



## **Board of Library Trustees Regular Meeting**

Video Conference

June 15, 2021, 7:00 p.m.

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### **Minutes**

#### **1. Call to order**

President Snyder called the meeting to order at 7:03 p.m. Secretary Westhoff was present by video conference.

#### **2. Roll call/Trustee requests to attend meeting via electronic means**

Upon roll call, Trustees Boland, Brauer, DeRosa, Jefferson, Snyder, Vanderhoek, and Westhoff were present via video conference.

#### **3. Approval of agenda**

Trustees had no changes to the agenda, so it was approved by consent.

#### **4. Introduction of visitors**

Also in attendance by video conference were Executive Director Jeannie Dilger, Finance Manager Mary Myers, Human Resources (HR) Manager Andrea Aguirre, HR Associate Karla Nora, Youth & Teen Services Manager Kathy Burns, Librarian Glenda Kosulic, Librarian Carly Thompson, Kristin Richardson of Engberg Anderson, Dan Eallonardo of Independent Consulting Services, and library member Emilie Cheng.

#### **5. Public comment**

None.

#### **6. Liaison reports**

##### **a. Friends of the Library**

On behalf of Treasurer Meg Cipar, Executive Director Dilger reported that the Friends have been having pop-up book sales on Saturdays and Tuesdays and each week they choose a different topic. The first pop-up sale raised a little over \$1,000. They have invited shoppers to the Friends room to shop during the pop-

up sales. They are planning to have a big sale in November.

b. Palatine Public Library District Foundation

Trustee DeRosa reported that the Foundation met on May 20, 2021. The new StoryWalk was launched on June 15, and Trustee Jefferson reported that he attended it. The Foundation is asking businesses and members for \$100 donations to have their name appear on a panel. They attracted 11 donors and raised \$1,550. They continue to promote naming opportunities for library renovations. They have an outstanding grant request to Walmart to sponsor the teen room and plan to meet with community organizations. They are also working on developing an annual campaign.

c. RAILS/ILA

No report.

**7. Unfinished business**

a. Renovation Update

Executive Director Dilger reported on the progress of the Library renovation. She shared photos of the new bamboo arc wall, carpeting in the Youth & Teen Services, the sidewalk on north entrance, and the new sod, light posts, and concrete retaining wall. Dan Eallonardo reported that Phase 2 is coming to a close and they are preparing to install furniture and move in. Dan reported that the north entrance had a correction to the floor height of 1¼ inch. The corrective solution presented by the contractor has been reviewed by the engineers. They are working with the contractor to get it completed soon.

There were two contingency authorizations presented to the Board for approval. Contingency Authorization No. 9 is for \$30,253.13 and addresses technology and other audio-visual changes to existing study rooms and more security cameras. Contingency Authorization No. 10 is for \$2,867.60 and addresses interior signage additions and revisions. After these two contingencies the balance of the contingency fund is \$22,404.84. Almost \$136,000 remains in the overall budget for additional work if deemed necessary. There are monthly payments due to contractors.

Trustee Vanderhoek moved, seconded by Trustee Brauer, approval of Contingency Authorization No. 9 in the amount of \$30,253.13 as presented. Executive Director Dilger advised that because this amount is over \$20,000 it will need a letter to the Illinois State Library with trustee signatures.

Roll call vote:

Ayes: Boland, Brauer, DeRosa, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

Trustee Vanderhoek moved, seconded by Trustee Brauer, approval of Contingency Authorization No. 10 in the amount of \$2,867.60 as presented.

Roll call vote:

Ayes: Boland, Brauer, DeRosa, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

b. Branch renovation update

Engberg Anderson representative Kristen Richardson reported that the architects had their first design meeting for both branches. The intent is to review and finalize the concepts and proceed to review the construction documents with the owners of each location. She reviewed the construction plans for each branch and costs. Trustee Vanderhoek advised that the Building Renovation Committee recommended to cap the costs of renovations at each branch to \$200,000.

**8. New business**

a. Approval of Working Budget for Fiscal Year 2021-2022

Trustee Jefferson presented the Working Budget for FY 2021-2022. Executive Director Dilger discussed changes to the Special Reserve Fund regarding garage lighting. The Capital Projects Budget, that covers the renovation, will be amended later when the figures are refined.

Trustee Jefferson moved, seconded by Trustee Vanderhoek, approval of the Working Budget for Fiscal Year 2021-2022 as presented, effective July 1, 2021.

Roll call vote:

Ayes: Boland, Brauer, DeRosa, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

b. Approval of Policy 9—Human Resources

Trustee Brauer reported that changes made to Policy 9-9 Working Hours reflect the change from staff being required to work from home during the pandemic to staff being permitted to apply for occasional or regular work-from-home hours. Other changes pertained to medical, dental, and vision insurance to reflect the Board's decision to pay a portion of dependent coverage insurance premiums.

Trustee Brauer moved, seconded by Trustee Vanderhoek, approval of Policy 9—Human Resources as presented, effective July 1, 2021.

Roll call vote:

Ayes: Boland, Brauer, DeRosa, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

c. Succession plan

Trustee Snyder advised that the Executive Director suggested improvements to the Library's current succession plan and provided an example of another library's plan. The sample succession plan details how the Board would fill a short- or long-term vacancy in the Executive Director position. Trustee Snyder recommended to appoint a special committee to draft a revised succession plan with assistance from the Executive Director. Trustees Brauer and Vanderhoek offered to serve on this committee, and Trustee Brauer was appointed as chair.

d. Discussion of alcohol at ribbon cutting event

Executive Director Dilger advised there will be an exclusive ribbon-cutting event to mark the first-floor renovations on Friday, Aug. 6, and an event open to the public on Saturday, Aug. 7. For the Friday evening event, the Library would like to celebrate the donors and renovation with a toast with champagne and sparkling cider. She advised that the Library needs a liquor policy and dram shop insurance in order to provide alcohol. The Board discussed this, and members indicated they were in favor of providing alcohol for the celebration and recommended asking the Foundation to pay the cost of the alcohol. A formal vote on an alcohol policy will take place at the next regular board meeting in July.

## 9. President's report

### a. Review of Board Advocacy Activities

Trustee Snyder shared a photo of former trustee Valerie Sherman's *Very Hungry Caterpillar* yarn decoration on the Library's bike rack.

There are three upcoming events related to Partners for Our Communities (POC): A Time of Remembrance, Peace & Hope on Thursday, June 17, at the Community Resource Center; ICOMPETE Trivia Night on Thursday, June 24, at Lamplighters Bar & Grill; and the POC Annual Golf Outing on Thursday, August 5, at Makray Memorial Golf Course. Trustees Boland, Westhoff, Snyder, and Vanderhoek volunteered to attend the trivia night.

### b. Appointment of standing committees

#### i. Director Evaluation Committee

Director Evaluation Committee includes Trustees Snyder and Vanderhoek and will be chaired by Trustee Snyder.

#### ii. Finance Committee

Finance Committee includes Trustees Brauer, Jefferson, and Vanderhoek and will be chaired by Trustee Vanderhoek.

#### iii. Policy Committee

Policy Committee includes Trustees DeRosa and Westhoff and will be chaired by Trustee Westhoff.

### c. Appointment of special committees

#### i. Building Renovation Committee

Building Renovation Committee includes Trustees Brauer, Vanderhoek, and Westhoff and will be chaired by Trustee Vanderhoek.

#### ii. Minutes Review Committee

Minutes Review Committee includes Trustees Boland, DeRosa, and Westhoff and will be chaired by Trustee Boland.

d. Appointment of RAILS/ILA liaison

Trustee Snyder appointed Trustee Boland as the RAILS/ILA liaison.

Trustee Snyder discussed new meeting procedures, which included approving agenda and minutes by general consent when there are no changes and to make a motion before discussion when applicable.

**10. Treasurer's Report**

Trustee Vanderhoek advised that a Treasurer's report will now be provided monthly. She highlighted and explained the larger expenses for this month, which included items for the new makerspace and renovation expenses. Finance Manager Mary Myers will provide a written summary of financials each month.

**11. Director's report**

Executive Director Dilger shared results from the Public Library Association Culture and Community survey, which included data from a survey of our members. She is expecting more data comparing our library to other libraries and other organizations that participated. She also shared circulation and reference statistics for May.

a. Strategic plan update

Executive Director Dilger highlighted recent accomplishments, which included opening Meeting Room 1 to members within the 60% capacity limit; getting back to co-sponsoring public programs with some park districts; working with the UP Coalition to bring in a social worker stationed in the youth area for 10 to 15 hours per week; and making recent technology and facility upgrades.

b. Land acknowledgement

Adult Services Librarian Carly Thompson, who is also chair of the Library's Equity, Diversity, and Inclusion Committee, reported that the committee researched websites, books, and other land acknowledgement statements to develop a land acknowledgement statement for the Palatine Library. She shared the statement with the trustees and recommended to post the statement on the Library's website and to also give staff the option to present it at larger programs. The committee is looking to collaborate with the Palatine Historical Society to learn more and provide programs and book titles written by people of indigenous backgrounds.

## **12. Outgoing committee reports**

### **a. Building Renovation Committee**

Committee chair Vanderhoek reported that the committee will meet July 1, 2021, at 4:00 p.m.

### **b. Director's Evaluation Committee**

Trustee Boland reported that the committee has a new member.

### **c. Finance Committee**

Committee chair Jefferson reported that the committee wrapped up its work at the last board meeting and will schedule a future meeting.

### **d. Policy Committee**

Committee chair Brauer reported that the committee met on June 3. It will meet on July 1, 2021, at 9:00 a.m. and will review Policy 10—Digital Resources, Appendix 10—Use of Digital Resources, and a new alcohol policy.

## **13. Consent agenda**

### **a. Approval of Minutes**

- i. Nominating Committee meeting of May 11, 2021
- ii. regular Meeting of May 18, 2021
- ii. Building Renovation Committee Meeting of June 3, 2021
- iii. Policy Committee Meeting of June 3, 2021

### **b. Approval of Warrant 2021-12 in the Amount of \$1,107,699.44**

### **c. Approval of Ordinance 2021-06 Authorizing Levy of an Additional Tax for the Purchase of Site and Buildings; for the Construction and Equipment of Buildings; for the Rental of Buildings Required for Library purposes; and for the Maintenance, Repairs, and Alteration of the Library Building and Equipment.**

### **d. Approval of Resolution 2021-04 to Appoint Authorized IMRF Agent**

Trustee Vanderhoek moved, seconded by Trustee Brauer, that the consent agenda be approved as presented.

Roll call vote:

Ayes: Boland, Brauer, DeRosa, Jefferson, Snyder, Vanderhoek, and Westhoff

Nays: None.

Abstain: None.

Absent: None. **Motion carried.**

#### **14. Correspondence**

Executive Director Dilger shared a thank you note from the POC for sponsoring the Cinco De Mayo event and a letter from David Hammer along with President Snyder's response.

