

Palatine Public Library District
Approved 6.12.13
Working Budget
Corporate
Fiscal Year 2013-2014

	Working Budget 2012-2013	Working Budget 2013-2014	Change From Earlier Budget	Percent Change	Fiscal year 2011- 2012 Receipts and Expenses	Actual Receipts/Expenses ending June 30, 2013
Income						
4000 · Tax Levies	4,984,880	5,035,880	51,000	1.02	4,005,653	4,896,622
4001 · Tax Levies - TIF	1,000	1,000	0	0.00	1,000	0
4010 · Replacement Tax	44,000	45,000	1,000	2.27	49,487	52,378
4100 · Interest Income	15,000	15,000	0	0.00	14,017	15,722
4200 · Other Fees and Income						
4201 · Fines	130,000	130,000	0	0.00	120,246	118,876
4202 · Special Purchases	4,000	4,000	0	0.00	3,502	3,294
4203 · Lost/Replacement Fees	13,000	13,000	0	0.00	12,600	12,342
4204 · Book Recovery Service	18,000	18,000	0	0.00	17,669	17,679
4210 · Copier Income	7,000	8,000	1,000	14.29	7,627	7,467
4211 · Printing Income	12,000	13,000	1,000	8.33	12,667	13,070
4212 · Vending Machines	2,000	2,000	0	0.00	1,867	1,869
4222 · Meeting Room Fees	10,000	10,000	0	0.00	8,765	9,725
4223 · Interlibrary Loan Fees	500	500	0	0.00	412	165
4224 · Non-Resident Fees	14,000	12,500	-1,500	-10.71	12,121	12,261
4231 · Per Capita Grant	0	0	0	0.00	91,252	0
4232 · Gifts/Donations	20,000	20,000	0	0.00	82,511	35,792
4233 · Other Grants	5,000	5,000	0	0.00	0	0
4241 · Misc-General	500	500	0	0.00	2,546	2,897
4255 · Program Fees	500	500	0	0.00	260	250
4257 · Used Materials Income	6,000	6,000	0	NA		4,902
4261 · Sale of Equipment	2,000	2,000	0	0.00	430	2,640
Total 4200 · Other Fees and Income	244,500	245,000	500	0.20	374,475	243,227
Total Income	5,289,380	5,341,880	52,500	0.99	4,444,632	5,207,949
Expense						
5100 · Materials						
5101 · Books	380,000	370,000	-10,000	-2.63	399,973	380,000
5102 · Continuations	100,000	80,000	-20,000	-20.00	83,626	99,372
5104 · Digital Reference	221,000	225,000	4,000	1.81	194,619	211,636
5105 · Digital Materials	236,000	290,110	54,110	22.93	200,992	234,802
Total 5100 · Materials	937,000	965,110	28,110	3.00	879,210	925,810

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Working Budget
Corporate
Fiscal Year 2013-2014

	Working Budget 2012-2013	Working Budget 2013-2014	Change From Earlier Budget	Percent Change	Fiscal year 2011- 2012 Receipts and Expenses	Actual Receipts/Expenses ending June 30, 2013
5200 · Capital Expenditures						
5205 · Furniture	125,000	60,000	-65,000	-52.00	34,826	125,000
5206 · Office Equipment	4,000	4,000	0	0.00	2,234	299
5207 · Computers/Technology	125,000	125,000	0	0.00	119,993	116,185
5208 · Roof	500,000	0	-500,000	NA	0	598,400
Total 5200 · Capital Expenditures	754,000	189,000	-565,000	-74.93	157,053	839,884
5300 · Payroll Expenses						
5310 · Gross Salaries	3,006,350	3,097,096	90,746	3.02	2,842,818	2,964,425
5313 · Health & Life Insurance	186,000	200,000	14,000	7.53	148,163	154,129
5328 · Misc. Fringe Benefits	6,500	9,500	3,000	46.15	4,661	4,412
Total 5300 · Payroll Expenses	3,198,850	3,306,596	107,746	3.37	2,995,643	3,122,965
5400 · Utilities						
5421 · Gas	30,000	30,000	0	0.00	17,718	21,177
5422 · Electricity	190,000	190,000	0	0.00	220,307	192,957
5423 · Water	11,000	13,000	2,000	18.18	10,062	12,533
Total 5400 · Utilities	231,000	233,000	2,000	0.87	248,087	226,667
5600 · Contracts						
5651 · Copier Costs	22,000	22,000	0	0.00	17,555	20,007
5654 · Postage Machine	3,000	3,000	0	0.00	2,544	2,544
5655 · LAN Management	70,120	71,880	1,760	2.51	59,600	70,120
5656 · Integrated Library System	57,910	61,794	3,884	6.71	57,202	57,910
5657 · Internet Service	25,000	7,000	-18,000	-72.00	15,331	10,280
5658 · Bibliographic Support	4,000	4,000	0	0.00	2,486	2,226
5659 · Book Recovery Service	10,000	10,000	0	0.00	7,715	10,104
5660 · Accounting/Payroll	22,000	22,000	0	0.00	18,250	18,290
5661 · Leases (Office Park)	4,000	4,000	0	0.00	3,957	3,957
5663 · Consultants	25,000	24,500	-500	-2.00	19,380	13,725
5665 · Office Machines	8,000	8,000	0	0.00	2,142	1,217
5666 · Leases (Branches)	38,000	38,000	0	0.00	44,656	37,830
Total 5600 · Contracts	289,030	276,174	-12,856	-4.45	250,818	248,209

