



## Extended Access User Agreement

The purpose of this service is to allow access to Palatine Library District locations during specified service hours when staffing is not available. Once registered, customers may obtain self-service access that includes use of computers, printing, materials selection, check-out and holds pick-up. This service is not available on certain holidays or on days when Library locations or branch buildings are closed.

Using this service is a privilege for cardholders, and the success of this service depends on the users' responsibility. Please read and sign this User Agreement for conditions of participation, clear expectations, and applicable rules. Feel free to ask any questions before signing. This agreement must be renewed when your library card is renewed. Your access may expire if not renewed in a timely manner.

### Conditions of Participation

I understand in order to participate in this service:

- I must be a registered cardholder at the Palatine Library District or a neighboring library that offers reciprocal borrowing privileges, and
- My library card must be in good standing, and
- I must be 16 years of age or older.

### Agreements

- I agree to comply with all Library policies during Extended Access hours including the Library Operations Policy, governing code of conduct, and the Digital and Maker Resources Policy, governing computer and internet use. Policies are available on the Library website: <https://www.palatinelibrary.org/about/policies>.
- I agree to ONLY use my own Extended Access card to gain entry. Use of another person's card to gain Extended Access is strictly prohibited.
- I accept that children under the age of 16 are not allowed Extended Access without being accompanied by an adult member listed in this agreement. Use of Extended Access by unaccompanied children under age 16 is strictly prohibited.
- I agree to not provide entry to the Library to other persons during Extended Access hours.
- I accept responsibility for the space, equipment and furniture in the Library while using Extended Access services.
- I understand that security cameras monitor the use of the facility, and I agree to comply with any announcements (e.g., closing announcement).
- I understand that no animals are permitted in the Library except service animals as defined by Illinois state law.



- I will not enter areas marked as “Staff Only.”
- I understand that Extended Access privileges may be revoked for violating Library policies.
- I understand that Extended Access services are not available on holidays or when Library locations or branch buildings are closed.

Waiver of Liability.

I understand that there is the potential for harm, illness, or injury in accessing an unstaffed building. I voluntarily accept and solely assume all risk of damages, illness, or injury incurred or suffered by me or any minors for which I am responsible while using this service.

I hereby waive, release, and agree to hold harmless and discharge the Palatine Library District, and its elected and appointed officials, officers, directors, commissioners, agents, employees, volunteers, representatives, successors, and assigns, to the fullest extent allowed by law from any and all claims, suits, actions, expenses, damages, and losses without limitation for personal or bodily injury, wrongful death, and property damage occurring, arising from, related to or resulting from using this service.

Please present a valid photo ID before signing.

Library Card Number: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For users under age 18

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_