#### **15. Adjournment**

President Snyder adjourned the meeting at 8:43 p.m.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Hal Snyder, President

\_\_\_\_\_  
Jeffrey Westhoff, Secretary





### **Minutes**

**1. Call to order**

Trustee Vanderhoek called the meeting to order at 4:03 p.m.

**2. Roll call**

Trustees Brauer, Westhoff, Snyder, and Vanderhoek were present.

**3. Introduction of visitors**

Executive Director Jeannie Dilger, Joe Huberty, and Kristin Richardson.

**4. Public Comment**

None.

**5. Update on Main Library renovation**

The committee reviewed renovation progress. The project remains on schedule.

**a. Approval of change order(s)**

The committee reviewed and approved the change order.

**b. Renovation plaque**

The committee reviewed a draft of the renovation plaque required by the state.

**6. Discussion of renovation of branches**

The committee reviewed updated designs for the branch renovations.

**7. Other business**

The committee received updates on the progress of projects in the parking garage.

**8. Date for next meeting**

The next meeting will be tentatively scheduled for Thursday, August 5, 2021, at 4:00 p.m.

**9. Adjournment**

Trustee Vanderhoek adjourned the meeting at 4:47p.m.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by: Andrea Vanderhoek



## **Board of Library Trustees Policy Committee**

Meeting Room 2, Main Library

700 N. North Court, Palatine, IL

July 1, 2021, 9:00 a.m.

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### **Minutes**

#### **1. Call to order**

Committee Chairperson Jeffrey Westhoff called the meeting to order at 9:09 a.m.

#### **2. Roll call**

Upon roll call, Trustees Jeffrey Westhoff and Maureen DeRosa were present.

#### **3. Introduction of visitors**

Executive Director Jeannie Dilger attended. Technology Manager Susan Conner participated by phone.

#### **4. Public Comment**

None.

#### **5. Review and discussion of policies and appendices**

The committee discussed Policy 10—Digital Resources and Appendix 10A—Use of Digital Resources and how the Library's new makerspace necessitates changes to both. The committee also discussed the proposed Policy 3-19—Alcoholic Beverages.

#### **6. Review and discussion of policy review schedule, and additional policies or policy provisions that need to be addressed**

The committee plans to review Policy 3—Library Operations and its appendices in August.

#### **7. Other business**

None.

#### **8. Date for next meeting**

The committee will meet at 9 a.m. Thursday, Aug. 5.

**9. Adjournment**

Trustee Westhoff adjourned the meeting at 10:40 a.m.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

Prepared by Jeffrey Westhoff

**Palatine Public Library District**  
**CORPORATE FUND # 10 Budget vs. Actual**  
 July 2020 through June 2021  
 100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	% of Budget Last YTD
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	8,771,570.96	7,761,538.00	113.01%	87.8%
4001 · Tax Levy - TIF	78,761.31	60,330.00	130.55%	375.1%
4010 · Replacement Tax	87,586.25	29,623.00	295.67%	543.0%
4101 · Interest- CD's & Bank	19,346.36	20,000.00	96.73%	272.7%
4200 · Other Fees and Income				
4201 · Fines	1,953.73	2,500.00	78.15%	55.7%
4203 · Lost/Repl/Process/Damage Fees	8,907.80	9,158.00	97.27%	44.1%
4204 · Collection Agency	4,329.71	9,918.00	43.66%	40.9%
4210 · Copier Income	3,644.92	8,750.00	41.66%	75.3%
4211 · Printing/Fax Income	5,587.26	15,000.00	37.25%	72.7%
4212 · Vending Machines	177.28	1,750.00	10.13%	78.6%
4222 · Meeting Room Fees	-105.00	6,750.00	-1.56%	67.0%
4223 · Interlibrary Loan Fees	25.00	106.00	23.59%	15.4%
4224 · Non-Resident Fees	10,525.72	10,293.00	102.26%	59.7%
4231 · Per Capita Grant	111,228.75	111,229.00	100.0%	100.0%
4232 · Gifts/Donations	35,174.70	28,160.00	124.91%	47.1%
4233 · Other Grants	43,256.38	40,525.00	106.74%	0.0%
4241 · Misc-General	425.00	1,500.00	28.33%	316.8%
4257 · Used Materials/Book Nook	0.00	7,083.00	0.0%	0.5%
4261 · Sale of Equipment	3,387.52	4,892.00	69.25%	105.3%
<b>Total 4200 · Other Fees and Income</b>	<b>228,518.77</b>	<b>257,614.00</b>	<b>88.71%</b>	<b>62.5%</b>
<b>Total Income</b>	<b>9,185,783.65</b>	<b>8,129,105.00</b>	<b>113.0%</b>	<b>89.3%</b>
<b>Gross Profit</b>	<b>9,185,783.65</b>	<b>8,129,105.00</b>	<b>113.0%</b>	<b>89.3%</b>
<b>Expense</b>				
5100 · Materials				
5101 · Print Materials	240,288.00	324,650.00	74.01%	65.0%
5104 · Databases	209,036.83	236,454.00	88.41%	97.2%
5105 · Nonprint Materials	118,360.03	186,505.00	63.46%	65.1%
5107 · Electronic Materials	185,418.63	171,000.00	108.43%	90.2%
<b>Total 5100 · Materials</b>	<b>753,103.49</b>	<b>918,609.00</b>	<b>81.98%</b>	<b>76.3%</b>
5200 · Capital Expenditures				
5205 · Furniture	3,453.52	20,000.00	17.27%	33.2%
5207 · Computers/Technology	251,290.01	256,347.00	98.03%	21.6%
<b>Total 5200 · Capital Expenditures</b>	<b>254,743.53</b>	<b>276,347.00</b>	<b>92.18%</b>	<b>23.6%</b>
5300 · Payroll Expenses				
5310 · Gross Salaries	3,235,341.62	3,318,704.00	97.49%	87.9%
5313 · Health & Life Insurance	251,186.10	277,743.00	90.44%	78.4%
5314 · HSA Employer Contribution	3,937.50	4,838.00	81.39%	100.0%
5315 · HSA Employee Contribution	1,380.00			0.0%
5328 · Misc. Fringe Benefits	5,636.05	19,624.00	28.72%	70.2%
<b>Total 5300 · Payroll Expenses</b>	<b>3,497,481.27</b>	<b>3,620,909.00</b>	<b>96.59%</b>	<b>87.2%</b>
5400 · Utilities				

**Palatine Public Library District**  
**CORPORATE FUND # 10 Budget vs. Actual**  
 July 2020 through June 2021  
 100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	% of Budget Last YTD
5421 · Gas	32,761.43	28,633.00	114.42%	85.1%
5422 · Electricity	159,848.92	188,476.00	84.81%	70.3%
5423 · Water	5,046.39	9,296.00	54.29%	46.1%
<b>Total 5400 · Utilities</b>	<b>197,656.74</b>	<b>226,405.00</b>	<b>87.3%</b>	<b>70.6%</b>
<b>5600 · Contracts</b>				
5651 · Copier & Printer Maintenance	26,449.81	29,074.00	90.97%	95.8%
5653 · Technology Support	86,590.05	95,811.00	90.38%	102.6%
5654 · Postage Machine	1,840.80	1,891.00	97.35%	83.3%
5655 · LAN Management	66,710.00	83,412.00	79.98%	127.7%
5656 · Integrated Library Systems	151,465.07	114,741.00	132.01%	55.4%
5656.01 · Rails Grant Expenses	0.00	40,525.00	0.0%	0.0%
5657 · Internet Service	23,837.99	23,407.00	101.84%	85.5%
5658 · Bibliographic Support	406.68	350.00	116.19%	115.3%
5659 · Book Recovery Service	3,741.10	4,404.00	84.95%	47.6%
5660 · Accounting/Payroll/Bank Fees	14,117.53	12,268.00	115.08%	57.3%
5661 · Leases(Office Park)	2,637.92	2,638.00	100.0%	95.2%
5663 · Consultants	11,910.50	29,600.00	40.24%	12.6%
5666 · Leases(Branches)	39,580.00	37,080.00	106.74%	91.7%
5667 · Telephone Lease	23,994.57	21,342.00	112.43%	128.0%
<b>Total 5600 · Contracts</b>	<b>453,282.02</b>	<b>496,543.00</b>	<b>91.29%</b>	<b>76.7%</b>
<b>5700 · Supplies</b>				
5771 · Human Resources Supplies	1,009.02	1,500.00	67.27%	52.8%
5772 · Communications Dept Supplies	10,237.08	11,000.00	93.06%	71.6%
5773 · Copier & Printer Supplies	12,593.27	3,500.00	359.81%	45.6%
5774 · Library Services Supplies				
5774.50 · Collection Supplies - CS	17,240.90	20,000.00	86.21%	73.6%
5774.90 · General Service Supplies	26,660.57	29,000.00	91.93%	107.8%
<b>Total 5774 · Library Services Supplies</b>	<b>43,901.47</b>	<b>49,000.00</b>	<b>89.6%</b>	<b>89.3%</b>
5776 · Program Supplies				
5776.10 · Program Supplies - YTS	6,237.35	6,500.00	95.96%	54.3%
5776.20 · Program Supplies - AS	9,121.51	7,500.00	121.62%	71.0%
5776.30 · Program Supplies - Tech	183.30	1,000.00	18.33%	20.4%
<b>Total 5776 · Program Supplies</b>	<b>15,542.16</b>	<b>15,000.00</b>	<b>103.61%</b>	<b>59.6%</b>
<b>Total 5700 · Supplies</b>	<b>83,283.00</b>	<b>80,000.00</b>	<b>104.1%</b>	<b>76.2%</b>
<b>5800 · Operating - Other</b>				
5810 · Interlibrary Loan/Recip Borrow	15.00	6,726.00	0.22%	208.9%
5811 · Telephone	3,266.77	3,088.00	105.79%	72.8%
5812 · Postage	2,022.95	1,835.00	110.24%	29.8%
5813 · Cultural/Educational Programs				
5813.10 · Cultural/Ed Programs - YTS	6,440.25	12,000.00	53.67%	68.7%
5813.20 · Cultural/Ed Programs - AS	17,829.00	19,800.00	90.05%	54.8%
5813.30 · Cultural/Ed Programs - Tech	4,675.00	3,600.00	129.86%	38.0%
<b>Total 5813 · Cultural/Educational Programs</b>	<b>28,944.25</b>	<b>35,400.00</b>	<b>81.76%</b>	<b>58.5%</b>
5814 · Inservice & Training/Mileage	28,621.42	32,137.00	89.06%	81.3%
5815 · Memberships	6,469.50	11,736.00	55.13%	48.6%