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Working Budget
Corporate
Fiscal Year 2013-2014

	Working Budget 2012-2013	Working Budget 2013-2014	Change From Earlier Budget	Percent Change	Fiscal year 2011- 2012 Receipts and Expenses	Actual Receipts/Expenses ending June 30, 2013
5700 · Supplies						
5771 · Office & Kitchen Supplies	4,000	4,000	0	0.00	3,251	2,334
5772 · Art & Printing Supplies	10,000	10,000	0	0.00	9,990	9,409
5773 · Copier & Printer Supplies	8,000	8,500	500	6.25	7,689	7,771
5774 · Library Services Supplies	62,000	62,000	0	0.00	58,165	49,834
5776 · Program Supplies	13,000	15,000	2,000	15.38	8,906	13,011
Total 5700 · Supplies	97,000	99,500	2,500	2.58	88,001	82,358
5800 · Operating - Other						
5801 · Library Insurance Package	10,000	10,000	0	0.00	0	0
5810 · Interlibrary Loan/Recip Borrowing	20,000	15,000	-5,000	-25.00	132	95
5811 · Telephone	30,000	30,000	0	0.00	25,145	28,882
5812 · Postage	9,000	9,000	0	0.00	9,186	8,848
5813 · Cultural/Educational Programs	30,000	36,000	6,000	20.00	24,233	29,730
5814 · Inservice & Training	35,000	35,000	0	0.00	28,309	25,669
5815 · Memberships	10,000	10,000	0	0.00	5,511	6,691
5816 · Community Information	20,000	15,000	-5,000	-25.00	3,060	3,424
5817 · Legal	25,000	20,000	-5,000	-20.00	10,050	7,645
5818 · Special Purchases	4,000	4,000	0	0.00	3,841	3,044
5819 · Want Ads/Legal Notices	6,000	5,000	-1,000	-16.67	3,125	3,117
5820 · Gifts/Donations	20,000	20,000	0	0.00	82,511	35,792
5821 · Reimbursements-Circulation	1,000	1,000	0	0.00	582	718
5823 · POC Shared Administrative Costs	10,000	10,000	0	0.00	10,000	10,000
5825 · Program Fees	500	500	0	0.00	409	344
5826 · Other Grant Expenditures	5,000	5,000	0	0.00	0	0
Total 5800 · Operating - Other	235,500	225,500	-10,000	-4.25	206,092	163,997
5900 · Auxiliary						
5913 · Newsletter/Communication	42,000	42,000	0	0.00	32,984	36,193
5914 · Volunteer Programs	5,000	5,000	0	0.00	2,537	2,248
Total 5900 · Auxiliary	47,000	47,000	0	0.00	35,521	38,441
Total Expense	5,789,380	5,341,880	-447,500	-7.73	4,860,425	5,648,332
Net Income	-500,000	0			-415,793	-440,383
Contribution From Fund Balance	500,000	0	-500,000	100.00	415,793	440,383
Total	0	0	-500,000		0	0

