-0.29	4,947	4,335
5534 · Landscaping and Lawn Service	12,000.00	12,000.00	0.00	0.00	9,485	9,835
5535 · Fire and Security	15,000.00	13,000.00	2,000.00	0.15	12,838	16,872
5536 · Elevator	15,000.00	15,000.00	0.00	0.00	11,541	21,982
5537 · Building Maintenance	30,000.00	26,000.00	4,000.00	0.15	28,404	26,669
5538 · Snow Removal	9,000.00	9,000.00	0.00	0.00	7,789	5,774
5539 · HVAC	30,000.00	30,000.00	0.00	0.00	40,701	31,033
5540 · Parking Areas	10,000.00	10,000.00	0.00	0.00	74	4,873
5541 · Van Maintenance	2,500.00	4,000.00	-1,500.00	-0.38	661	3,211
5543 · Bookmobile Maintenance	0.00	0.00	0.00	0.00	26	0
5544 · Roof Maintenance	3,000.00	3,000.00	0.00	0.00	1,200	2,200
5545 · Van Fuel	2,500.00	2,500.00	0.00	0.00	1,284	918
5546 · Bookmobile Fuel	0.00	0.00	0.00	0.00	594	0
5775 · Maintenance Supplies	50,000.00	60,000.00	-10,000.00	-0.17	53,576	58,796
Total Expense	269,000.00	281,500.00	-12,500.00	-0.04	248,027	265,461
Net Income	(19,000.00)	(31,500.00)	12,500.00	0.00	(1,343)	(18,455)
Contribution From Fund Balance	19,000.00	31,500.00			1,343	18,455

**Palatine Public Library District
Working Budget
IMRF
Approved 6.8.16
Fiscal Year 2016-2017**

	<u>Working Budget 2016- 2017</u>	<u>Working Budget 2015- 2016</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2014-2015 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2016</u>
Income						
4000 · Tax Levies	340,000.00	310,000.00	30,000.00	0.10	300,245	323,775
4001 · Tax Levies - TIF	21,000.00	21,000.00	0.00	0.00	0	42,063
4010 · Replacement Tax	50,000.00	50,000.00	0.00	0.00	54,522	50,190
7000 · Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Total Income	411,000.00	381,000.00	30,000.00	7.30	354,767	416,029
Expense						
5300 · Payroll Expenses						
5311 · IMRF Fund Expense	<u>406,000.00</u>	<u>380,000.00</u>	<u>26,000.00</u>	<u>0.07</u>	<u>371,216</u>	<u>373,556</u>
Total 5300 · Payroll Expenses	<u>406,000.00</u>	<u>380,000.00</u>	<u>26,000.00</u>	<u>6.40</u>	<u>371,216</u>	<u>373,556</u>
Net Income	<u><u>5,000.00</u></u>	<u><u>1,000.00</u></u>	<u><u>4,000.00</u></u>	<u><u>0.90</u></u>	<u><u>(16,448)</u></u>	<u><u>42,473</u></u>
Contribution From Fund Balance	0.00	0.00			16,448	0

**Palatine Public Library District
Working Budget
Social Security
Approved 6.8.16
Fiscal Year 2016-2017**

	<u>Working Budget 2016- 2017</u>	<u>Working Budget 2015- 2016</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2014-2015 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2016</u>
Income						
4000 · Tax Levies	240,000.00	210,000.00	30,000.00	12.50	209,621	232,617
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	0	0
4010 · Replacement Tax	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Total Income	240,000.00	210,000.00	30,000.00	12.50	209,621	232,617
Expense						
5300 · Payroll Expenses						
5312 · Social Security Fund Exp	<u>249,000.00</u>	<u>245,000.00</u>	<u>4,000.00</u>	<u>1.61</u>	<u>228,446</u>	<u>227,384</u>
Total 5300 · Payroll Expenses	<u>249,000.00</u>	<u>245,000.00</u>	<u>4,000.00</u>	<u>1.61</u>	<u>228,446</u>	<u>227,384</u>
Net Income	<u>(9,000.00)</u>	<u>(35,000.00)</u>	<u>26,000.00</u>	<u>10.89</u>	<u>(18,825)</u>	<u>5,232</u>
Contribution From Fund Balance	9,000.00	35,000.00			18,825	0