**Palatine Public Library District**  
**CORPORATE FUND # 10 Budget vs. Actual**  
 July 2020 through June 2021  
 100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	% of Budget Last YTD
5816 · Community Information	8,554.28	14,000.00	61.1%	86.2%
5817 · Legal	11,804.65	6,350.00	185.9%	27.5%
5819 · Want Ads/Legal Notices	1,273.62	872.00	146.06%	24.4%
5820 · Gifts/Donations	25,721.46	10,000.00	257.22%	110.9%
5823 · POC Shared Administrative Costs	10,000.00	10,000.00	100.0%	100.0%
5827 · Sales Tax	360.31	1,200.00	30.03%	100.0%
<b>Total 5800 · Operating - Other</b>	<b>127,054.21</b>	<b>133,344.00</b>	<b>95.28%</b>	<b>74.9%</b>
5900 · Auxiliary				
5913 · Newsletter/Communication	60,284.00	68,000.00	88.65%	78.6%
5914 · Volunteer Programs	890.70	3,000.00	29.69%	28.4%
<b>Total 5900 · Auxiliary</b>	<b>61,174.70</b>	<b>71,000.00</b>	<b>86.16%</b>	<b>76.2%</b>
<b>Total Expense</b>	<b>5,427,778.96</b>	<b>5,823,157.00</b>	<b>93.21%</b>	<b>80.7%</b>
<b>Net Ordinary Income</b>	<b>3,758,004.69</b>	<b>2,305,948.00</b>	<b>162.97%</b>	<b>139.2%</b>
<b>Other Income/Expense</b>				
Other Income				
7000 · Transfers	0.00	-2,244,042.00	0.0%	0.0%
<b>Total Other Income</b>	<b>0.00</b>	<b>-2,244,042.00</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>-2,244,042.00</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Net Income</b>	<b>3,758,004.69</b>	<b>61,906.00</b>	<b>6,070.5%</b>	<b>334.8%</b>

**Palatine Public Library District**  
**AUDIT FUND #20 Budget vs. Actual**

July 2020 through June 2021  
100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	% of Budget Last YTD
Ordinary Income/Expense				
Income				
4000 · Tax Levies	10,944.89	500.00	2,188.98%	212.6%
Total Income	10,944.89	500.00	2,188.98%	212.6%
Gross Profit	10,944.89	500.00	2,188.98%	212.6%
Expense				
5600 · Contracts				
5662 · Audit Fund Expenses	5,400.00	5,400.00	100.0%	100.0%
Total 5600 · Contracts	5,400.00	5,400.00	100.0%	100.0%
Total Expense	5,400.00	5,400.00	100.0%	100.0%
Net Ordinary Income	5,544.89	-4,900.00	-113.16%	745.3%
Net Income	5,544.89	-4,900.00	-113.16%	745.3%



**Palatine Public Library District**  
**BUILDING- FUND #30 Budget vs. Actual**  
 July 2020 through June 2021  
 100% of Budget Year Completed

	<u>July 2020 - June 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 · Tax Levies</b>	<u>311,543.52</u>	<u>236,342.00</u>	<u>131.82%</u>	<u>103.4%</u>
<b>Total Income</b>	<u>311,543.52</u>	<u>236,342.00</u>	<u>131.82%</u>	<u>103.4%</u>
<b>Gross Profit</b>	<u>311,543.52</u>	<u>236,342.00</u>	<u>131.82%</u>	<u>103.4%</u>
<b>Expense</b>				
<b>5500 · Maintenance</b>				
<b>5531 · Cleaning Service</b>	75,796.63	100,000.00	75.8%	87.5%
<b>5532 · Equipment Repair</b>	324.92	500.00	64.98%	0.0%
<b>5533 · Trash</b>	3,973.16	4,000.00	99.33%	63.3%
<b>5534 · Landscaping and Lawn Service</b>	9,405.00	12,636.00	74.43%	109.2%
<b>5535 · Fire and Security</b>	9,932.83	11,000.00	90.3%	43.9%
<b>5536 · Elevator</b>	8,605.50	9,000.00	95.62%	183.1%
<b>5537 · Building Maintenance</b>	14,435.74	25,000.00	57.74%	50.8%
<b>5538 · Snow Removal</b>	8,319.75	10,000.00	83.2%	73.5%
<b>5539 · HVAC</b>	26,667.83	55,000.00	48.49%	49.2%
<b>5540 · Parking Areas</b>	3,940.00	10,000.00	39.4%	0.0%
<b>5541 · Van Maintenance</b>	744.79	500.00	148.96%	22.0%
<b>5544 · Roof Maintenance</b>	3,931.00	4,500.00	87.36%	113.4%
<b>5545 · Van Fuel</b>	<u>709.07</u>	<u>1,300.00</u>	<u>54.54%</u>	<u>64.7%</u>
<b>Total 5500 · Maintenance</b>	<u>166,786.22</u>	<u>243,436.00</u>	<u>68.51%</u>	<u>72.3%</u>
<b>5700 · Supplies</b>				
<b>5775 · Maintenance Supplies</b>	<u>23,920.36</u>	<u>35,000.00</u>	<u>68.34%</u>	<u>64.5%</u>
<b>Total 5700 · Supplies</b>	<u>23,920.36</u>	<u>35,000.00</u>	<u>68.34%</u>	<u>64.5%</u>
<b>Total Expense</b>	<u>190,706.58</u>	<u>278,436.00</u>	<u>68.49%</u>	<u>71.3%</u>
<b>Net Ordinary Income</b>	<u>120,836.94</u>	<u>-42,094.00</u>	<u>-287.07%</u>	<u>-67.8%</u>
<b>Net Income</b>	<u><u>120,836.94</u></u>	<u><u>-42,094.00</u></u>	<u><u>-287.07%</u></u>	<u><u>-67.8%</u></u>

**Palatine Public Library District**  
**IMRF FUND #40 Budget vs. Actual**

July 2020 through June 2021  
100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	% of Budget Last YTD
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	474,356.44	359,432.00	131.97%	112.2%
<b>Total Income</b>	474,356.44	359,432.00	131.97%	110.6%
<b>Gross Profit</b>	474,356.44	359,432.00	131.97%	110.6%
<b>Expense</b>				
5300 · Payroll Expenses				
5311 · IMRF Fund Expense	417,709.10	416,661.08	100.25%	88.4%
<b>Total 5300 · Payroll Expenses</b>	417,709.10	416,661.08	100.25%	88.4%
<b>Total Expense</b>	417,709.10	416,661.08	100.25%	88.4%
<b>Net Ordinary Income</b>	56,647.34	-57,229.08	-98.98%	-16.0%
<b>Net Income</b>	<b>56,647.34</b>	<b>-57,229.08</b>	<b>-98.98%</b>	<b>-16.0%</b>

**Palatine Public Library District**  
**SOCIAL SECURITY FUND #50 Budget vs. Actual**  
 July 2020 through June 2021  
 100% of Budget Year Completed

	<u>July 2020 - June 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	373,347.99	283,115.00	131.87%	121.5%
<b>Total Income</b>	<u>373,347.99</u>	<u>283,115.00</u>	<u>131.87%</u>	<u>121.5%</u>
<b>Gross Profit</b>	373,347.99	283,115.00	131.87%	121.5%
<b>Expense</b>				
5300 · Payroll Expenses				
5312 · Social Security Fund Exp	240,736.11	252,623.20	95.3%	85.3%
<b>Total 5300 · Payroll Expenses</b>	<u>240,736.11</u>	<u>252,623.20</u>	<u>95.3%</u>	<u>85.3%</u>
<b>Total Expense</b>	<u>240,736.11</u>	<u>252,623.20</u>	<u>95.3%</u>	<u>85.3%</u>
<b>Net Ordinary Income</b>	<u>132,611.88</u>	<u>30,491.80</u>	<u>434.91%</u>	<u>-196.3%</u>
<b>Net Income</b>	<u><u>132,611.88</u></u>	<u><u>30,491.80</u></u>	<u><u>434.91%</u></u>	<u><u>-196.3%</u></u>

**Palatine Public Library District**  
**TORT IMMUNITY FUND #60 Budget vs. Actual**  
 July 2020 through June 2021  
 100% of Budget Year Completed

	<u>July 2020 - June 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies	53,059.60	44,361.00	119.61%	98.1%
<b>Total Income</b>	<u>53,059.60</u>	<u>44,361.00</u>	<u>119.61%</u>	<u>98.1%</u>
<b>Gross Profit</b>	53,059.60	44,361.00	119.61%	98.1%
<b>Expense</b>				
5800 · Operating - Other				
5801 · Library Insurance Package	2,530.00	3,162.50	80.0%	93.1%
5802 · Public Liability Insurance	85,693.00	91,727.99	93.42%	101.1%
<b>Total 5800 · Operating - Other</b>	<u>88,223.00</u>	<u>94,890.49</u>	<u>92.97%</u>	<u>100.8%</u>
<b>Total Expense</b>	<u>88,223.00</u>	<u>94,890.49</u>	<u>92.97%</u>	<u>100.8%</u>
<b>Net Ordinary Income</b>	-35,163.40	-50,529.49	69.59%	100.8%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7000 · Transfers	0.00	53,000.00	0.0%	0.0%
<b>Total Other Income</b>	<u>0.00</u>	<u>53,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>53,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
<b>Net Income</b>	<u><u>-35,163.40</u></u>	<u><u>2,470.51</u></u>	<u><u>-1,423.33%</u></u>	<u><u>103.9%</u></u>

**Palatine Public Library District**  
**UNEMPLOYMENT FUND #70 Budget vs. Actual**

July 2020 through June 2021  
100% of Budget Year Completed

	<u>July 2020 - June 2021</u>	<u>Budget</u>	<u>% of Budget</u>	<u>% of Budget Last YTD</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Tax Levies				
4021 · Tax Levy 2020				
4021.70 · Tax Levy 2020 - Unemployment	500.00	500.00	100.0%	100.0%
<b>Total 4021 · Tax Levy 2020</b>	<u>500.00</u>	<u>500.00</u>	<u>100.0%</u>	<u>100.0%</u>
<b>Total 4000 · Tax Levies</b>	<u>500.00</u>	<u>500.00</u>	<u>100.0%</u>	<u>100.0%</u>
<b>Total Income</b>	<u>500.00</u>	<u>500.00</u>	<u>100.0%</u>	<u>100.0%</u>
<b>Gross Profit</b>	500.00	500.00	100.0%	100.0%
<b>Expense</b>				
5330 · Unemployment Fund Expense	318.00	500.00	63.6%	0.0%
<b>Total Expense</b>	<u>318.00</u>	<u>500.00</u>	<u>63.6%</u>	<u>0.0%</u>
<b>Net Ordinary Income</b>	<u>182.00</u>	<u>0.00</u>	<u>100.0%</u>	<u>-2,930.3%</u>
<b>Net Income</b>	<u><u>182.00</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>	<u><u>-2,930.3%</u></u>