Palatine Public Library District
Approved 6.12.13
Working Budget
Audit
Fiscal Year 2013-2014

	<u>Working Budget 2012-2013</u>	<u>Working Budget 2013-2014</u>	<u>Increase From Earlier Budget</u>	<u>Percent Increase</u>	<u>Fiscal year 2011-2012 Receipts and Expenses</u>	<u>Actual Receipts/Expenses ending June 30, 2013</u>
Income						
4000 · Tax Levies	5,000.00	5,100.00	100.00	2.00	4,283.86	5,091.85
4001 · Tax Levies - TIF	0.00	0.00	0.00	0.00	0.00	0.00
4010 · Replacement Tax	0.00	0.00		0.00	44.51	47.10
Total Income	<u>5,000.00</u>	<u>5,100.00</u>	100.00	2.00	<u>4,328.37</u>	<u>5,138.95</u>
Expense						
5600 · Contracts						
5662 · Audit Fund Expenses	4,850.00	5,100.00	250.00	5.15	4,700.00	4,850.00
Total 5600 · Contracts	<u>4,850.00</u>	<u>5,100.00</u>	250.00	0.00	<u>4,700.00</u>	<u>4,850.00</u>
Total Expense	4,850.00	5,100.00	250.00	0.00	4,700.00	4,850.00
Net Income	<u>150.00</u>	<u>0.00</u>			<u>-371.63</u>	<u>288.95</u>
Contribution from Rund Balance					371.63	-288.95
Total					0.00	0.00

Palatine Public Library District
Approved 6.12.13
Working Budget
Bldg & Maint
Fiscal Year 2013-2014

	Working Budget 2012-2013	Working Budget 2013-2014	Increase From Earlier Budget	Percent Change	Fiscal year 2011-2012 Receipts and Expenses	Actual Receipts/Expenses ending June 30, 2013
Ordinary Income/Expense						
Income						
4000 · Tax Levies	248,000.00	250,000.00	2,000.00	0.81	192,907.61	240,359.26
4001 · TIF	0.00	0.00	0.00	NA	0.00	0.00
4010 · Replacement Tax	<u>2,100.00</u>	<u>2,500.00</u>	<u>400.00</u>	<u>19.05</u>	<u>2,629.32</u>	<u>2,782.90</u>
Total Income	250,100.00	252,500.00	2,400.00	0.96	195,536.93	243,142.16
Expense						
5500 · Maintenance						
5531 · Cleaning Service	82,000.00	82,000.00	0.00	0.00	78,437.52	73,208.25
5532 · Equipment Repair	8,000.00	8,000.00	0.00	0.00	6,950.03	658.77
5533 · Trash	8,000.00	8,000.00	0.00	0.00	7,504.72	5,586.29
5534 · Landscaping and Lawn Service	12,000.00	12,000.00	0.00	0.00	8,186.00	8,694.00
5535 · Fire and Security	13,000.00	13,000.00	0.00	0.00	6,946.84	7,316.81
5536 · Elevator	15,000.00	15,000.00	0.00	0.00	9,075.00	11,554.00
5537 · Building Maintenance	25,000.00	26,000.00	1,000.00	3.85	18,389.72	28,418.72
5538 · Snow Removal	9,000.00	9,000.00	0.00	0.00	3,735.50	6,289.75
5539 · HVAC	40,000.00	40,000.00	0.00	0.00	26,738.93	21,168.36
5540 · Parking Areas	12,000.00	16,000.00	4,000.00	25.00	0.00	1,440.00
5541 · Van Maintenance	4,000.00	4,000.00	0.00	0.00	1,711.63	30.00
5543 · Bookmobile Maintenance	6,000.00	6,000.00	0.00	0.00	5,086.93	1,142.05
5544 · Roof Maintenance	3,000.00	3,000.00	0.00	0.00	2,552.00	300.00
5545 · Van Fuel	2,500.00	2,500.00	0.00	0.00	1,842.15	1,679.42
5546 · Bookmobile Fuel	3,000.00	3,000.00	0.00	0.00	2,622.74	2,845.51
5775 · Maintenance Supplies	<u>65,000.00</u>	<u>65,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,369.16</u>	<u>53,649.77</u>
Total Expense	<u>307,500.00</u>	<u>312,500.00</u>	<u>5,000.00</u>	<u>1.60</u>	<u>236,148.87</u>	<u>223,981.70</u>
Net Income	<u>-57,400.00</u>	<u>-60,000.00</u>	<u>-2,600.00</u>	<u>0.00</u>	<u>-40,611.94</u>	<u>19,160.46</u>
Contribution From Fund Balance	57,400.00	60,000.00	2,600.00	0.00	40,611.94	-19,160.46
Total	0.00	0.00			0.00	0.00