Palatine Public Library District
Working Budget
Tort Immunity
Approved 6.8.16
Fiscal Year 2016-2017

	<u>Working Budget 2016- 2017</u>	<u>Working Budget 2015- 2016</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2014-2015 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2016</u>
Income						
4000 · Tax Levies	48,500.00	70,000.00	-21,500.00	-0.44	76,336	61,545
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	0	0
4010 · Replacement Tax	0.00	0.00	0.00	0.00	0	0
Total Income	<u>48,500.00</u>	<u>70,000.00</u>	<u>-21,500.00</u>	<u>-0.44</u>	<u>76,336</u>	<u>61,545</u>
Expense						
5802 · Public Liability Ins Fund Exp	73,000.00	73,000.00	0.00	0.00	70,130	60,916
Total Expense	<u>73,000.00</u>	<u>73,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,130</u>	<u>60,916</u>
Net Income	<u>(24,500.00)</u>	<u>(3,000.00)</u>	<u>-21,500.00</u>	<u>-0.44</u>	<u>6,207</u>	<u>629</u>
Contribution From Fund Balance	24,500.00	3,000.00				

**Palatine Public Library District
Working Budget
Unemployment Insurance
Approved 6.8.16
Fiscal Year 2016-2017**

	Working Budget 2016-2017	Working Budget 2015-2016	Change From Earlier Budget	Percent Change	Fiscal year 2014-2015 Receipts and Expenses	Actual Receipts/Expenses as of June 30, 2016
Income						
4010 · Replacement Tax	0.00	0.00	0.00	0.00	0	0
Total Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Expense						
5330 · Unemployment Fund Expense	5,000.00	5,000.00	0.00	0.00	3,829	1,662
Total Expense	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,829</u>	<u>1,662</u>
Net Income	<u>(5,000.00)</u>	<u>(5,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(3,829)</u>	<u>(1,662)</u>
Contribution From Fund Balance	5,000.00	5,000.00			3,829	1,662

Palatine Public Library District
Working Budget
Special Reserve
Approved 6.8.16
Fiscal Year 2016-2017

	<u>Working Budget 2016- 2017</u>	<u>Working Budget 2015- 2016</u>	<u>Change From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2014-2015 Receipts and Expenses</u>	<u>Actual Receipts/Expenses as of June 30, 2016</u>
Other Income/Expense						
Other Income						
7000 · Transfer from General Fund	100,000.00	100,000.00	0.00	0.00	0	0
Total Other Income	<u>100,000.00</u>	<u>100,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>	<u>0</u>
Ordinary Income/Expense						
Expense						
5200 · Capital Expenditures						
5209 · Capital Acquisition-Spec Reser	900,000.00	900,000.00	0.00	0.00	368,959	49,207
Total 5200 · Capital Expenditures	<u>900,000.00</u>	<u>900,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>368,959</u>	<u>49,207</u>
Net Income	<u>(800,000.00)</u>	<u>(800,000.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(368,959)</u>	<u>(49,207)</u>

**Palatine Public Library District
Working Budget
Summary
Approved 6.8.16
Fiscal Year 2016-2017**

	Working Budget 2016- 2017	Working Budget 2015- 201	Change From Earlier Budget	Percent Change	Fiscal year 2014-2015 Receipts and Expenses	Actual Receipts/Expenses as of June 30, 2016
Total Tax Levy Receipts	6,197,700.00	6,035,885.00	161,815.00	2.68%	5,920,389.52	6,033,523.26
Total Receipts All Funds	6,577,290.00	6,461,113.00	116,177.00	1.80%	6,424,120.70	6,499,205.35
Total Expenses	6,631,690.00	6,528,658.00	103,032.00	1.58%	6,624,112.45	6,303,171.09
Surplus (Deficit)	(54,400.00)	(67,545.00)	13,145.00	-19.46%	(199,991.75)	196,034.26
Contribution from Fund Balances	54,400.00	67,545.00			199,989.75	0.00