**Palatine Public Library District**  
**SPECIAL RESERVE FUND #75 Budget vs. Actual**

July 2020 through June 2021  
100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	% of Budget Last YTD
<b>Ordinary Income/Expense</b>				
<b>Expense</b>				
<b>5200 · Capital Expenditures</b>				
<b>5210 · Building</b>				
5210.10 · Concrete, Masonry & Paving	47,500.73	242,750.00	19.57%	14.4%
5210.40 · Electrical	38,962.00	100,000.00	38.96%	2.2%
5210.50 · Finishes	0.00	0.00	0.0%	23.2%
5210.70 · HVAC	5,205.00	90,000.00	5.78%	41.1%
5210.90 · Miscellaneous	0.00	0.00	0.0%	474.7%
<b>Total 5210 · Building</b>	<u>91,667.73</u>	<u>432,750.00</u>	<u>21.18%</u>	<u>52.4%</u>
<b>Total 5200 · Capital Expenditures</b>	<u>91,667.73</u>	<u>432,750.00</u>	<u>21.18%</u>	<u>52.4%</u>
<b>Total Expense</b>	<u>91,667.73</u>	<u>432,750.00</u>	<u>21.18%</u>	<u>52.4%</u>
<b>Net Ordinary Income</b>	-91,667.73	-432,750.00	21.18%	52.4%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7000 · Transfers	0.00	700,000.00	0.0%	0.0%
<b>Total Other Income</b>	<u>0.00</u>	<u>700,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
<b>Net Other Income</b>	<u>0.00</u>	<u>700,000.00</u>	<u>0.0%</u>	<u>0.0%</u>
<b>Net Income</b>	<u><u>-91,667.73</u></u>	<u><u>267,250.00</u></u>	<u><u>-34.3%</u></u>	<u><u>267.9%</u></u>

**Palatine Public Library District**  
**CAPITAL PROJECTS FUND #80 Budget vs. Actual**

July 2020 through June 2021  
100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	NO DATA FROM LAST YEAR
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4300.00 · Proceeds from 2020 Bond	5,250,000.00	5,250,000.00	100.0%	
4300.01 · Bond Premiums from 2020 Bond	849,007.15	849,007.15	100.0%	
4301.00 · Interest Income from 2020 Bond	608.62	1,000.00	60.86%	
4302 · Grant Income	552,470.42	1,841,568.05	30.0%	
<b>Total Income</b>	<u>6,652,086.19</u>	<u>7,941,575.20</u>	<u>83.76%</u>	
<b>Gross Profit</b>	6,652,086.19	7,941,575.20	83.76%	
<b>Expense</b>				
5250 · Renovation Construction Costs				
5250.10 · Main Direct Costs	2,994,688.65	3,996,569.94	74.93%	
5250.20 · Rand Direct Costs	0.00	170,000.00	0.0%	
5250.30 · North Hoffman Direct Costs	0.00	250,000.00	0.0%	
<b>Total 5250 · Renovation Construction Costs</b>	<u>2,994,688.65</u>	<u>4,416,569.94</u>	<u>67.81%</u>	
5260 · Renovation Indirect Costs				
5260.10 · Permits and Fees	74,294.00	6,000.00	1,238.23%	
5260.11 · Furniture, Fixtures & Equipment	284,584.59	865,484.00	32.88%	
5260.12 · Technology	86,599.24	200,000.00	43.3%	
5260.13 · Moving/Storage	117,097.35	200,000.00	58.55%	
5260.14 · Legal/Financial	1,773.00	15,000.00	11.82%	
5260.15 · Architectural/Engineering	150,488.11	509,721.00	29.52%	
5260.16 · Owner's Rep	44,660.00	104,500.00	42.74%	
5260.17 · Builder's Risk Insurance	0.00	19,000.00	0.0%	
5260.20 · Other Indirect Costs	4,550.00	662,163.00	0.69%	
<b>Total 5260 · Renovation Indirect Costs</b>	<u>764,046.29</u>	<u>2,581,868.00</u>	<u>29.59%</u>	
6500 · Bond Expenses				
6503 · Legal/Misc Fees Due 2020 Bond	97,283.00	97,283.00	100.0%	
<b>Total 6500 · Bond Expenses</b>	<u>97,283.00</u>	<u>97,283.00</u>	<u>100.0%</u>	
<b>Total Expense</b>	<u>3,856,017.94</u>	<u>7,095,720.94</u>	<u>54.34%</u>	
<b>Net Ordinary Income</b>	2,796,068.25	845,854.26	330.56%	
<b>Other Income/Expense</b>				
<b>Other Income</b>				
7000 · Transfers	0.00	825,000.00	0.0%	
<b>Total Other Income</b>	<u>0.00</u>	<u>825,000.00</u>	<u>0.0%</u>	
<b>Net Other Income</b>	<u>0.00</u>	<u>825,000.00</u>	<u>0.0%</u>	
<b>Net Income</b>	<u><u>2,796,068.25</u></u>	<u><u>1,670,854.26</u></u>	<u><u>167.34%</u></u>	

**Palatine Public Library District**  
**BOND FUND #90 Budget vs. Actual**

July 2020 through June 2021  
100% of Budget Year Completed

	July 2020 - June 2021	Budget	% of Budget	NO DATA FROM LAST YEAR
Ordinary Income/Expense				
Expense				
6500 · Bond Expenses				
6501 · Principle Due 2020 Bond	515,000.00	515,000.00	100.0%	
6502 · Interest Due 2020 Bond	151,041.70	151,041.67	100.0%	
Total 6500 · Bond Expenses	666,041.70	666,041.67	100.0%	
Total Expense	666,041.70	666,041.67	100.0%	
Net Ordinary Income	-666,041.70	-666,041.67	100.0%	
Other Income/Expense				
Other Income				
7000 · Transfers	0.00	666,041.67	0.0%	
Total Other Income	0.00	666,041.67	0.0%	
Net Other Income	0.00	666,041.67	0.0%	
Net Income	-666,041.70	0.00	100.0%	



**PALATINE PUBLIC LIBRARY DISTRICT TREASURER'S REPORT - YTD 6-30-2021**

FUND	Corporate	Audit	Building	IMRF	Social Security	Tort Immunity	Unemploy	Special Reserve	Capital Projects	Bond	Total
<b>INCOME</b>											
4000 - Tax Levies	\$8,771,570.96	\$10,944.89	\$311,543.52	474,356.44	\$373,347.99	\$53,059.60	\$500.00				\$9,995,323.40
4001 - TIF Rebates	\$78,761.31										\$78,761.31
4010 - Repl Tax	\$87,586.25										\$87,586.25
4100 - Interest Income	\$19,346.36										\$19,346.36
4200 - Other Income	\$228,518.77										\$228,518.77
4300 - Bond Income									\$6,652,086.19		\$6,652,086.19
<b>TOTAL INCOME</b>	<b>\$9,185,783.65</b>	<b>\$10,944.89</b>	<b>\$311,543.52</b>	<b>\$474,356.44</b>	<b>\$373,347.99</b>	<b>\$53,059.60</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$6,652,086.19</b>	<b>\$0.00</b>	<b>\$17,061,622.28</b>
<b>EXPENSE</b>											
5100 - Materials	\$753,103.49										\$753,103.49
5200 - Capital Exp	\$254,743.53							\$91,667.73			\$346,411.26
5250 - Renov Constr									\$2,994,688.65		\$2,994,688.65
5260 - Renov Indirect									\$764,046.29		\$764,046.29
5300 - Payroll Exp	\$3,497,481.27			\$417,709.10	\$240,736.11						\$4,155,926.48
5330 - Unemployment							\$318.00				\$318.00
5400 - Utilities	\$197,656.74										\$197,656.74
5500 - Maintenance			\$166,786.22								\$166,786.22
5600 - Contracts	\$453,282.02	\$5,400.00									\$458,682.02
5700 - Supplies	\$83,283.00		\$23,920.36								\$107,203.36
5800 - Operating	\$127,054.21					\$88,223.00					\$215,277.21
5802 - Insurance											\$0.00
5900 - Auxiliary	\$61,174.70										\$61,174.70
6500 - Bond Exp									\$97,283.00	\$666,041.70	\$763,324.70
<b>TOTAL EXPENSE</b>	<b>\$5,427,778.96</b>	<b>\$5,400.00</b>	<b>\$190,706.58</b>	<b>\$417,709.10</b>	<b>\$240,736.11</b>	<b>\$88,223.00</b>	<b>\$318.00</b>	<b>\$91,667.73</b>	<b>\$3,856,017.94</b>	<b>\$666,041.70</b>	<b>\$10,984,599.12</b>
<b>Audited Beg FB 7/1/2020</b>	<b>\$3,681,104.28</b>	<b>\$20,117.00</b>	<b>\$242,793.00</b>	<b>\$204,784.00</b>	<b>\$167,103.00</b>	<b>\$46,627.00</b>	<b>\$49,011.00</b>	<b>\$1,687,128.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$6,098,667.28</b>
<b>Net Income</b>	<b>\$3,758,004.69</b>	<b>\$5,544.89</b>	<b>\$120,836.94</b>	<b>\$56,647.34</b>	<b>\$132,611.88</b>	<b>-\$35,163.40</b>	<b>\$182.00</b>	<b>-\$91,667.73</b>	<b>\$2,796,068.25</b>	<b>-\$666,041.70</b>	<b>\$6,077,023.16</b>
<b>Ending FB 6/30/2021</b>	<b>\$7,439,108.97</b>	<b>\$25,661.89</b>	<b>\$363,629.94</b>	<b>\$261,431.34</b>	<b>\$299,714.88</b>	<b>\$11,463.60</b>	<b>\$49,193.00</b>	<b>\$1,595,460.27</b>	<b>\$2,796,068.25</b>	<b>-\$666,041.70</b>	<b>\$12,175,690.44</b>

CASH	
Bank Account	Balance
1003 - Chkg - CC	\$13,439.42
1004 - Money Market	\$7,123,955.17
1005 - Chkg-General	\$80,966.61
1006 - Chkg - Imprest	\$1,406.64
1007 - Chkg - Payroll	\$33,579.79
1009.00 - Construction	\$1,018,180.67
1011 - Cash Boxes	\$1,653.00
<b>TOTAL CASH</b>	<b>\$8,273,181.30</b>

IPRIME ISC ACCT 101 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 101			\$916,523.81
CD# 285489-1	0.36%	9/21/2022	\$225,000.00
CD# 285490-1	0.20%	9/21/2022	\$200,000.00
CD# 285491-1	0.15%	3/22/2022	\$249,400.00
CD# 285492-1	0.14%	3/22/2022	\$175,600.00
CD# 288507-1	0.15%	3/3/2023	\$249,200.00
CD# 288506-1	0.14%	3/3/2023	\$249,200.00
<b>Acct 101</b>	<b>ACCOUNT TOTAL</b>		<b>\$2,264,923.81</b>

IPRIME ISC ACCT 201 INVESTMENT PORTFOLIO			
Description	Rate	Maturity Date	Amount
Acct 201			\$521,143.77
CD# 285951-1	0.15%	10/21/2021	\$249,600.00
CD# 285950-1	0.20%	10/21/2021	\$249,500.00
CD# 285953-1	0.10%	10/21/2021	\$249,700.00
CD# 285948-1	0.25%	10/21/2021	\$249,300.00
CD# 285952-1	0.10%	10/21/2021	\$249,700.00
CD# 285949-1	0.20%	10/21/2021	\$249,100.00
CD# 286086-1	0.15%	10/25/2021	\$249,600.00
<b>Acct 201</b>	<b>ACCOUNT TOTAL</b>		<b>\$2,267,643.77</b>