Palatine Public Library District
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Working Budget
IMRF
Fiscal Year 2013-2014

	<u>Working Budget 2012- 2013</u>	<u>Working Budget 2013- 2014</u>	<u>Increase From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2011-2012 Receipts and Expenses</u>	<u>Actual Receipts/Expenses ending June 30, 2013</u>
Income						
4000 - Tax Levies	250,000.00	250,000.00	0.00	0.00	196,796.49	248,017.21
4001 - Tax Levies - TIF	70,000.00	54,000.00	-16,000.00	NA	91,723.72	55,956.66
4010 - Replacement Tax	<u>2,000.00</u>	<u>2,500.00</u>	500.00	25.00	<u>2,747.70</u>	<u>2,908.19</u>
Total Income	322,000.00	306,500.00	-15,500.00	-4.81	291,267.91	306,882.06
Expense						
5300 - Payroll Expenses						
5311 - IMRF Fund Expense	350,000.00	370,000.00	20,000.00	5.71	323,013.25	341,042.10
Total 5300 - Payroll Expenses	<u>350,000.00</u>	<u>370,000.00</u>	<u>20,000.00</u>	<u>5.71</u>	<u>323,013.25</u>	<u>341,042.10</u>
Net Income	<u>-28,000.00</u>	<u>-63,500.00</u>	<u>-35,500.00</u>	<u>-10.53</u>	<u>-31,745.34</u>	<u>-34,160.04</u>
Contribution From Fund Balance	28,000.00	63,500.00	35,500.00	100.00	31,745.34	34,160.04
Total	0	0	0	89	0	0

Palatine Public Library District
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Working Budget
Social Security
Fiscal Year 2013-2014

	<u>Working Budget 2012- 2013</u>	<u>Working Budget 2013- 2014</u>	<u>Increase From Earlier Budget</u>	<u>Percent Change</u>	<u>Fiscal year 2011-2012 Receipts and Expenses</u>	<u>Actual Receipts/Expenses ending June 30, 2013</u>
Income						
4000 · Tax Levies	190,000.00	190,000.00	0.00	100.00	152,693.31	189,228.72
4001 · Tax Levies - TIF	0.00	0.00	0.00	NA	0.00	0.00
4010 · Replacement Tax	<u>2,300.00</u>	<u>2,500.00</u>	<u>200.00</u>	<u>8.70</u>	<u>2,761.85</u>	<u>2,923.16</u>
Total Income	192,300.00	192,500.00	200.00	0.10	155,455.16	192,151.88
Expense						
5300 · Payroll Expenses						
5312 · Social Security Fund Exp	<u>225,000.00</u>	<u>235,000.00</u>	<u>10,000.00</u>	<u>4.44</u>	<u>213,159.56</u>	<u>222,746.12</u>
Total 5300 · Payroll Expenses	<u>225,000.00</u>	<u>235,000.00</u>	<u>10,000.00</u>	<u>4.44</u>	<u>213,159.56</u>	<u>222,746.12</u>
Net Income	<u>-32,700.00</u>	<u>-42,500.00</u>	<u>-9,800.00</u>	<u>-4.34</u>	<u>-57,704.40</u>	<u>-30,594.24</u>
Contribution From Fund Balance	32,700.00	42,500.00	9,800.00	29.97	57,704.40	30,594.24
Total	0.00	0.00	0.00		0.00	0.00

Palatine Public Library District
Approved 6.12.13
Working Budget
Tort Immunity
Fiscal Year 2013-2014