Accrual Basis

## Early Release Check Register

As of June 28, 2021

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	06/28/2021	6975	ADVANCED DISPOSAL	Trash & Recycle 6/30/2021	-256.51
Bill Pmt -Check	06/28/2021	6976	CALL ONE	POTS Lines	-267.68
Bill Pmt -Check	06/28/2021	6977	COMCAST	Internet	-334.81
Bill Pmt -Check	06/28/2021	6978	ENGIE	electricity 5/11-6/10/2021	-12,202.57
Bill Pmt -Check	06/28/2021	6979	EXXON-MOBIL	Gas for van	-97.47
Bill Pmt -Check	06/28/2021	6980	FIRST COM (GLOBAL COM)	phone lease	-2,035.96
Bill Pmt -Check	06/28/2021	6981	HOFFMAN ESTATES PARK DISTRICT	Rent - June & July 2021	-5,000.00
Bill Pmt -Check	06/28/2021	6982	HOME DEPOT	Facilities supplies	-482.32
Bill Pmt -Check	06/28/2021	6983	KONICA MINOLTA BUSINESS SOLUTIONS	Comms Maintenance	-498.31
Bill Pmt -Check	06/28/2021	6984	NCPERS GROUP LIFE INSURANCE	Supplemenmtal Life Insurance	-208.00
Bill Pmt -Check	06/28/2021	6985	NORTHWEST COMMUNITY HEALTHCARE	Rent - June & July 2021	-1,180.00
Bill Pmt -Check	06/28/2021	6986	VILLAGE OF PALATINE-ELEVATOR	elevator safety inspection \$88 x 4	-352.00
Bill Pmt -Check	06/28/2021	6987	VILLAGE OF PALATINE-WATER	Water - 535923801	-277.71
					-23,193.34

Out of an abundance of caution to prevent the spread of COVID-19, this document is being emailed to Executive Director Jeannie Dilger, Trustee Bruce Jefferson, and Trustee Andrea Vanderhoek requesting electronic or in-person approvals by the two trustees to process and mail these early release checks dated 6-28-2021.

DocuSigned by:

Bruce Jefferson

on

Date

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Bruce Jefferson

approve the processing of Early Release Checks # 6975-6987 & online payments totalling \$23,193.34 from the General Account.

DocuSigned by:

Andrea Vanderhoek

on

Date

C675491626E3496...

Andrea Vanderhoek

approve the processing of Early Release Checks # 6975-6987 & online payments totalling \$23,193.34 from the General Account.

# Palatine Public Library District

## Check Register

July 20, 2021

Check #	Date	Name	Account	Paid Amount
<b>6988</b>	<b>07/20/2021</b>	<b>A.H. MANAGEMENT GROUP</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
PPL063021	06/30/2021		5328 - Misc. Fringe Benefits	-50.00
				-50.00
<b>6989</b>	<b>07/20/2021</b>	<b>ALLEGRA PRINT &amp; IMAGING</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
63384	06/16/2021		5771 - Human Resources Supplies	-52.00
				-52.00
<b>6990</b>	<b>07/20/2021</b>	<b>Amazon Capital Services</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
1RNK-VDJ4-NFF7	07/03/2021		5774.30 - Workshop Supplies	-548.32
1XTK-L97L-TR66	07/04/2021		5774.30 - Workshop Supplies	-82.26
				-630.58
<b>6991</b>	<b>07/20/2021</b>	<b>AMERICAN LIBRARY ASSOCIATION</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
L Ayala	06/08/2021		5815 - Memberships	-295.00
1076911	07/01/2021		5815 - Memberships	-148.00
07012021	07/01/2021		5815 - Memberships	-100.00
				-543.00
<b>6992</b>	<b>07/20/2021</b>	<b>AUTOMATIC FIRE SYSTEMS, INC.</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
1568	06/22/2021		5535 - Fire and Security	-1,638.80
				-1,638.80
<b>6993</b>	<b>07/20/2021</b>	<b>AVI SYSTEMS</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
88734510	06/01/2021		5260.12 - Technology	-58,081.00
				-58,081.00
<b>6994</b>	<b>07/20/2021</b>	<b>BANK OF AMERICA- MS</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
063021	06/30/2021		5772 - Communications Dept Supplies	-56.38
			5772 - Communications Dept Supplies	-22.72
			5774.50 - Collection Supplies - CS	-22.96
				-102.06
<b>6995</b>	<b>07/20/2021</b>	<b>BANK OF AMERICA-GS</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
063021	06/30/2021		5775 - Maintenance Supplies	-105.03
			5775 - Maintenance Supplies	-16.44

# Palatine Public Library District Check Register

July 20, 2021

Check #	Date	Name	Account	Paid Amount
			5775 · Maintenance Supplies	-19.96
			5775 · Maintenance Supplies	-38.29
			5775 · Maintenance Supplies	-34.83
			5775 · Maintenance Supplies	-39.09
			5775 · Maintenance Supplies	-14.22
			5775 · Maintenance Supplies	-340.62
			5775 · Maintenance Supplies	-32.93
				<hr/> -641.41
<b>6996</b>	<b>07/20/2021</b>	<b>BANK OF AMERICA-JD</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
063021	06/30/2021		5776.10 · Program Supplies - YTS	-33.41
			5776.10 · Program Supplies - YTS	-43.45
			5774.90 · General Service Supplies	-478.65
			5776.20 · Program Supplies - AS	-165.22
			5776.20 · Program Supplies - AS	-125.17
			5776.20 · Program Supplies - AS	-842.81
			5772 · Communications Dept Supplies	-127.19
			5105 · Nonprint Materials	-319.86
			5774.90 · General Service Supplies	-54.53
			5774.90 · General Service Supplies	-30.48
			5772 · Communications Dept Supplies	-237.93
			5772 · Communications Dept Supplies	-237.93
			5814 · Inservice & Training/Mileage	-33.74
			5776.10 · Program Supplies - YTS	-9.88
			5774.50 · Collection Supplies - CS	-51.93
			5653 · Technology Support	-2.26
			5653 · Technology Support	-262.42
			5815 · Memberships	-119.96
			5815 · Memberships	-59.98
			5660 · Accounting/Payroll/Bank Fees	-1.00
				<hr/> -3,237.80
<b>6997</b>	<b>07/20/2021</b>	<b>BANK OF AMERICA-MG</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
063021	06/30/2021		5814 · Inservice & Training/Mileage	-55.00
			5328 · Misc. Fringe Benefits	-39.99
			5771 · Human Resources Supplies	-416.28
			5776.10 · Program Supplies - YTS	-108.67
			5771 · Human Resources Supplies	-34.01
			5776.20 · Program Supplies - AS	-590.71
			5776.20 · Program Supplies - AS	-70.20
			5774.50 · Collection Supplies - CS	-1,148.54
				<hr/> -2,463.40

**Palatine Public Library District**  
**Check Register**  
**July 20, 2021**

Check #	Date	Name	Account	Paid Amount
<b>6998</b>	<b>07/20/2021</b>	<b>BANK OF AMERICA-MRG</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
063021	06/30/2021	5653 · Technology Support		-505.67
		5105 · Nonprint Materials		-17.99
		5105 · Nonprint Materials		-17.98
		5105 · Nonprint Materials		-239.89
		5653 · Technology Support		-111.96
		5105 · Nonprint Materials		-17.98
		5774.50 · Collection Supplies - CS		-413.67
		5104 · Databases		-388.87
		5653 · Technology Support		-505.66
		5207 · Computers/Technology		-1,142.80
		5772 · Communications Dept Supplies		-1,587.38
		5207 · Computers/Technology		-17.98
		5105 · Nonprint Materials		-17.98
07022021	07/02/2021	5653 · Technology Support		-112.00
				<u>-5,097.81</u>
<b>6999</b>	<b>07/20/2021</b>	<b>BANK OF AMERICA - SC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
06302021	06/30/2021	5207 · Computers/Technology		-119.00
		5207 · Computers/Technology		-2.16
		5207 · Computers/Technology		-71.99
		5105 · Nonprint Materials		-399.95
		5207 · Computers/Technology		-127.11
		5653 · Technology Support		-44.97
		5653 · Technology Support		-19.99
		5653 · Technology Support		-44.97
07012021	07/01/2021	5105 · Nonprint Materials		-1,800.00
				<u>-2,630.14</u>
<b>7000</b>	<b>07/20/2021</b>	<b>BENSON, RAYMOND</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08092021	06/24/2021	5813.20 · Cultural/Ed Programs - AS		-250.00
				<u>-250.00</u>
<b>7001</b>	<b>07/20/2021</b>	<b>BLUE LION SYSTEMS</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
324454	06/30/2021	5535 · Fire and Security		-35.00
				<u>-35.00</u>
<b>7002</b>	<b>07/20/2021</b>	<b>BOTTOM LINE PERSONAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
BTM24AR	05/26/2021	5101 · Print Materials		-39.00
				<u>-39.00</u>

# Palatine Public Library District

## Check Register

July 20, 2021

Check #	Date	Name	Account	Paid Amount
<b>7003</b>	<b>07/20/2021</b>	<b>CANON SOLUTIONS AMERICA, INC 1005</b>	<b>Chkg-Palatine Bk &amp; Trt-General</b>	
1600007413	06/10/2021		5207 · Computers/Technology	-8,071.00
1400193642	06/10/2021		5207 · Computers/Technology	-64.04
				<hr/> -8,135.04
<b>7004</b>	<b>07/20/2021</b>	<b>CDW GOVERNMENT</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
F432962	06/11/2021		5207 · Computers/Technology	-1,122.93
				<hr/> -1,122.93
<b>7005</b>	<b>07/20/2021</b>	<b>CENGAGE LEARNING INC - GALE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
74455070	06/08/2021		5101 · Print Materials	-242.91
74464774	06/09/2021		5101 · Print Materials	-96.71
74465701	06/09/2021		5101 · Print Materials	-76.47
74465892	06/09/2021		5101 · Print Materials	-37.48
74506908	06/15/2021		5101 · Print Materials	-134.95
74506697	06/15/2021		5101 · Print Materials	-160.44
74561818	06/23/2021		5101 · Print Materials	-97.46
74560679	06/23/2021		5101 · Print Materials	-70.47
74646071	07/06/2021		5101 · Print Materials	-156.69
74645999	07/06/2021		5101 · Print Materials	-37.48
74646523	07/06/2021		5101 · Print Materials	-77.97
				<hr/> -1,189.03
<b>7006</b>	<b>07/20/2021</b>	<b>CENTER POINT LARGE PRINT</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
1859632	07/01/2021		5101 · Print Materials	-140.22
				<hr/> -140.22
<b>7007</b>	<b>07/20/2021</b>	<b>CHICAGO SUN TIMES</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
	06/04/2021		5101 · Print Materials	-520.00
				<hr/> -520.00
<b>7008</b>	<b>07/20/2021</b>	<b>CHILDREN'S PLUS INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
199901	06/24/2021		5101 · Print Materials	-5,948.11
200086	06/28/2021		5101 · Print Materials	-24.47
				<hr/> -5,972.58
<b>7009</b>	<b>07/20/2021</b>	<b>COLLEY ELEVATOR CO.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	

# Palatine Public Library District

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Check #	Date	Name	Account	Paid Amount
212726	05/28/2021		5536 · Elevator	-960.00
211077	06/01/2021		5536 · Elevator	-204.00
211587	06/02/2021		5536 · Elevator	-1,495.00
				<u>-2,659.00</u>
<b>7010</b>	<b>07/20/2021</b>	<b>COMCAST</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
0703-080221	06/24/2021		5657 · Internet Service	-129.85
				<u>-129.85</u>
<b>7011</b>	<b>07/20/2021</b>	<b>COMPLETE CLEANING COMPANY,</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
C18021	06/30/2021		5531 · Cleaning Service	-6,061.00
				<u>-6,061.00</u>
<b>7012</b>	<b>07/20/2021</b>	<b>CULLIGAN WATER CONDITIONING,</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
07012021	07/01/2021		5423 · Water	-12.50
				<u>-12.50</u>
<b>7013</b>	<b>07/20/2021</b>	<b>CURRENT TECHNOLOGIES CORPO</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
726771	06/01/2021		5655 · LAN Management	-4,270.00
726778	06/01/2021		5655 · LAN Management	-460.00
11341	06/03/2021		5207 · Computers/Technology	-536.31
11358	06/09/2021		5260.12 · Technology	-5,768.11
				<u>-11,034.42</u>
<b>7014</b>	<b>07/20/2021</b>	<b>DeFRANCO PLUMBING</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
89182	06/30/2021		5537 · Building Maintenance	-400.00
				<u>-400.00</u>
<b>7015</b>	<b>07/20/2021</b>	<b>DEMCO</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
6964814	06/10/2021		5774.50 · Collection Supplies - CS	-700.56
6969003	06/22/2021		5774.50 · Collection Supplies - CS	-27.44
6970698	06/28/2021		5774.50 · Collection Supplies - CS	-109.46
1179040700	07/02/2021		5774.90 · General Service Supplies	-845.28
11820130	07/07/2021		5774.50 · Collection Supplies - CS	-62.42
				<u>-1,745.16</u>
<b>7016</b>	<b>07/20/2021</b>	<b>EBSCO</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
1000J59453-1	07/01/2021		5101 · Print Materials	-6,482.00
				<u>-6,482.00</u>

**Palatine Public Library District**  
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July 20, 2021

Check #	Date	Name	Account	Paid Amount
				-6,482.00
<b>7017</b>	<b>07/20/2021</b>	<b>ELM USA, INC.</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
40855	07/06/2021		5774.50 · Collection Supplies - CS	-187.40
				-187.40
<b>7018</b>	<b>07/20/2021</b>	<b>EVERLIVING GREENERY</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
43621	07/01/2021		5534 · Landscaping and Lawn Service	-275.00
				-275.00
<b>7019</b>	<b>07/20/2021</b>	<b>FILTER SERVICES, INC.</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
INV266631	06/04/2021		5539 · HVAC	-70.00
INV266633	06/04/2021		5539 · HVAC	-1,055.00
INV266636	06/04/2021		5539 · HVAC	-310.00
				-1,435.00
<b>7020</b>	<b>07/20/2021</b>	<b>FOTOPOULOS, KAREN</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08112021	07/01/2021		5813.20 · Cultural/Ed Programs - AS	-80.00
				-80.00
<b>7021</b>	<b>07/20/2021</b>	<b>GIBBONS, JIM</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
07282021	07/01/2021		5813.20 · Cultural/Ed Programs - AS	-275.00
				-275.00
<b>7022</b>	<b>07/20/2021</b>	<b>GIRE, DANN</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08092021	07/01/2021		5813.20 · Cultural/Ed Programs - AS	-250.00
				-250.00
<b>7023</b>	<b>07/20/2021</b>	<b>GODDARD, LESLIE</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
07212021	07/01/2021		5813.20 · Cultural/Ed Programs - AS	-250.00
				-250.00
<b>7024</b>	<b>07/20/2021</b>	<b>GRAINGER</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
9921515210	06/03/2021		5775 · Maintenance Supplies	-20.91
9941611650	06/22/2021		5775 · Maintenance Supplies	-105.31
				-126.22



# Palatine Public Library District

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Check #	Date	Name	Account	Paid Amount
<b>7025</b>	<b>07/20/2021</b>	<b>HALLORAN &amp; YAUCH, INC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
23663	07/02/2021		5534 · Landscaping and Lawn Service	-356.00
				-356.00
<b>7026</b>	<b>07/20/2021</b>	<b>Hameray Publishing Group</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
132464	06/16/2021		5101 · Print Materials	-108.90
				-108.90
<b>7027</b>	<b>07/20/2021</b>	<b>HAYES MECHANICAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
484895	06/15/2021		5539 · HVAC	-457.30
485084	06/17/2021		5539 · HVAC	-1,373.84
485378	06/22/2021		5539 · HVAC	-189.10
486015	07/01/2021		5539 · HVAC	-1,080.00
486245	07/02/2021		5539 · HVAC	-192.70
				-3,292.94
<b>7028</b>	<b>07/20/2021</b>	<b>HOFFMAN ESTATES PARK DISTRIC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
	08/01/2021		5666 · Leases(Branches)	-2,500.00
				-2,500.00
<b>7029</b>	<b>07/20/2021</b>	<b>HOME DEPOT</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
	06/14/2021		5776.10 · Program Supplies - YTS	-98.56
			5775 · Maintenance Supplies	-39.93
				-138.49
<b>7030</b>	<b>07/20/2021</b>	<b>HR SOURCE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
13970	07/01/2021		5815 · Memberships	-150.00
			5815 · Memberships	-1,720.00
				-1,870.00
<b>7031</b>	<b>07/20/2021</b>	<b>ILLINOIS LIBRARY ASSOCIATION</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
Melissa Gardner	07/01/2021		5815 · Memberships	-200.00
Jeannie Dilger	07/01/2021		5815 · Memberships	-250.00
Susan Conner	07/01/2021		5815 · Memberships	-150.00
				-600.00
<b>7032</b>	<b>07/20/2021</b>	<b>IMPREST FUND</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	

# Palatine Public Library District

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Check #	Date	Name	Account	Paid Amount
	06/18/2021		1006 · Chkg-Palatine Bk & Trt-Imprest	-853.79
				-853.79
<b>7033</b>	<b>07/20/2021</b>	<b>InfoUSA Marketing, Inc.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
10003860904	07/01/2021		5104 · Databases	-19,370.00
				-19,370.00
<b>7034</b>	<b>07/20/2021</b>	<b>INGRAM-2004115</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
53192227	06/02/2021		5101 · Print Materials	-421.47
53192228	06/02/2021		5101 · Print Materials	-622.70
53211321	06/02/2021		5101 · Print Materials	-345.64
53211322	06/02/2021		5101 · Print Materials	-14.85
53211323	06/02/2021		5101 · Print Materials	-108.63
53192224	06/02/2021		5101 · Print Materials	-37.75
53222972	06/03/2021		5101 · Print Materials	-19.20
53222973	06/03/2021		5101 · Print Materials	-77.92
53222974	06/03/2021		5101 · Print Materials	-267.64
53243795	06/04/2021		5101 · Print Materials	-138.20
53243796	06/04/2021		5101 · Print Materials	-110.25
53243797	06/04/2021		5101 · Print Materials	-341.54
53265048	06/06/2021		5101 · Print Materials	-32.95
53265049	06/06/2021		5101 · Print Materials	-11.98
53265050	06/06/2021		5101 · Print Materials	-17.96
53272285	06/07/2021		5101 · Print Materials	-299.14
53272286	06/07/2021		5101 · Print Materials	-177.76
53272287	06/07/2021		5101 · Print Materials	-19.91
53287199	06/08/2021		5101 · Print Materials	-77.63
53287200	06/08/2021		5101 · Print Materials	-301.14
53300667	06/08/2021		5101 · Print Materials	-89.23
5330068	06/08/2021		5101 · Print Materials	-83.79
53311181	06/09/2021		5101 · Print Materials	-1,501.58
53319739	06/09/2021		5101 · Print Materials	-32.22
53329003	06/10/2021		5101 · Print Materials	-84.19
53329005	06/10/2021		5101 · Print Materials	-133.66
53329006	06/10/2021		5101 · Print Materials	-390.38
53349423	06/11/2021		5101 · Print Materials	-182.74
53349424	06/11/2021		5101 · Print Materials	-593.04
3349425	06/11/2021		5101 · Print Materials	-27.83
53373921	06/14/2021		5101 · Print Materials	-317.34
53373922	06/14/2021		5101 · Print Materials	-173.18
53399781	06/15/2021		5101 · Print Materials	-89.47
53192223	06/16/2021		5101 · Print Materials	-72.88
53192225	06/16/2021		5101 · Print Materials	-61.12

**Palatine Public Library District**  
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Check #	Date	Name	Account	Paid Amount
53192226	06/16/2021		5101 · Print Materials	-197.19
53418552	06/16/2021		5101 · Print Materials	-242.30
3427956	06/16/2021		5101 · Print Materials	-388.78
53418553	06/16/2021		5101 · Print Materials	-36.00
53409711	06/16/2021		5101 · Print Materials	-118.60
53409714	06/16/2021		5101 · Print Materials	-203.70
53409712	06/16/2021		5101 · Print Materials	-509.54
53427957	06/17/2021		5101 · Print Materials	-397.71
53453778	06/18/2021		5101 · Print Materials	-40.75
53445908	06/18/2021		5101 · Print Materials	-39.27
53469910	06/19/2021		5101 · Print Materials	-50.64
53463660	06/20/2021		5101 · Print Materials	-30.56
53463661	06/20/2021		5101 · Print Materials	-14.82
53469912	06/21/2021		5101 · Print Materials	-40.58
53469911	06/21/2021		5101 · Print Materials	-13.17
53469913	06/21/2021		5101 · Print Materials	-249.90
53469909	06/21/2021		5101 · Print Materials	-174.07
53484194	06/22/2021		5101 · Print Materials	-154.74
53484196	06/22/2021		5101 · Print Materials	-103.66
53484195	06/22/2021		5101 · Print Materials	-166.26
53495159	06/22/2021		5101 · Print Materials	-5.99
53505887	06/23/2021		5101 · Print Materials	-14.99
53505886	06/23/2021		5101 · Print Materials	-16.18
53514499	06/23/2021		5101 · Print Materials	-42.53
53505888	06/23/2021		5101 · Print Materials	-572.34
53536830	06/24/2021		5101 · Print Materials	-24.95
53536829	06/24/2021		5101 · Print Materials	-53.99
53536828	06/24/2021		5101 · Print Materials	-47.83
53524805	06/24/2021		5101 · Print Materials	-223.29
53524806	06/24/2021		5101 · Print Materials	-1,047.72
53546103	06/25/2021		5101 · Print Materials	-215.43
53562895	06/27/2021		5101 · Print Materials	-107.36
53562894	06/27/2021		5101 · Print Materials	-293.65
53562893	06/27/2021		5101 · Print Materials	-10.19
53569677	06/28/2021		5101 · Print Materials	-533.88
53569676	06/28/2021		5101 · Print Materials	-75.85
53569675	06/28/2021		5101 · Print Materials	-586.29
53584858	06/29/2021		5101 · Print Materials	-586.80
53584856	06/29/2021		5101 · Print Materials	-85.14
53596451	06/29/2021		5101 · Print Materials	-39.60
53607177	06/30/2021		5101 · Print Materials	-598.35
53615587	06/30/2021		5101 · Print Materials	-26.99
				-15,658.49