	Working Budget 2012- 2013	Working Budget 2013- 2014	Increase From Earlier Budget	Percent Change	Fiscal year 2011-2012 Receipts and Expenses	Actual Receipts/Expenses ending June 30, 2013
Income						
4000 - Tax Levies	80,000.00	80,000.00	0.00	0.00	62,158.35	76,714.66
4001 - Tax Levies - TIF	0.00	0.00	0.00	0.00	0.00	0.00
4010 - Replacement Tax	800.00	800.00	0.00	0.00	891.22	943.26
Total Income	<u>80,800.00</u>	<u>80,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>63,049.57</u>	<u>77,657.92</u>
Expense						
5802 - Public Liability Ins Fund Exp	80,800.00	80,800.00	0.00	0.00	75,575.00	80,427.00
Total Expense	<u>80,800.00</u>	<u>80,800.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75,575.00</u>	<u>80,427.00</u>
Net Income	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>-12,525.43</u>	<u>-2,769.08</u>
Contribution From Fund Balance					12,525	2,769.08
Total					0	0

Palatine Public Library District
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Working Budget
Unemployment Insurance

Fiscal Year 2013-2014

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Income						
4010 - Replacement Tax	125.00	175.00	50.00	0.40	159.71	169.06
Total Income	<u>125.00</u>	<u>175.00</u>	<u>50.00</u>	<u>0.40</u>	<u>159.71</u>	<u>169.06</u>
Expense						
5330 - Unemployment Fund Expense	10,000.00	5,000.00	-5,000.00	-0.50	10,113.00	4,640.46
Total Expense	<u>10,000.00</u>	<u>5,000.00</u>	<u>-5,000.00</u>	<u>-0.50</u>	<u>10,113.00</u>	<u>4,640.46</u>
Net Income	<u>-9,875.00</u>	<u>-4,825.00</u>	<u>5,050.00</u>	<u>0.90</u>	0.00 <u>-9,953.29</u>	<u>-4,471.40</u>
Contribution From Fund Balance	9,875.00	4,825.00	-5,050.00	-0.511392	9,953.29	4,471.40
Total	0.00	0.00	0.00			0.00

Palatine Public Library District
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Working Budget
Special Reserve
Fiscal Year 2013-2014

	Working Budget 2012- 2013	Working Budget 2013- 2014	Increase or Decrease From Earlier Budget	Percent Change	Fiscal year 2011-2012 Receipts and Expenses	Actual Receipts/Expenses ending June 30, 2013
Other Income/Expense						
Other Income						
7000 · Transfers	200,000.00	0.00	-200,000.00	-100.00	0.00	0.00
Total Other Income	<u>200,000.00</u>	<u>0.00</u>	<u>-200,000.00</u>	<u>-100.00</u>	<u>0.00</u>	<u>0.00</u>
Ordinary Income/Expense						
Expense						
5200 · Capital Expenditures						
5209 · Capital Acquisition-Spec Reser	1,800,000.00	953,902.00	-846,098.00	-47.01	267,563.80	733,571.43
Total 5200 · Capital Expenditures	<u>1,800,000.00</u>	<u>953,902.00</u>	<u>-846,098.00</u>	<u>-47.01</u>	<u>267,563.80</u>	<u>733,571.43</u>
Net Income	<u><u>-1,600,000.00</u></u>	<u><u>-953,902.00</u></u>	<u><u>-1,046,098.00</u></u>	<u><u>-147.01</u></u>	<u><u>-267,563.80</u></u>	<u><u>-733,571.43</u></u>

Palatine Public Library District
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Working Budget
Summary
Fiscal Year 2013-2014

	Working Budget 2012- 2013	Working Budget 2013- 2014	Increase From Earlier Budget	Percent Increase	Fiscal year 2011-2012 Receipts and Expenses	Actual Receipts/Expenses ending June 30, 2013
Total Tax Levy Receipts	5,757,880.00	5,810,980.00	53,100.00	0.92%	4,614,492.54	5,656,033.87
Total Receipts All Funds	6,139,705.00	6,179,455.00	39,750.00	0.65%	5,154,429.30	6,033,091.03
Total Expenses	6,767,530.00	6,350,280.00	-417,250.00	-6.17%	5,723,134.21	6,526,019.39
Surplus(Deficit)	-627,825.00	-170,825.00	457,000.00	-72.79%	-568,704.91	-492,928.36
Contribution from Fund Balances	627,975.00	170,825.00	-457,150.00	-72.80%	568,704.9	492,928.36
Total	150.00	0.00	-150.00	-100.00%	0.00	0.00
Audit Fund Excess						