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Check Register  
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Check #	Date	Name	Account	Paid Amount
36001316	06/05/2021	5535 · Fire and Security		-168.72
				-168.72
<b>7036</b>	<b>07/20/2021</b>	<b>JOURNAL &amp; TOPICS NEWSPAPERS 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
	06/16/2021	5816 · Community Information		-2,472.00
				-2,472.00
<b>7037</b>	<b>07/20/2021</b>	<b>KANOPY LLC 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
253147-PPu	06/30/2021	5107 · Electronic Materials		-1,038.00
				-1,038.00
<b>7038</b>	<b>07/20/2021</b>	<b>Kinokuniya Bookstores of America 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
SO50657	06/30/2021	5101 · Print Materials		-200.80
				-200.80
<b>7039</b>	<b>07/20/2021</b>	<b>KLEIN THORPE AND JENKINS, LTD 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
218943&218944	06/29/2021	5817 · Legal		-748.00
				-748.00
<b>7040</b>	<b>07/20/2021</b>	<b>KONICA MINOLTA BUSINESS SOLL 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
274057356	06/30/2021	5651 · Copier & Printer Maintenance		-22.43
274057901	06/30/2021	5651 · Copier & Printer Maintenance		-202.72
				-225.15
<b>7041</b>	<b>07/20/2021</b>	<b>LABELVALUE.COM 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
LV11000015570	05/24/2021	5774.50 · Collection Supplies - CS		-54.35
				-54.35
<b>7042</b>	<b>07/20/2021</b>	<b>LAUTERBACH &amp; AMEN LLP 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
56468	06/21/2021	5660 · Accounting/Payroll/Bank Fees		-1,600.00
				-1,600.00
<b>7043</b>	<b>07/20/2021</b>	<b>LIBRARY IDEAS LLC 1005 · Chkg-Palatine Bk &amp; Trt-General</b>		
83163	06/16/2021	5105 · Nonprint Materials		-2,234.25
83308	06/29/2021	5105 · Nonprint Materials		-41.95
83394	07/01/2021	5105 · Nonprint Materials		-41.95

**Palatine Public Library District**  
**Check Register**  
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Check #	Date	Name	Account	Paid Amount
				-2,318.15
<b>7044</b>	<b>07/20/2021</b>	<b>LION MICE PRODUCTIONS, LLC.</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08052021	07/01/2021		5813.10 - Cultural/Ed Programs - YTS	-500.00
				-500.00
<b>7045</b>	<b>07/20/2021</b>	<b>Lisa Temkin</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
08182021	06/25/2021		1240 - Prepaid Expenses	-200.00
				-200.00
<b>7046</b>	<b>07/20/2021</b>	<b>Mary Myers</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
19H7-VFHF-9FDC	06/28/2021		5774.90 - General Service Supplies	-449.80
				-449.80
<b>7047</b>	<b>07/20/2021</b>	<b>MIDWEST TAPE</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
500518327	06/01/2021		5105 - Nonprint Materials	-329.92
500518328	06/01/2021		5105 - Nonprint Materials	-183.97
500518420	06/01/2021		5105 - Nonprint Materials	-278.92
500518324	06/01/2021		5105 - Nonprint Materials	-297.49
500518326	06/01/2021		5105 - Nonprint Materials	-676.16
500538470	06/04/2021		5105 - Nonprint Materials	-204.33
500538472	06/04/2021		5105 - Nonprint Materials	-299.91
500538473	06/04/2021		5105 - Nonprint Materials	-502.99
500538474	06/04/2021		5105 - Nonprint Materials	-143.95
500580018	06/15/2021		5105 - Nonprint Materials	-283.31
500580820	06/15/2021		5105 - Nonprint Materials	-383.05
500580821	06/15/2021		5105 - Nonprint Materials	-221.91
500580822	06/15/2021		5105 - Nonprint Materials	-124.96
500614670	06/22/2021		5105 - Nonprint Materials	-370.33
500614674	06/22/2021		5105 - Nonprint Materials	-108.51
500614671	06/22/2021		5105 - Nonprint Materials	-65.95
500614675	06/22/2021		5105 - Nonprint Materials	-119.97
500614673	06/22/2021		5105 - Nonprint Materials	-89.99
50038041	06/28/2021		5105 - Nonprint Materials	-39.99
500637907	06/28/2021		5105 - Nonprint Materials	-560.05
500637908	06/28/2021		5105 - Nonprint Materials	-22.48
500638040	06/28/2021		5105 - Nonprint Materials	-191.87
				-5,500.01
<b>7048</b>	<b>07/20/2021</b>	<b>MIDWEST TAPE-HOOPLA</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	

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Check #	Date	Name	Account	Paid Amount
500653111	06/30/2021		5107 · Electronic Materials	-6,262.32
				-6,262.32
<b>7049</b>	<b>07/20/2021</b>	<b>MUTUAL ACE PALATINE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
004984&004979	06/16/2021		5775 · Maintenance Supplies	-15.04
				-15.04
<b>7050</b>	<b>07/20/2021</b>	<b>NATIONAL LIFT TRUCK</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
IV210510498	06/01/2021		5532 · Equipment Repair	-324.92
				-324.92
<b>7051</b>	<b>07/20/2021</b>	<b>NORTHWEST COMMUNITY HEALTH</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
	08/01/2021		5666 · Leases(Branches)	-590.00
				-590.00
<b>7052</b>	<b>07/20/2021</b>	<b>OPENGOV, INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
INV-004710	07/01/2021		5653 · Technology Support	-5,000.00
				-5,000.00
<b>7053</b>	<b>07/20/2021</b>	<b>OPOP PROPERTY OWNERS' ASSO</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
06152021	06/21/2021		5661 · Leases(Office Park)	-436.29
			5661 · Leases(Office Park)	-364.91
			5661 · Leases(Office Park)	-517.76
				-1,318.96
<b>7054</b>	<b>07/20/2021</b>	<b>OVERDRIVE INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
01018CO21251784	06/04/2021		5107 · Electronic Materials	-697.91
01018CO21258230	06/10/2021		5107 · Electronic Materials	-1,247.28
0101BCO21265942	06/18/2021		5107 · Electronic Materials	-537.83
01018C021272236	06/25/2021		5107 · Electronic Materials	-866.61
01018MA21279650	06/30/2021		5107 · Electronic Materials	-2,207.14
				-5,556.77
<b>7055</b>	<b>07/20/2021</b>	<b>PAYPAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
109667254	06/30/2021		5660 · Accounting/Payroll/Bank Fees	-19.95
				-19.95
<b>7056</b>	<b>07/20/2021</b>	<b>PETTY CASH</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	

**Palatine Public Library District**  
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Check #	Date	Name	Account	Paid Amount
	06/15/2021		5328 · Misc. Fringe Benefits	-30.00
			5776.10 · Program Supplies - YTS	-57.31
			5774.90 · General Service Supplies	-4.00
			5814 · Inservice & Training/Mileage	-178.12
				<u>-269.43</u>
<b>7057</b>	<b>07/20/2021</b>	<b>PITNEY BOWES GLOBAL FINANCIAL</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
3104818876	06/25/2021		5654 · Postage Machine	-460.20
				<u>-460.20</u>
<b>7058</b>	<b>07/20/2021</b>	<b>PROQUEST LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
70683252	07/01/2021		5104 · Databases	-3,601.73
70682898	07/01/2021		5104 · Databases	-3,407.04
				<u>-7,008.77</u>
<b>7059</b>	<b>07/20/2021</b>	<b>RECORD INFORMATION SERVICES</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
50204	07/01/2021		5104 · Databases	-1,880.00
				<u>-1,880.00</u>
<b>7060</b>	<b>07/20/2021</b>	<b>RESPONSIBLE ELECTRONIC RECYCLING</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
1264	06/28/2021		5207 · Computers/Technology	-585.00
				<u>-585.00</u>
<b>7061</b>	<b>07/20/2021</b>	<b>ROWMAN &amp; LITTLEFIELD GROUP</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
11737850	06/25/2021		5101 · Print Materials	-143.81
				<u>-143.81</u>
<b>7062</b>	<b>07/20/2021</b>	<b>SCOTT LANDSCAPES LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
1377	06/24/2021		5534 · Landscaping and Lawn Service	-577.00
				<u>-577.00</u>
<b>7063</b>	<b>07/20/2021</b>	<b>SYNCB/AMAZON</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
533543387739	05/26/2021		5101 · Print Materials	-66.23
468598953589	06/02/2021		5101 · Print Materials	-18.80
595484749589	06/02/2021		5101 · Print Materials	-24.08
	06/05/2021		5101 · Print Materials	-352.49
			5105 · Nonprint Materials	-3,280.12

# Palatine Public Library District Check Register

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Check #	Date	Name	Account	Paid Amount
			5107 · Electronic Materials	-239.96
			5207 · Computers/Technology	-3,777.32
			5773 · Copier & Printer Supplies	-54.22
			5774.90 · General Service Supplies	-722.28
			5776.10 · Program Supplies - YTS	-1,436.16
			5776.20 · Program Supplies - AS	-54.90
			5774.50 · Collection Supplies - CS	-168.49
899749965777	06/09/2021		5105 · Nonprint Materials	-9.99
838758765673	06/09/2021		5776.30 · Program Supplies - Tech	-139.99
447685664586	06/10/2021		5101 · Print Materials	-69.00
973546537676	06/11/2021		5101 · Print Materials	-12.67
797474969397	06/11/2021		5774.90 · General Service Supplies	-11.59
568566599554	06/11/2021		5774.90 · General Service Supplies	-67.80
436847338434	06/12/2021		5101 · Print Materials	-34.99
556767874499	06/12/2021		5105 · Nonprint Materials	-21.74
968944435764	06/12/2021		5101 · Print Materials	-4.99
897797984695	06/12/2021		5774.90 · General Service Supplies	-35.04
536585485555	06/12/2021		5776.10 · Program Supplies - YTS	-107.83
455556489938	06/13/2021		5105 · Nonprint Materials	-69.00
874779633778	06/14/2021		5774.90 · General Service Supplies	-23.94
983594437999	06/14/2021		5776.10 · Program Supplies - YTS	-32.88
454843967887	06/14/2021		5774.90 · General Service Supplies	-5.99
556439647556	06/16/2021		5776.10 · Program Supplies - YTS	-41.89
783846443333	06/16/2021		5774.90 · General Service Supplies	-23.46
468334648656	06/16/2021		5207 · Computers/Technology	-88.50
694649789459	06/16/2021		5776.10 · Program Supplies - YTS	-56.93
688738956839	06/16/2021		5105 · Nonprint Materials	-37.95
773678864555	06/16/2021		5101 · Print Materials	-14.64
477785666543	06/16/2021		5207 · Computers/Technology	-56.77
775578396537	06/16/2021		5774.90 · General Service Supplies	-33.70
586584384688	06/16/2021		5105 · Nonprint Materials	-8.99
448485543635	06/16/2021		5101 · Print Materials	-25.58
786953634969	06/17/2021		5101 · Print Materials	-22.94
667339856946	06/17/2021		5101 · Print Materials	-22.85
444694779767	06/18/2021		5101 · Print Materials	-18.98
698348347899	06/18/2021		5101 · Print Materials	-22.74
998483547798	06/18/2021		5101 · Print Materials	-32.00
455476366657	06/22/2021		5776.10 · Program Supplies - YTS	-7.99
757386984975	06/22/2021		5774.50 · Collection Supplies - CS	-22.99
695368778649	06/22/2021		5207 · Computers/Technology	-90.00
455585567449	06/23/2021		5776.10 · Program Supplies - YTS	-11.20
459639687669	06/23/2021		5105 · Nonprint Materials	-14.98
489596845949	06/23/2021		5774.90 · General Service Supplies	-662.67
544583744698	06/24/2021		5105 · Nonprint Materials	-59.88
689747444469	06/24/2021		5105 · Nonprint Materials	-59.88



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Check #	Date	Name	Account	Paid Amount
458843653958	06/25/2021		5776.10 · Program Supplies - YTS	-18.33
447639794893	06/25/2021		5774.90 · General Service Supplies	-53.36
938998436359	06/25/2021		5101 · Print Materials	-17.00
748389435847	06/25/2021		5774.90 · General Service Supplies	-44.79
435746437346	06/28/2021		5101 · Print Materials	-47.50
465564874744	06/28/2021		5774.50 · Collection Supplies - CS	-59.97
848458746878	06/28/2021		5772 · Communications Dept Supplies	-7.78
434983555475	06/30/2021		5776.10 · Program Supplies - YTS	-88.37
675388667734	06/30/2021		5776.10 · Program Supplies - YTS	-4.93
589454539659	07/01/2021		5772 · Communications Dept Supplies	-16.78
688848747837	07/01/2021		5772 · Communications Dept Supplies	-19.99
669985487696	07/02/2021		5776.10 · Program Supplies - YTS	-13.49
683567375688	07/02/2021		5776.10 · Program Supplies - YTS	-14.88
559598436673	07/02/2021		5101 · Print Materials	-8.99
776636769646	07/05/2021		5105 · Nonprint Materials	-500.00
884544686739	07/05/2021		5105 · Nonprint Materials	-99.98
777987879558	07/06/2021		5776.30 · Program Supplies - Tech	-40.00
447996374346	07/06/2021		5776.30 · Program Supplies - Tech	-30.87
988986689458	07/06/2021		5776.30 · Program Supplies - Tech	-12.60
456949534374	07/06/2021		5774.30 · Workshop Supplies	-6.99
444993489444	07/06/2021		5776.30 · Program Supplies - Tech	-25.90
758477685664	07/06/2021		5776.30 · Program Supplies - Tech	-84.16
459693855338	07/06/2021		5776.30 · Program Supplies - Tech	-36.55
646848693487	07/06/2021		5776.30 · Program Supplies - Tech	-77.51
998697836979	07/07/2021		5105 · Nonprint Materials	-14.99
985858569476	07/07/2021		5105 · Nonprint Materials	-13.98
				-13,639.69
<b>7064</b>	<b>07/20/2021</b>	<b>Thermosystems, LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
0089678	06/04/2021		5775 · Maintenance Supplies	-105.20
				-105.20
<b>7065</b>	<b>07/20/2021</b>	<b>TODAY'S BUSINESS SOLUTIONS</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
12016	06/18/2021		5207 · Computers/Technology	-9,804.00
				-9,804.00
<b>7066</b>	<b>07/20/2021</b>	<b>TUMBLEWEED PRESS</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
105798	06/30/2021		1240 · Prepaid Expenses	-840.00
				-840.00
<b>7067</b>	<b>07/20/2021</b>	<b>UNIQUE MANAGEMENT SERVICES</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	

# Palatine Public Library District

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Check #	Date	Name	Account	Paid Amount
602365	06/01/2021		5659 · Book Recovery Service	-125.30
603240	07/01/2021		5659 · Book Recovery Service	-116.35
				<hr/> -241.65
<b>7068</b>	<b>07/20/2021</b>	<b>UNITE PRIVATE NETWORKS, LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
SI-21-012992	06/01/2021		5657 · Internet Service	-1,584.24
SI-21-015461	07/01/2021		5657 · Internet Service	-1,584.24
				<hr/> -3,168.48
<b>7069</b>	<b>07/20/2021</b>	<b>UNITED STATES POSTAL SERVICE</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
2804	06/29/2021		5913 · Newsletter/Communication	-245.00
				<hr/> -245.00
<b>7070</b>	<b>07/20/2021</b>	<b>VERY SMART PEOPLE LLC</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08102021	07/01/2021		5813.30 · Cultural/Ed Programs - Tech	-200.00
				<hr/> -200.00
<b>7071</b>	<b>07/20/2021</b>	<b>VOGUE PRINTERS, INC.</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
06102021	06/01/2021		5913 · Newsletter/Communication	-2,800.00
				<hr/> -2,800.00
<b>7072</b>	<b>07/20/2021</b>	<b>WAREHOUSE DIRECT</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
4972680-0	06/03/2021		5775 · Maintenance Supplies	-271.80
4975478-0	06/08/2021		5774.50 · Collection Supplies - CS	-476.40
4980129-0	06/14/2021		5775 · Maintenance Supplies	-325.87
4973243-0	06/18/2021		5774.90 · General Service Supplies	-212.86
4985650-0	06/22/2021		5774.50 · Collection Supplies - CS	-159.10
4985556-0	06/22/2021		5774.50 · Collection Supplies - CS	-186.92
4985650-1	06/23/2021		5774.50 · Collection Supplies - CS	-174.02
4990791-0	06/28/2021		5774.50 · Collection Supplies - CS	-570.36
4990791-1	06/29/2021		5774.50 · Collection Supplies - CS	-771.96
4992960-0	06/30/2021		5774.90 · General Service Supplies	-3.49
4993627-0	07/01/2021		5775 · Maintenance Supplies	-384.36
4996701-0	07/07/2021		5776.20 · Program Supplies - AS	-113.94
4991429-0	07/29/2021		5775 · Maintenance Supplies	-74.40
				<hr/> -3,725.48
<b>7073</b>	<b>07/20/2021</b>	<b>WENSTRUP, GARY</b>	<b>1005 · Chkg-Palatine Bk &amp; Trt-General</b>	
08042021	07/01/2021		5813.20 · Cultural/Ed Programs - AS	-220.00
				<hr/>

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Check #	Date	Name	Account	Paid Amount
				-220.00
<b>7074</b>	<b>07/20/2021</b>	<b>WILIUG</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
	06/07/2021		5815 - Memberships	-40.00
				-40.00
<b>7075</b>	<b>07/20/2021</b>	<b>WOLTERS KLUWER LEGAL &amp; REG</b>	<b>1005 - Chkg-Palatine Bk &amp; Trt-General</b>	
4805257956	06/22/2021		5101 - Print Materials	-520.41
				-520.41
<b>6043</b>	<b>07/12/2021</b>	<b>COVERS UNLIMITED CORP</b>	<b>1010.00 - Construction Account</b>	
20210609A	06/09/2021		5260.11 - Furniture, Fixtures & Equipment	-3,271.00
				-3,271.00
<b>6044</b>	<b>07/12/2021</b>	<b>F.H. PASCHEN, S.N. NIELSEN &amp; AS</b>	<b>1010.00 - Construction Account</b>	
AIA G70206302021	06/30/2021		5250.10 - Main Direct Costs	-363,602.93
				-363,602.93
<b>6045</b>	<b>07/12/2021</b>	<b>INDEPENDENT CONSTRUCTION SE</b>	<b>1010.00 - Construction Account</b>	
854	06/01/2021		5260.16 - Owner's Rep	-4,480.00
867	07/01/2021		5260.16 - Owner's Rep	-7,140.00
				-11,620.00
<b>6046</b>	<b>07/12/2021</b>	<b>Office Revolutions LLC</b>	<b>1010.00 - Construction Account</b>	
G702063021	06/30/2021		5260.11 - Furniture, Fixtures & Equipment	-54,553.15
				-54,553.15
			<b>GRAND TOTAL</b>	<b>\$682,807.10</b>

**Palatine Public Library District**  
**Warrant 2022-01 Payroll and Invoice Distribution Totals**  
**For the month of July 2021**

<b>5300 · PAYROLL EXPENSES</b>		
<b>5310 · Gross Salaries</b>		
06/15/2021	PAYCOM	\$137,710.43
06/30/2021	PAYCOM	\$146,033.12
Total 5310 · Gross Salaries		<b>\$283,743.55</b>
<b>5311 · Employer IMRF Fund Expense</b>		
06/29/2021	IMRF	\$35,765.21
Total 5311 · IMRF Fund Expense		<b>\$35,765.21</b>
<b>5312 · Employer Social Security Fund Expense</b>		
06/15/2021	PAYCOM	\$10,311.03
06/30/2021	PAYCOM	\$10,953.12
Total 5312 · Social Security Fund Exp		<b>\$21,264.15</b>
<b>5313 · Employer Health &amp; Life Insurance Expense</b>		
06/30/2021	BLUE CROSS BLUE SHIELD	\$21,484.71
06/29/2021	PRINCIPAL INSURANCE	\$1,486.36
Total 5313 · Health & Life Insurance		<b>\$22,971.07</b>
<b>5660 · Payroll Processing Fee</b>		
06/15/2021	Payroll Processing Fee	\$431.19
06/30/2021	Payroll Processing Fee	\$419.92
Total 5660 · Payroll Processing Fee		<b>\$851.11</b>
<b>TOTAL 5300 · PAYROLL EXPENSES:</b>		<b>\$364,595.09</b>
<b>EARLY RELEASE INVOICES:</b>		<b>\$23,193.34</b>
<b>WARRANT 2021-13 INVOICES:</b>		<b>\$682,807.10</b>
<b>6500 · BOND EXPENSES</b>		
<b>INTEREST PAYMENT FOR 2020 BOND</b>		
<b>TOTAL WARRANT 2022-01</b>		<b>\$1,070,595.53</b>

\_\_\_\_\_  
Executive Director

**Approved by the Board of Trustees**

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date